

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.30 P.M. ON MONDAY 12th JANUARY 2015
AT THE PAVILION, CHURCH STREET RECREATION GROUND

PRESENT: Mr J Arnott Mrs A Chandler Mrs L Fawke
Mr B Honess Mr B Leggett Mr B Sabberton-Coe
Mr G Tingle Mr M Vincent

Norfolk County Councillor Mrs J Leggett
Broadland District Councillor Mr K Leggett
PCSO K Casburn
9 residents

346. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Palmer and Mrs Williams due to illness, Councillors Ms W Atkinson and Thompson due to another engagement and Councillor Miss Wilkin due to a holiday commitment.

347. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

Interests were declared as follows –
Mr B Leggett and Mr B Sabberton-Coe - Village Hall Management Committee.
Mr M Vincent – Neighbourhood Plan for Old Catton.

348. MINUTES OF THE MEETING OF 08.12.2014

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman with minor amendment to 334.2.

349. MATTERS ARISING

349.1. It was reported that the road name sign in Burma Road has been fixed. The Clerk is still awaiting quotes for the work to the flagstones in the Cemetery where the ashes are buried. She is also still awaiting a quote for an additional street light in West Acre Drive. It was noted that the Vehicle Activated Sign in Church Street had still not been relocated and therefore it was AGREED that the Clerk would chase this up. The Clerk stated that she was still waiting to hear back from the S106 Officer at Broadland District Council with regard to reclaiming the extra £1,500 for the football fencing at Lavaré Park. It was noted that the work to the War Memorial was still outstanding.

350. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors

PCSO Casburn presented a police report, a copy of which is attached to the official minutes. It was noted that one of the criminal damage incidents was outside of the time frame of the report and so there should only be 14 reported crimes. A discussion took place with regard to parking outside of schools in the Parish. It was noted that this is a SNAP priority and a lot of work is being done to try and address the issues. It was also noted that part of the smiley SID was missing and it is hoped it will be back in action as soon as possible.

A local resident raised a query over a recent burglary to a greenhouse in Proctor Road which was not shown on the report. PCSO Casburn stated that he would look into this and report back to the Clerk.

NB. PCSO Casburn has informed the Clerk that the reason this was not on the statistics for Old Catton is because it was counted under the Sprowston area.

Norfolk County Councillor J Leggett presented a report, a copy of which is attached to the official minutes. County Councillor Leggett stated that she has been liaising with the Highways Officer with regard to traffic in Old Catton, particularly in light of the latest developments proposed for in and around Old Catton. She noted concern with regard to speed in St. Faiths Road and was told that Norfolk County Council does not have any money in the budget for speed reduction measures but

suggested that the developer of the St. Faiths Road proposals could incorporate this into its proposals.

She reminded everyone that there would be a Safer Neighbourhood Action Panel meeting on Wednesday 14th January at Sprowston Diamond Centre at 7pm and encouraged everyone to attend. She also gave an update on Children's Services.

A local resident stated that he had visited the local doctor's surgery and asked for a free NHS health check only to be told that there was no funding available. Councillor Leggett will make enquiries and let the Clerk know.

Broadland District Councillor K Leggett stated that Broadland District Council had hosted a successful and informative Neighbourhood Plan Workshop on 7th January at which the Clerk was present. He stated that Broadland are more than happy to support and assist parishes in producing Neighbourhood Plans.

Councillor K Leggett also urged everyone to continue recycling glass at the bottle banks in Morrisons, Old Catton as Catton Park Trust receives money from this. He also urged the Council to consider supporting a ban on paper lanterns.

A local resident stated that he had attended an event outside of the Parish recently and the car parking was diabolical in the roads surrounding the event, so much so that it became grid locked for more than half an hour. He urged the Council to seriously consider the parking situation when arranging events at Catton Park so that a similar situation does not arise.

A local resident asked the Clerk if she had managed to set up the Community Speed Watch Scheme yet to which the Clerk stated that it was on her to do list and will be dealt with in time.

The meeting resumed.

351. FINANCE

351.1. Payments and receipts

It was AGREED that the list of payments and receipts, with vouchers 443 to 494 in the financial year ending 31.3.2015 with expenditure of £84,102.11 and income of £36,564.31, be approved. The comparison of income and expenditure with the budget was noted.

351.2. The draft budget for 2015/2016 was APPROVED. The precept for 2015/2016 was AGREED at £165,000. The Clerk and Councillors Chandler, Fawke and Williams were thanked for their efforts on the matter.

351.3. The draft Cemetery and OCPC Fees and Charges for 2015/2016 were considered and APPROVED.

351.4. The draft Training Programme for 2015/2016 was considered and APPROVED.

351.5. The re-investment of funds with the Co-operative Bank for a further 12 months was considered. It was AGREED to transfer the funds back to the Council's current account and the Clerk to seek information on other fixed rate deposit accounts available for the February Council meeting.

352. PLANNING

352.1. Planning Applications

20141975-Single Storey Extension to Side and Rear-93 Three Corner Drive, Old Catton, NR6 7HB.
NO OBJECTION

20142005-Sub-Division of Plot & Erection of Detached Dwelling-72 Norman Dive, Old Catton, NR6 7HW.

NO OBJECTION IN PRINCIPLE ALTHOUGH THERE ARE CONCERNS THAT IT IS AN OVERDEVELOPMENT OF THE SITE

20142064-Dorma Window to Front-14 Burma Road, Old Catton, NR6 7AA.

NO OBJECTION

20141955-Mixed Use Development of 340 Residential Dwellings with 5,640 sqm of Small Business Units (Outline)-Land at St. Faiths Road, Old Catton.

NO OBJECTION IN PRINCIPLE ALTHOUGH THERE ARE CONCERNS WITH REGARD TO THE DENSITY OF THE DEVELOPMENT, LACK OF AMENITIES SUCH AS DOCTOR'S SURGERIES AND SCHOOLS AND THE VOLUME OF TRAFFIC ALREADY IN THE VILLAGE. THE PARISH COUNCIL WOULD LIKE THE VILLAGE FEEL RETAINED ALONG WITH SOME ACCOMMODATION FOR THE ELDERLY INCORPORATED WITHIN THE DEVELOPMENT. A SCHEME TO ENHANCE THE JUNCTION OF ST. FAITHS ROAD/FIFERS LANE WOULD ALSO NEED TO BE INTRODUCED BEFORE THIS DEVELOPMENT TAKES PLACE.

352.2. The Clerk reported that an additional plan for planning application 20141877 at 67 Spixworth Road, Old Catton had been received and the deadline for comment was before the January meeting. She stated that an extension to the deadline had been refused and therefore she had emailed Councillors for their comments and sent the comment of 'NO OBJECTION' back to Broadland District Council on 23rd December 2014.

353. NEIGHBOURHOOD PLAN

353.1. The Terms of Reference for the Neighbourhood Plan Steering Group were considered and AGREED.

353.2. It was AGREED that Councillors Honess, Palmer, Sabberton-Coe and Miss Wilkin would represent the Parish Council on the Steering Group.

353.3. It was AGREED that the Designated Neighbourhood Area for the Neighbourhood Plan will be the Parish civil boundary of Old Catton.

354. CHURCH STREET RECREATION GROUND

354.1. It was reported that the relocation of the Titan within the Recreation Ground will take place in the spring due to the heavy machinery damaging the grass at present. The Clerk was also asked if Old Catton Junior Football Club were moving its container up to Lavaré Park. She stated that she was sure they were purchasing a new container for Lavaré but would double check this. It was AGREED that if the container was remaining in situ then the Football Club to be asked if the Council could store some of its equipment for Remembrance Sunday.

355. LAVARÉ PARK

355.1. Lavaré Park Project

Councillor Arnott stated that the new play area has now been installed and is proving to be very popular. It was AGREED that the Clerk would produce a press release for the local correspondent. Councillor Arnott also stated that one of the trees has been relocated and needs some mulch, of which the Clerk is to ask the Groundsman to deal with this. Councillor Arnott explained that the recent mesh matting is sinking due to the wet ground. It was AGREED that Councillors Arnott and Tingle inspect the site to see what can be done to prevent this from happening. The Clerk stated that the lease has been signed and she will therefore be invoicing the football club for the first year's rent of £100.00. She will also transfer the water and electricity accounts over to the football club.

355.2. There were no other matters arising.

356. CEMETERY AND CHURCHYARD

356.1. It was noted that both the Cemetery and Churchyard were both in good order.

357. WAR MEMORIAL

357.1. Councillor Mrs Williams stated that the War Memorial was in good order. Councillor Arnott stated that he has removed the wreaths. Councillor Leggett stated that he was making progress with the book regarding those who died in Old Catton during the war. It was AGREED that the finished product should be in hardback and also available for the website.

358. BUS SHELTERS

358.1. It was noted that the Bus Shelters were all in good order.

359. VILLAGE HALL

359.1. It was noted that the Village Hall was in an excellent condition.

360. CATTON PARK

360.1. The Clerk reported on the recent developments of Catton Park, a copy of the report is attached to the official minutes. The Clerk explained that there is £3,500 ring fenced from the Heritage Lottery Fund to extend the dog free area of the park. As quotes have come in over and above that budget it was AGREED that £1,982.85 can be donated to the park to pay for the remainder of this project using money from the reserves for future projects budget.

361. HIGHWAYS

361.1. It was noted that the footpath on Church Street outside Holiday House was still in a desperate state. The Clerk to chase this up with Highways. The manhole cover at the bottom of George Hill needs attention.

The importance of the SNAP meeting on 14th January at the Diamond Centre at 7.30pm was emphasised.

- 361.2. Correspondence from a local resident regarding street lighting from The Paddocks to Kiln Close was considered. It was AGREED that a reply be sent stating that the Council does not have the money to fund this.
- 361.3. The Clerk explained that she did not have all the details for the Parish Partnership 2015/2016 proposals to hand and she would therefore email the details to councillors.
362. It was reported and confirmed that Mrs L Fawke has signed the Declaration of Acceptance of Office.
363. It was noted that the meeting in September 2015 has been changed to Monday 7th September.

364. CORRESPONDENCE

- 364.1. Norfolk Constabulary re. Police Community Support Officers. AGREED that the Clerk and Chairman meet with Officers to gain further information.

365. MATTERS FOR FUTURE MEETINGS

- Any matters for future meetings to be given to the Clerk.
366. It was RESOLVED that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.
367. The Clerk reported that the National Joint Council for Local Government Services (NJC) has reviewed and agreed on new salary scales for 2014-2016 to be implemented from January 2015. She reported the appropriate figures for all staff that are on a salary scales and these were AGREED. The proposed wages for 2015-2016 were also agreed.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.20pm.

Chairman, 9th February 2015