

6th June 2017

Dear Councillor,

An **Ordinary** Meeting of Old Catton Parish Council will be held at the Recreation Ground, Church Street, Old Catton on **Monday 12th June 2017 at 7.00pm** at which your attendance is requested.

Agenda

1. To receive and approve apologies for absence.
2. To receive any declarations of interest in items on the agenda and to consider any requests for dispensation.
3. To approve the minutes of the Annual Council Meeting, held on 8th May 2017 (copy herewith).
4. To report on matters arising from the minutes not covered by the agenda and to review action plan (copy herewith).
5. To receive Clerk's report (copy herewith).
6. To adjourn the meeting for public discussion and to receive the Police, County Councillor's and District Councillor's reports.

7. Finance

- 7.1. To approve payments, note receipts, bank reconciliation and comparison of income and expenditure with the budget for the 2017-2018 financial year (copy herewith).
- 7.2. To consider recommendations from the Grant Working Group (to follow).

8. Planning

8.1. Planning Applications

20170733-Two storey rear extension and replacement porch-48 Eastwood Lodge, Spixworth Road, Old Catton, NR6 7NF.

20170739-Detached dwelling (revised proposal)-Plot 9- Reserved matters application following outline approval 20141955)-Plot 9, St. Faiths Road, Old Catton, NR6 7BW (Deputy Clerk's report herewith).

20170790-Single storey side/rear extensions, rear raised deck & other alterations-12 Lancaster Close, Old Catton, NR6 7BD.

20170895-Single storey extension to the rear and side-2 Chase Close, Old Catton, NR6 7AR.

20170633-Timber building for purposes incidental to Holiday House (Amended Plans)-Holiday House, Church Street, Old Catton, NR6 7DJ.

8.2. To note any other planning matters.

8.3. To consider draft response to the Broadland Neighbourhood Plans Survey 2017 (copy herewith).

9. Property and Responsibilities

- 9.1. To receive report regarding War Memorial and to consider any matters arising therefrom.
- 9.2. To receive report regarding Bus Shelters and to consider any matters arising therefrom.
- 9.3. To receive report regarding Churchyard and to consider any matters arising therefrom.
 - To receive report from the Deputy Clerk re. Installation of gate (copy herewith)
- 9.4. To receive report regarding Cemetery and to consider any matters arising therefrom.
 - To receive report from the Clerk regarding Cemetery Fees and Refuse (copy herewith)
- 9.5. To receive report regarding Lavaré Park and to consider any matters arising therefrom.

- 9.6. To receive report regarding Sports Groups and to consider any matters arising therefrom.
9.7. To receive report regarding Church Street Recreation Ground and to consider any matters arising therefrom.

10. Policies and Procedures

- 10.1. To receive details of training provided by Norfolk Association of Local Councils (copy herewith).
10.2. To consider the renewal of the General Power of Competence (copy herewith).
10.3. To confirm that Old Catton Parish Council has the necessary criteria in place and prepared to apply for Quality Award under the Local Council Award Scheme.
10.4. To consider adding details of Village Organisations to the Parish Council Website.

11. Street Lights, Hedges, Paths, Verges and Highways

- 11.1. To note any matters needing attention.
11.2. To receive update from councillors regarding SAM 2 (copy to follow).
11.3. To receive report from the Clerk regarding installation of noticeboard (copy herewith).

12. Correspondence

- 12.1. Office of the Police & Crime Commissioner for Norfolk re. Police and Crime Plan (copy herewith).
12.2. Broadland District Council re. Overview and Scrutiny Committee Annual Report 2017 (copy herewith).

13. To receive latest report from the Airport Consultative Committee.

14. To note date of Extraordinary Council Meeting as Monday 26th June 2017 at 6pm.

Mrs Melanie Eversfield
Clerk of the Council