

**OLD CATTON PARISH COUNCIL**  
**MINUTES OF THE ORDINARY COUNCIL MEETING**  
**HELD AT 7.30 P.M. ON MONDAY 10<sup>th</sup> MARCH 2014**  
**AT THE PAVILION, CHURCH STREET RECREATION GROUND**

**PRESENT:** Mr J Arnott Mrs A Chandler Mr C Green  
Mr B Leggett Mr B Sabberton-Coe Mr B Palmer  
Mr D Thompson Mr G Tingle Mr M Vincent  
Mrs J Williams

Mrs J Leggett, Norfolk County Councillor  
Mr K Leggett, Broadland District Councillor  
PC K Lambert  
5 residents

**174. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Councillors Honess and Miss Wilkin due to holiday commitments and Councillor Ms Atkinson due to illness.

**175. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS**

Interests were declared as follows –

Mr B Sabberton-Coe, Mr B Leggett and Mr G Tingle - Catton Park Trust.

Mr B Sabberton-Coe, Mr B Leggett and Mr B Palmer - Village Hall Management Committee.

**176. MINUTES OF THE MEETING OF 10.02.2014**

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman.

**177. MATTERS ARISING**

An update on the installation of bollards on the grass area outside the Maids Head Public House on Spixworth Road was requested. The Clerk stated that she had contacted Norfolk County Council Highways and is awaiting a response.

**178. PUBLIC DISCUSSION**

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors

PC K Lambert reported on the crime report, a copy of which is attached to the official minutes.

Normality seems to have resumed within the Parish with just 6 crimes reported from 10<sup>th</sup> February to 6<sup>th</sup> March. The main recorded crimes seemed to be domestic related.

The Clerk mentioned that she had joined the Facebook page Catton Watch, which is run by residents of Old Catton. She stated that some residents had raised their concerns about parking outside the schools in the Parish. PC Lambert stated that this was a SNAP priority and the Police continue to work closely with the schools to try to resolve the matter.

Mr Sabberton-Coe expressed his disappointment that the residents who voiced their concerns with regards to crime in Old Catton at the public meeting a few weeks ago were not at the Council meeting to see the latest crime figures.

Cllr K Leggett brought to the attention of all those present the latest edition of the Parish Pages which covers subjects such as The Community Right to Bid and the change to the glass bank service. He thanked Councillor Vincent for attending the Beyond Green Programme Board meeting in February. He also informed all those present that Broadland District Council has agreed to give Catton Park Trust a grant of £10,000 towards sustainability of the Park.

Cllr J Leggett read her report, a copy of which is attached to the official minutes. She also reported on a number of things not covered by her report. She reported that over 70 grants have been offered as part of the Parish Partnership for 2014/2015. Following the meeting in February with Chloe Smith MP and at the request of residents she has given all schools within the Parish the contact details of Norfolk County Council, Broadland District Council and Old Catton Parish Council. Re-surfacing work is to take place over a period of 5 days outside the Fire Station in Chartwell Road.

Residents enquired about the future of the 'Titan' play equipment that is currently located at Church Street Recreation Ground. The Chairman stated that it will be removed in the near future due to complaints from residents of Woodland Drive but he did not have a specific date as yet. After some discussion it was AGREED that a sign be made up forewarning users of the equipment that it will be removed.

Mr Alcock enquired as to what was happening with the report that was put together by himself and Councillor Honess with regards to highway matters within the Parish. The Clerk stated that she had contacted Highways with all the issues raised. Some points are being dealt with by the Parish Rangers and the remaining issues are being dealt with by an individual officer of Highways. The Clerk to chase the issues raised.

A resident of Austin Way requested an update on the proposed works on the new piece of land at Lavaré Park. The Clerk reported that the knee rail fencing and gate to the new car park will be installed week commencing 17<sup>th</sup> March. She is hopeful that plans for the new play area and wildflower meadow can be distributed to residents by the end of the month.

Mr Crisp commented on the report following the recent survey of Catton Park. He urged the Council to read and analyze the report.

Mr Chapman stated that at the last meeting he had raised a point regarding the installation of an additional street light in the passageway between Woodland Drive and Woodham Leas. He understood that the Council had stated that the current street light was not working and asked the Clerk to ensure this was fixed. He stated that he still feels the need for an additional street light in this area. The Clerk to seek costings for the next meeting.

The meeting resumed.

## **179. FINANCE**

### **179.1. Payments and receipts**

It was AGREED that the list of payments and receipts, with vouchers 509 to 535 in the financial year ending 31.3.2014 with expenditure of £20,917.04 and income of £10,554.69, be approved. The comparison of income and expenditure with the budget and bank reconciliation was noted.

## **180. PLANNING**

### **180.1 Planning Applications**

20140178-Single Storey Rear Extension-11 Colkett Drive, Old Catton, NR6 7ND.

NO OBJECTION

20140243-Two Storey Front Extension-9 Billing Close, Old Catton, NR6 7EL.

RECOMMEND REFUSAL ON THE GROUNDS OF OVERDEVELOPMENT OF SITE

20140355-Two Storey Side Extension-27 Colkett Drive, Old Catton, NR6 7ND.

NO OBJECTION

### **180.2 Other planning matters**

The Clerk reported that Broadland District Council has received an application for a review of the premises licence for The Corner Shop, 129 Constitution Hill, Old Catton, NR6 7RN. If any councillor has any comments they are to forward them to the Clerk by 1<sup>st</sup> April.

Following on from the February Council Meeting the Clerk reported that she had received a site plan of the proposed development of land east of Buxton Road, Spixworth and stated that it was displayed at the back of the room. She stated that the Council should wait until a planning application is submitted before making any comments on the matter.

Councillor Vincent reported on the recent Beyond Green Programme Board Meeting which was held in February.

### **180.3 Parish Plan**

The Clerk reported that at the last meeting of the Parish Plan Working Group it was agreed that she would speak to the Clerks of those Councils that had already started the process of a Neighbourhood Plan to seek their views. It was AGREED that another meeting of the working group would be held in the coming weeks.

**181. CHURCH STREET RECREATION GROUND**

- 181.1 The quotation for the replacement of two flood lights was considered. It was AGREED that as it is only the Football Club that use these flood lights and that their season will be coming to an end in a couple of months and that evening training will not be taking place at Church Street in the new season due to the Football Club purchasing portable floodlights for use at Lavare Park that the remedial works should not be carried out. The Clerk to monitor the lights.
- 181.2 The quotation for part and full repair works to the Car Park was considered. It was AGREED that the Clerk seeks two further quotes and brings back to the next meeting.
- 181.3 The Chairman raised his concerns with regards to the ground at the entrance to the Under 9's Play Area. The Groundsman to make the area safe.

**182. LAVARÉ PARK**

- 182.1. Progress with new piece of land and Old Catton Junior Football Club  
The Clerk reported that the knee rail fencing and gate to the new car park will commence installment on 17<sup>th</sup> March. The thin strip of land between the knee rail fencing and hedge to be rotovated and turfed. The Groundsman and volunteers to carry out this work.  
Councillor Arnott stated that he is waiting for an officer from Broadland District Council to call him back to discuss the wildflower meadow.  
It was AGREED that the Clerk emails the Chairman of the Football Club giving them 2 weeks to level off the ground in the old play area to allow for further parking at weekends.
- 182.2 Any other matters requiring attention  
There were no other matters requiring attention.

**183. CEMETERY AND CHURCHYARD**

- 183.1 It was noted that the Churchyard and Cemetery were both looking lovely. It was AGREED that daffodil bulbs should be planted in Cemetery in the Autumn for next Spring. The Clerk to also look at the headstones on the cremated plots as they are not level with each other. Councillor Leggett stated his concerns with regards to various graves within the Churchyard. The Clerk to make some enquiries as to who is responsible for dealing with these concerns.

**184. WAR MEMORIAL**

- 184.1 Councillor Mrs Williams stated that in general the War Memorial was in good order.

**185. BUS SHELTERS**

- 185.1 It was noted that the Bus Shelters were all in good order. The Clerk stated that District Councillor Stuart Dunn had been into see her and asked if the Parish Council would consider installing a bus shelter at the bus stop on St. Faiths Road opposite Appleacres. The Clerk to make enquiries.

**186. VILLAGE HALL**

- 186.1 Councillor B Palmer stated that the Village Hall was in good order and that the new fencing between the car park and Catton Park had been installed.  
Councillor B Leggett stated that the car park is being resurfaced in the Easter break. The Annual General Meeting will be held on 22<sup>nd</sup> May at 7pm.

**187. CATTON PARK**

- 187.1 Councillor Tingle stated that funding of £10,000 has been secured from Broadland District Council for the next 2 years. A donation of £5,000 has been received by Mr N Chandler to the Trust of which it is grateful for and realised that the Park is more thought of than previously thought. The results of the recent survey can now be seen on the Parks website.

**188. HIGHWAYS**

- 188.1 There were no Highway problems requiring attention.
- 188.2 Further correspondence regarding the new LED street lights was considered. It was AGREED that the Clerk seeks costings for extending the light column to allow for a better 'spread' of light. If any further complaints are received this information is to be bought back to the Council.

189. Councillor Arnott reported on a recent meeting of the Airport Consultative Committee, a copy of which is attached to the official minutes.

**190. CORRESPONDENCE**

- 190.1 Norfolk Highways re. Parish Ranger Visit. Any items that Councillors would like the Clerk to take forward with the Parish Rangers are to inform her by 19<sup>th</sup> March.
- 190.2 Local resident re. Dog Waste. It was AGREED that the Clerk forwards this letter onto the correct officer at Broadland District Council who is responsible for the piece of land in question and can progress the matter further.
- 190.3 Norfolk Community Transport Association re. Meeting on 26<sup>th</sup> March. Any Councillor wishing to attend to inform the Clerk.
- 190.4 NCC re. NDR. Noted.

**191. MATTERS FOR FUTURE MEETINGS**

Any matters for future meetings to be given to the Clerk.

- 192. It was RESOLVED that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.
- 193. The Clerk reported that following the interviews for the Supervisor vacancy Mr Leroy O'Sullivan has been offered the position subject to satisfactory references and criminal records check. He will commence work on 1<sup>st</sup> April and will complete a six month probationary period.
- 194. The proposal from Catton Park Trust was considered. It was AGREED that a reply be sent stating the Council's conditions to accepting the proposal in principle.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.25pm.

Chairman, 14<sup>th</sup> April 2014