

OLD CATTON PARISH COUNCIL
MINUTES OF THE ANNUAL COUNCIL MEETING
HELD AT 7.30 P.M. ON THURSDAY 14th MAY 2015
AT THE CHURCH HALL, BLACKSMITHS WAY, OLD CATTON

PRESENT: Mrs A Chandler Mr I Chapman Mrs L Fawke
Mr B Honess Mr B Palmer Mr B Sabberton-Coe
Mr R Tovell Miss P Wilkin Mrs J Williams

Broadland District Councillor Mr K Leggett
Broadland District Councillor Mrs K Vincent
8 residents

1. ELECTION OF CHAIRMAN

It was proposed, seconded and unanimously AGREED that Mr Bradley Sabberton-Coe be elected as Chairman for the ensuing year. The Chairman signed the Declaration of Acceptance of Office.

2. ELECTION OF VICE CHAIRMAN

It was proposed, seconded and unanimously AGREED that Mrs Ann Chandler be elected as Vice Chairman for the ensuing year.

3. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Arnott, Crisp and Leggett due to holiday commitments and Councillor Vincent due to another commitment.
Apologies were also received from Norfolk County Councillor Leggett and Broadland District Councillor Dunn.

4. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

Interests were declared as follows –
Mr B Palmer and Mr B Sabberton-Coe - Village Hall Management Committee.

5. MINUTES OF THE MEETING OF 13.04.2015

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman.

6. MATTERS ARISING

6.1. The Clerk read out a thank you letter which has been received from MacMillan Cancer support with regard to the grant that the Council kindly gave towards the Maid's Head Easter Ring Road Walk.

7. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors

A report with the latest crime figures for the Parish was distributed, a copy of which is attached to the official minutes.

As Norfolk County Councillor Judy Leggett was not present at the meeting a written report was distributed, a copy of which is attached to the official minutes.

Broadland District Councillor K Leggett thanked everyone for their continued support with regard to recycling glass at the bottle banks within the Parish for Catton Park Trust.

Local residents spoke about the hedges, verges and footpaths within the Parish. It was noted that although there was some improvement there were still areas that needed attention. The Clerk to report these to the relevant authority.

A local resident also enquired about the use of the two portable football goals for use at the Recreation Ground.

The meeting resumed.

8. FINANCE

8.1. Payments and receipts

It was AGREED that the list of payments and receipts, with vouchers 42 to 88 in the financial year ending 31.3.2016 with expenditure of £20,131.78 and income of £103,812.61, be approved.

8.2. It was AGREED to renew subscription to LCR magazine at a cost of £17.00 per annum.

9. PLANNING

9.1. Planning Applications

20150673-Ground & First Floor Extensions & Garage Extension – 2 Woodham Leas, Old Catton, NR6 7EE.

DEFER UNTIL FURTHER PLANS AND INFORMATION IS RECEIVED REGARDING ACCESS AND EGRESS

20150628-Front Dormer Extension – 37 Catton Chase, Old Catton, NR6 7AS.

NO OBJECTION

20150600-Conservatory to Rear – 9 Lovett Close, Old Catton, NR6 7JU.

NO OBJECTION

20150670-Single Storey Rear Extension to Existing Bungalow – 28 Catton Chase, Old Catton, NR6 7AS.

NO OBJECTION

20150496-Residential Development of 4no. Flats-Lodge Farm, 299 St. Faiths Road, Old Catton, NR6 7BH.

RECOMMEND REFUSAL ON THE GROUNDS OF OVER DEVELOPMENT OF SITE AND HIGHWAY CONCERNS

9.2. There were no other planning matters.

10. NEIGHBOURHOOD PLAN

10.1. A progress report on the Neighbourhood Plan was received and noted, a copy of which is attached to the official minutes. Karen and Shaun Vincent were thanked for all their hard work and advice on the plan so far.

11. CHURCH STREET RECREATION GROUND

11.1. The Clerk stated that she had been approached by the Wednesday Tennis Club as to whether the Council would be happy for them to pay £5.00 each time they play now as numbers are dwindling and they do not play sometimes due to inclement weather. This request was AGREED to. The Clerk also stated that some maintenance work was needed on the plant and machinery and a quote had been obtained. It was AGREED that two further quotes are sought before a decision is made.

12. LAVARÉ PARK

12.1. Lavaré Park Project

The Clerk stated that work to the wildflower meadow will begin in the coming weeks.

12.2. The Clerk stated that she had received a request from the Football Club for the main gate into the car park to be left open on the weekend of 4th and 5th June as it is their five a side weekend. It was AGREED that the secretary be given a key for the weekend so that the car park can remain secure at night time.

13. CEMETERY AND CHURCHYARD

13.1. Councillor Miss Wilkin stated that the Cemetery was in good order. Work to edge the grass off to the roundabout is still outstanding. She stated that the bins were overflowing and in fact one was corroded. The Clerk to look into this.

The Clerk stated that at present when there is a burial the undertakers are responsible for ensuring that the grave is dug. However, there has recently been some problems with regard to the way in which some grave diggers are conducting themselves. It was therefore AGREED that the Council would have a nominated grave digger and that their costs would be relayed on to the undertakers.

It was noted that the Churchyard was in good order.

14. WAR MEMORIAL

- 14.1. Councillor Mrs Williams stated that the War Memorial was in good order although the benches could do with some maintenance. The Clerk to ask the Groundsman to deal with this.

15. BUS SHELTERS

- 15.1. It was noted that the Bus Shelters were all in good order.

16. VILLAGE HALL

- 16.1. It was noted that the Village Hall was in an excellent condition and well supported. The Annual General Meeting will be held on 28th May 2015.

17. CATTON PARK

- 17.1. The Clerk gave an update on the work of the new Volunteer and Events Officer to date.

18. HIGHWAYS

- 18.1. It was agreed that councillors would inspect the cat on the barrel in Church Street and bring their findings back to the Council in June.
- 18.2. Correspondence from T T Jones Electrical Ltd regarding the street light in St. Faiths Road was considered. It was AGREED to accept the quotation for remedial works to be carried out at a cost of £65.00 plus VAT.
- 18.3. Correspondence from T T Jones Electrical Ltd regarding installation of new street lights at West Acre Drive and Taylors Lane was considered. It was AGREED that Councillors Honess and Sabberton-Coe inspect the sites once again and bring back to the June Council meeting.

19. COMMITTEES AND OUTSIDE BODIES

The Committees and Outside Bodies for 2015-16 was considered and AGREED, a copy of which is attached to the official minutes.

20. CORRESPONDENCE

- 20.1. Norfolk County Council re. Managing Flood Risk. Noted.
- 20.2. NorfolkALC and SLCC re. Annual Joint Summer Conference on Tuesday 7th July at Norwich City Football Club. It was AGREED that the Clerk and Councillor Miss Wilkin attend the seminar.

21. MATTERS FOR FUTURE MEETINGS

Any matters for future meetings to be given to the Clerk.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.35pm.

Chairman, 8th June 2015