

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.30 P.M. ON MONDAY 9th FEBRUARY 2015
AT THE PAVILION, CHURCH STREET RECREATION GROUND

PRESENT: Mr J Arnott Ms W Atkinson Mrs L Fawke
Mr B Leggett Mr B Palmer Mr B Sabberton-Coe
Mr D Thompson Mr G Tingle Mr M Vincent
Miss P Wilkin Mrs J Williams

Broadland District Councillor Mr K Leggett
2 residents

368. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Mrs Chandler and Mr Honess due to holiday commitments.

369. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

Interests were declared as follows –
Mr B Leggett, Mr B Palmer and Mr B Sabberton-Coe - Village Hall Management Committee.
Mr M Vincent – Neighbourhood Plan for Old Catton.

370. MINUTES OF THE MEETING OF 12.01.2015

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman.

371. MATTERS ARISING

371.1. The Clerk reported that the S106 Officer at Broadland District Council has agreed that the shortfall of approximately £1,500, for the football fencing at Lavaré Park, can be reclaimed from the remaining S106 monies. She is still awaiting a quote with regard to the additional street light in West Acre Drive. The repointing work at the War Memorial will commence in the coming days. The Vehicle Activated Sign in Church Street has still not been relocated.

372. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors

As the Police were not present a copy of the latest police report was distributed, a copy of which is attached to the official minutes. The Clerk reported that she had been informed that the majority of the crimes were domestic related and therefore did not reflect the actual crime figures within the Parish.

As Norfolk County Councillor Judy Leggett was unable to attend the meeting a hard copy of her report was distributed, a copy of which is attached to the official minutes. The Clerk reported that if anyone has any concerns or questions regarding the report Judy had stated that she was happy to answer any questions via email.

Broadland District Councillor K Leggett stated that he was pleased that the Parish Council would be setting up a Community Speedwatch Scheme and volunteered himself and District Councillor Stuart Dunn. He also reported on the Broadland Housing Options Allocations Scheme consultation.

The meeting resumed.

373. FINANCE

373.1. Payments and receipts

It was AGREED that the list of payments and receipts, with vouchers 495 to 543 in the financial year ending 31.3.2015 with expenditure of £16,914.59 and income of £78,351.92, be approved. The comparison of income and expenditure with the budget was noted.

374. PLANNING

374.1. Planning Applications

20150101-Replacement Porch-Crome Hours, 231 St. Faiths Road, Old Catton, NR6 7AP.
NO OBJECTION

374.2. Councillors Arnott and Vincent stated that although the Parish Council had already recommended refusal to the outline planning application for development at Buxton Road they felt that further comments should be made with regard to transport links, particularly bus stops near the development. It was AGREED that Councillor Arnott would attend and speak at the Planning Committee meeting at Broadland District Council on Wednesday 11th February expressing the Council's concerns.

374.3. The Clerk reported that Broadland District Council are organising a neighbourhood Plan Network Meeting on Tuesday 24th February at 7pm at the Council Offices. It was AGREED that councillors Mrs Chandler, Mrs Fawke and Mr Sabberton-Coe attend on the Council's behalf.

374.4. A report regarding an update on the Neighbourhood Plan for Old Catton was distributed, a copy of which is attached to the official minutes. The Clerk reported that the Locality Grant application has been approved and therefore funding can now be sought from Broadland. It was noted that a good response from residents has been made.

374.5. Councillor Vincent reported on a recent progress meeting of the Beyond Green project. The Development Plan, Site Allocation and Growth Triangle documents will be submitted to the Planning Inspectorate in the coming months. There will be 3,250 houses built in Old Catton with 25% being affordable homes. The project is a 15 year scheme with the re-routing of North Walsham Road being the first part. The first set of houses are to be occupied by summer 2016.

375. CHURCH STREET RECREATION GROUND

375.1. The Clerk reported that one of the storage heaters in the Pavilion was not working. She has had a local contractor in to try and fix it but due to the age of the heaters, approximately 35 years, it was suggested that they are all replaced. It was therefore AGREED that the Clerk obtains some quotations.

The Clerk also reported that there has been a recent change in area rep from HAGS SMP, the play equipment company that installed the Titan. The quote to relocate the Titan is now in the region of £6,800 compared to the £3,800 previously quoted. It was AGREED that the Clerk should go back to the company and question the quote. The question is also to be asked if a local company could do the work and then the play equipment company certifies the work to keep costs down.

The Clerk also reported that the Football Club will still be utilising the storage container for mini soccer equipment but there will be room for the Council to utilise some of the space. Councillor Arnott to visit the Recreation Ground on a Saturday and meet with Richard King from the Football Club to discuss further. The Clerk to also find out when planning permission runs out for the container.

375.2. The request for using the Recreation Ground for circuit training was considered. It was AGREED that the Clerk should seek further information before a decision is made.

The request for use of the Recreation Ground for a children's birthday party whereby a company providing human hamster zorb balls was considered. The Clerk stated that she had already obtained a copy of the companies insurance and risk assessment. The request was AGREED on the condition that the area is contained.

376. LAVARÉ PARK

376.1. Lavaré Park Project

It was noted that this project is almost complete. The wildflower meadow is currently being rotivated and will be seeded in the spring.

376.2. The letter of complaint from a resident of Austin Way with regard to a parking incident on Sunday 18th January was considered. It was AGREED that a reply be sent explaining how the incident had come about and assure the resident that the Parish Council is working closely with the Football Club to try and prevent incidents like this from occurring. The Clerk to also find out who owns and maintains the road.

377. CEMETERY AND CHURCHYARD

- 377.1. It was noted that both the Cemetery and Churchyard were both in good order. A quote for £320.00 to level the flagstones where the ashes are buried at the Cemetery was APPROVED.
- 377.2. The proposal for the extension of the Cemetery land with regard to the development at St. Faiths Road was considered. It was noted that the Council would already receive 0.4ha but it was AGREED that Clerk contacts the Developer and ask for 1.5ha instead. The Developer to also be asked if they would fence and hedge the extension.

378. WAR MEMORIAL

- 378.1. Councillor Mrs Williams stated that the War Memorial was in good order. The Clerk re-iterated that re-pointing works will commence this week. Councillor Arnott stated that the small trees between the wall and the fence surrounding the war memorial need to be removed as their roots will cause movement eventually. The Clerk to ask the Groundsman to do this.

379. BUS SHELTERS

- 379.1. It was noted that the Bus Shelters were all in good order.
- 379.2. The reply from First Group with regard to the Councils complaint regarding bus routes 20 and 21 was received and noted.

380. VILLAGE HALL

- 380.1. It was noted that the Village Hall was in an excellent condition.

381. CATTON PARK

- 381.1. The Clerk reported on the recent developments of Catton Park, a copy of the report is attached to the official minutes.

382. HIGHWAYS

- 382.1. The following problems requiring attention were noted: -
- There is a pothole at the top of Lodge Lane near the roundabout to Repton Avenue/St. Faiths Road.
 - There is a pothole in Spixworth Road near the traffic lights between Proctor Road and the junction of White Woman Lane/Lodge Lane.
 - A man-hole cover is broken in the middle of the road on St. Faiths Road by Catton Court.
 - There is a pothole outside 7 Colkett Drive.
 - It was noted that the most recent traffic survey for St. Faiths Road and Fifers Lane was 9 years ago. It was AGREED that Norfolk County Councillor Judy Leggett would speak to the Officer in charge at Highways and report back to the Clerk.
- 382.2. Correspondence from a local resident regarding street lighting on the junction of St. Faiths Road and Taylor lane was discussed. It was RESOLVED that the Clerk obtains a quotation for an additional street light within the vicinity.
- 383.3. The Clerk stated that following the January meeting a decision had been made via email to submit a bid to Norfolk County Council for the purchase of a SAM-2 as part of the Parish Partnership 2015-2016. It was noted that the Council would be notified in March of a decision.
383. Councillor Arnott reported on a recent meeting of the Airport Consultative Committee, a copy of which is attached to the official minutes.

384. CORRESPONDENCE

- 384.1. Broadland District Council re. Broadland Housing Options Allocations Scheme. If any members have any comments they are to send them to the Clerk by 20th February at the very latest.
- 384.2. Broadland District Council re. Recycling Banks at Maids Head PH, Old Catton. RESOLVED to transfer recycling credits over to Catton Park Trust as of 1st April 2015.
- 384.3. Norfolk County Council re. Street Lighting Workshop in March. RESOLVED that the Parish Council should participate in the workshop.

385. MATTERS FOR FUTURE MEETINGS

- Any matters for future meetings to be given to the Clerk.

386. It was RESOLVED that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.
387. The Clerk reported that Recreation Ground Supervisor Leroy O'Sullivan had resigned on 2nd February 2015. It was therefore AGREED that an advert for his replacement be sent out immediately. The Clerk explained that current Supervisor Malcolm Wilkin was happy to undertake all duties until a replacement is found. The Clerk to pass on the Councils gratitude to Malcolm.
388. Correspondence from a local resident regarding various matters was discussed. As part of the letter contained information regarding staff it was AGREED that the matter should be discussed in private. It was AGREED that the Clerk responds to the resident answering each of their points in great detail.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.10pm.

Chairman, 9th March 2015