

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.00P.M. ON MONDAY 12th DECEMBER 2016
AT THE PAVILION, CHURCH STREET, OLD CATTON

PRESENT: Mr J Arnott Mrs A Chandler Mr P Crisp
Mr D Elmer Mr B Honess Mr B Palmer
Mr B Sabberton-Coe Mr R Tovell Mr M Vincent
Miss P Wilkin

Norfolk County Councillor Mrs J Leggett
Broadland District Councillor Mrs K Vincent
Broadland District Councillor Mr K Leggett
Norfolk Constabulary PCSO K Casburn
1 Resident

342. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Mrs Fawke and Leggett due to another engagement.

343. DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

Interests were declared as follows –
Councillors Palmer and Sabberton-Coe - Village Hall Management Committee.

344. MINUTES OF THE MEETING OF 14.11.2016

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman with minor amendment to item 336.5.

345. MATTERS ARISING AND ACTION PLAN

There were no matters arising from the minutes nor the action plan, a copy of which is attached to the official minutes.

346. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. The Clerk stated that in addition to her report she had today been informed by Chris Mayes at Highways that the TRODS in Woodham Leas and Swansgate will be installed in February/March time. She also stated that since the last council meeting Mrs Joan Williams has resigned as a Parish Councillor. The Clerk has informed BDC who have advertised the vacancy. She will update the council in due course.

347. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police and District Councillors

PCSO K Casburn presented a crime report, a copy of which is attached to the official minutes. He also gave an update on recent speed camera operations.

A local resident stated that street light number 7 in The Warren was still not working. The Clerk to chase this.

Norfolk County Councillor J Leggett gave a report, a copy of which is attached to the official minutes. She also gave an update on the latest full council meeting and school places within Old Catton. She also urged councillors to respond to the patrol crossing consultation.

Broadland District Councillor K Leggett gave an update Devolution, Dixons Fold development and recycling credits for Catton Park.

Broadland District Councillor K Vincent stated that she had been receiving correspondence from residents with regard to the Dixons Fold and Beeston Park developments.

The meeting resumed.

348. FINANCE

348.1. Payments and receipts

It was AGREED that the list of payments and receipts, with vouchers 435 to 490 in the year ending 31.03.2017 with expenditure of £19,850.02 and income of £2,175.00 be approved. A comparison of income and expenditure and bank reconciliation was noted. It was AGREED that the budget should be amended so that the £1,000 donated to the council by the late M. Booty be ring fenced for renewal of play equipment in the Under 9's Play Area at Church Street Recreation Ground.

348.2. It was AGREED to renew membership to the Society of Local Council Clerks at a cost of £235.00 per annum for the ensuing year.

348.3. Anti-virus software for the three office computers was considered. It was AGREED to sign up with Kaspersky Internet Security for 2 years on all three computers following a 30 day trial period.

348.4. Annual membership to Fields in Trust at a cost of £95.00 per annum was considered and APPROVED.

348.5. The insurance renewal from Zurich Municipal for the ensuing year was considered and APPROVED at a cost of £3,773.96.

349. PLANNING

349.1. **20161967**-Single storey side and rear extension-160 Proctor Road, Old Catton, NR6 7EU.
NO OBJECTION

20162011-Internal and external alterations (revised)-Listed Building-Anna Sewell House, 125 Spixworth Road, Old Catton, NR6 7DU.

NO OBJECTION

20161998-Single storey front extension-17 Norman Drive, Old Catton, NR6 7HN.

NO OBJECTION

20161956-Construction of a water booster pumping station, fuel tank and generator building, new access and ancillary works-Land East of St. Faiths Road, Old Catton, NR6 7BW.

NO OBJECTION IN PRINCIPLE ALTHOUGH IT IS FELT THAT THE DESIGN OF THE BUILDING IS NOT IN KEEPING WITH THE SURROUNDING AREA

20162023-Detached dwelling-Plot 12 (reserved matters application following outline approval 20141955) (Phase 12)-Plot 12, St. Faiths Road, Old Catton, NR6 7BW.

NO OBJECTION

20162036-Variation of condition 2 of planning permission 20161064-revised plans of rear extension and front elevation-Anna Sewell House, 125 Spixworth Road, Old Catton, NR6 7DU.

NO OBJECTION

349.2. Correspondence from Norfolk ALC and the subsequent report from the Deputy Clerk regarding the Neighbourhood Planning Bill was received and noted.

349.3. Correspondence from BDC regarding street numbering in the Dixons Fold development was received and noted.

349.4. Correspondence from NCC regarding the Greater Norwich Local Plan was received and noted. .

349.5. Correspondence from CPRE regarding housing targets was received. It was AGREED not to support the campaign at the present time.

349.6. The Clerk reported that she had received correspondence from BDC stating that the planning application for reserved matters at Dixons Fold has been granted.

350. PROPERTY AND RESPONSIBILITIES

350.1. It was noted that the War Memorial was in good order and the new wiring that holds the wreaths in place were working effectively. It was AGREED that Councillor Mrs Chandler would now be responsible for the War Memorial.

350.2. It was noted that the bus shelters were in good order.

350.3. It was noted that the Churchyard was in good order.

350.4. It was noted that the Cemetery is in good order. Councillor Miss Wilkin stated that the Groundsman had made a start on the works to the bank as you enter the Cemetery car park.

350.5. Councillor Arnott gave an update on the play area at Lavaré Park. It was AGREED to change the lock to the gate to a non-generic lock. It was also AGREED that councillors would monitor users of the play area at the weekend for a couple of weeks.

350.6. It was noted that Church Street Recreation Ground was in good order. The Chairman asked if the new disabled ramp could be installed permanently. Councillor Honess to ask the manufacturer this and bring back to the Clerk.

351. STREET LIGHTS, HEDGES, PATHS, VERGES AND HIGHWAYS

- 351.1. The Clerk stated that if there were any matters needing attention to let her know so she can deal with them accordingly.
- 351.2. Councillors Crisp and Honess gave an update on the latest SAM2 figures which were noted. The Clerk also stated that she had received correspondence from Norfolk Constabulary stating that the police do enforce 20mph speed limits.
- 351.3. The correspondence from T T Jones Electrical regarding the street lighting inspection was received. It was AGREED that Councillor Tovell would check this report and bring his findings back to the next council meeting.
- 351.4. The report from the Deputy Clerk regarding the Parish Partnership 2017/2018 was received and considered. It was AGREED to place a bid for a bus shelter with seat in White Woman Lane and to also erect seating in the existing bus shelters. OCPC's contribution would be a total of £2,355.00.
- 351.5. An update was given with regard to the position of acquiring a grit bin in Evans Way. It was noted that Highways have approved the siting of the bin and it was therefore AGREED to purchase a bin as soon as possible.
- 351.6. Correspondence from a local resident regarding various highway issues was received. It was AGREED that the Clerk replies accordingly.
- 351.7. Correspondence from NCC regarding the consultation on proposed changes to road crossing patrol service was received. It was AGREED that councillors respond individually along with the Clerk sending a response from the Council as a whole.
- 351.8. The idea of organising a Village Tidy Up was considered and APPROVED.

352. CORRESPONDENCE

- 352.1. Norfolk Constabulary re. Budget Consultation. RESOLVED to send a reply stating that option 2: Increasing the Policing element of Council Tax by 2%, was Old Catton Parish Councils preferred option.
- 352.2. Norfolk Association of Local Councils re. Local Council Powers and Duties. Noted.

353. MATTERS FOR FUTURE MEETINGS

Any matters for future meetings to be given to the Clerk.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.45pm.

Chairman, 9th January 2017