

OLD CATTON PARISH COUNCIL
MINUTES OF THE MEETING
HELD AT 7.30 P.M. ON MONDAY 10TH SEPTEMBER 2012
AT THE PAVILION, RECREATION GROUND, CHURCH STREET

PRESENT: Chairman – Mr B Sabberton-Coe
Mr J Arnott Mrs A Chandler Mr B Honess Mr B Leggett
Mr B Palmer Mr D Thompson Mr G Tingle Mr M Vincent
Mrs J Williams

Mrs J Leggett, Norfolk County Councillor
Mr K Leggett, Broadland District Councillor
Mr G Charlesworth, local press correspondent
5 residents

APOLOGIES for absence were accepted from Mr C Green, Mrs A Riches and Miss P Wilkin

The Chairman welcomed everybody to the meeting

23. DECLARATIONS OF INTEREST

Mr D Thompson and Mr B Sabberton-Coe declared their interests as Trustees of the Catton Park Trust, Mr B Leggett as Secretary of the Village Hall Management Committee.

24. MINUTES OF THE MEETING OF 26.7.2012

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman.

The meeting was adjourned for public discussion.

Mrs J Leggett reported on the work of Norfolk County Council. She also reported that the Police would review the way the Safer Neighbourhoods meetings would work in future.

The meeting resumed.

25. FINANCE AND POLICY COMMITTEE

25.1. Mrs A Chandler PROPOSED and it was AGREED that the list of payments and receipts, with vouchers 244 to 289 with expenditure of £14,120.51 expenditure and income of £10,076.41 be approved. The bank reconciliation and comparison with the budget were noted.

25.2. Loan from Norfolk County Council. It was AGREED that the balance of the loan from Norfolk County Council of £3,204.00, with interest being charged at 3%, be paid off.

26. FINANCIAL RELATIONSHIP WITH THE CATTON PARK TRUST

It was noted that an informal suggestion had been made to the Trust and that its response had been received. It had been acknowledged that when the current Clerk of the Council retired at the end of May 2013 the new clerk should not be expected to take on the role of Company Secretary of the Trust and, also, that the Trust's finances were lacking. The suggestion that the Council increase its grant to £1,000 a month and that this sum include payment for a Company Secretary, based at Hayman Lodge had been accepted appreciatively by the Trust. The Trust had also agreed that the Parish Council would nominate an additional trustee. The new trustee role would be filled along with all the other roles at the Annual Parish Council Meeting in May 2013.

It was AGREED to discuss the details of these arrangements further but to include provision for the increased grant in the budget for 2013/4.

27. PLANNING AND PROPERTY COMMITTEE

27.1. Mr B Sabberton-Coe PROPOSED the confirmation, adoption and agreement of the recommendations of the minutes of the meeting of 13.8.2012. AGREED.

27.2. Matters arising from the minutes

Minute 24.3. S106 funding from conversion of St Christopher's School. It was noted that £9,799.91 had been received as three flats were occupied. Broadland District Council had agreed that the money should be used to pay for the new bowls/cricket building. The S106 officer had suggested that the balance of the funding required for the bowls/cricket building be paid from the S106 funding expected to be received from Taylor Wimpey.

Minute 29.4. It was noted that, following the committee's site visit, it had not been possible to find out who had damaged the light. However, it was noted that the light had since been replaced.

28. PLANNING

28.1. Planning applications.

Recommendations were made as the attached list.

28.1. Sprowston Town Council's application for designation as a Neighbourhood Area.

It was noted that Sprowston Town Council's Neighbourhood Plan would only cover its own parish boundaries; there was no objection to this proceeding. It was noted, however, that there would be consultation as a neighbouring parish.

29. CHURCH STREET RECREATION GROUND

29.1. Refitting the kitchen at The Pavilion.

It was AGREED to obtain 3 quotations to completely re-fit the kitchen, to include new flooring, changes to the electrics and redecorating, for the next meeting.

29.2. New seats.

It was noted that users of the play area had suggested that additional seating be provided. Also, at the last meeting the provision of another seat had been deferred for future discussion. It was AGREED to get prices for the next meeting and to ask Broadland District Council's S106 officer if new seats could be provided out of the S106 money from Taylor Wimpey.

29.3. the Queens' Jubilee Fun Day.

It was noted that it had already been agreed to place a plaque to commemorate the event and it was AGREED to approve a design and wording for the plaque at the next meeting.

30. LAVARE`PARK

30.1. Condition of the new land.

There was no up to date news; it was AGREED to check.

30.2. Progress with negotiations with the Junior Football Club.

It was noted that the Club had not responded, except to say that its officers had been on holidays and had not met. As a Recreation Ground Liaison Group meeting had already been fixed for 15th October it was AGREED to arrange to discuss the matter at that meeting.

30.3. Other matters - thefts.

It was noted that all four of the 'big' swings had been stolen and that an insurance claim should be made. It was AGREED, however, that the swings would not be replaced as the future siting of the playground was under review.

30.4. New car park

Mr G Tingle and Mr J Arnott reported on the meeting with Taylor Wimpey when the Council's reasons for insisting that the surface of the new car park be tarmac with a soakaway drainage system was the only acceptable solution. Further discussions with the Environment Agency were awaited. A reduction in the amount of green landscaping had been agreed to save future maintenance.

31. CEMETERY AND CHURCHYARD

Mr B Leggett reported that the nettles in the Churchyard had been cut and that the paths were being re- shingled. The meeting was concerned that the tree surgery had not been carried out as a faculty to do the work was still awaited.

32. STREET LIGHTING

The quotation to replace obsolete lanterns in the sum of £265.45 each was noted and it was AGREED not to replace them at the present time. It was AGREED to create an earmarked reserve for street lighting replacements in the next budget.

33. RECYCLING CREDITS

It was AGREED to accept Broadland District Council's terms for receipt of recycling credits from the bottle banks. This meant that any cost incurred by Broadland District Council for maintenance of the sites would be deducted from payments.

34. HIGHWAYS

Members were asked to let the Clerk know of any work that the Highways Rangers might carry out when they were next in the Village at the beginning of October.

35. CORRESPONDENCE

A resident had written, and attached photographs, about the parking problems that had clogged Repton Avenue while Fifers Lane was restricted by gas works. It was noted that Fifers Lane had been cleared and the parking in Repton Avenue abated.

36. VILLAGE HALL MANAGEMENT COMMITTEE

Mr B Palmer reported that the new heaters had been installed and were excellent and the roof repaired.

37. CATTON PARK

The Chairman invited Mrs J Leggett, Vice Chairman of the Catton Park Trust, to report. Mrs Leggett reported as follows –

- A grant had been obtained to create a small pond which should be ready by the end of February 2013
- Quotations to extend the dog free area were being sought
- Meetings with the users of the Park were being organised

38. AIRPORT CONSULTATIVE COMMITTEE

Mr J Arnott gave a brief report of the recent meeting.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.00 pm.

Chairman, 8th October 2012