

8<sup>th</sup> August 2017

Dear Councillor,

An **Ordinary** Meeting of Old Catton Parish Council will be held at the Recreation Ground, Church Street, Old Catton on **Monday 14<sup>th</sup> August 2017 at 7.00pm** at which your attendance is requested.

### **Agenda**

1. To elect a Chairman for the ensuing year and for the new Chairman to sign the Declaration of Acceptance of Office.
2. To elect a Vice Chairman for the ensuing year.
3. To receive and approve apologies for absence.
4. To receive any declarations of interest in items on the agenda and to consider any requests for dispensation.
5. To approve the minutes of the Ordinary Council Meeting, held on 11<sup>th</sup> July 2017 (copy herewith).
6. To report on matters arising from the minutes not covered by the agenda and to review action plan (copy herewith).
- 6.1. To receive an update regarding the insurance of the Village Hall.
7. To receive Clerk's report (copy herewith).
8. To adjourn the meeting for public discussion and to receive the Police, County Councillor's and District Councillor's reports.
- 9. Finance**
  - 9.1. To approve payments, note receipts, bank reconciliation and comparison of income and expenditure with the budget for the 2017-2018 financial year (copy herewith).
  - 9.2. To consider renewal of subscription to the NALC LCR Magazine at a cost of £17.00 per annum.
  - 9.3. To consider sending the Clerk to the SLCC Norfolk Branch Autumn Conference on 2<sup>nd</sup> November at a cost of £25.00 (copy herewith).
  - 9.4. To consider sending the Clerk to the SLCC National Conference on 18<sup>th</sup> & 19<sup>th</sup> October at a cost of £330.00 (copy herewith).
  - 9.5. To consider sending the Clerk and Deputy Clerk on an 'Understanding the new Data Protection Regulations' course at a cost of £28.00 each.

### **10. Planning**

#### 10.1. Planning Applications

**20171176**-Two storey side extension-8 Gayton Walk, Old Catton, NR6 7EP.

**20171298**-Single storey rear extension-84 Woodland Drive, Old Catton, NR6 7AZ.

**20171213**-Application for minor material amendment to planning permission ref. 20170222 comprising alterations to ground floor windows of Plot 1 and enclosure of car ports of Plots 2, 3, 5 and 6 to provide garages-Repton House, Parkside Drive, Old Catton, NR6 7DP. (copy Deputy Clerk's report herewith).

10.2. To receive report from Deputy Clerk re. TPO's in St. Faiths Road (copy herewith).

10.3. To note any other planning matters.

### **11. Property and Responsibilities**

11.1. To receive report regarding War Memorial and to consider any matters arising therefrom.

- To consider replacement benches at War Memorial.

- 11.2. To receive report regarding Bus Shelters and to consider any matters arising therefrom.
- 11.3. To receive report regarding Churchyard and to consider any matters arising therefrom.
  - To receive report from the Deputy Clerk re. Gate at Churchyard (copy herewith).
- 11.4. To receive report regarding Cemetery and to consider any matters arising therefrom.
- 11.5. To receive report regarding Lavaré Park and to consider any matters arising therefrom.
- 11.6. To receive report regarding Sports Groups and to consider any matters arising therefrom.
- 11.7. To receive report regarding Church Street Recreation Ground and to consider any matters arising therefrom.
  - To consider report from the Clerk regarding fencing for Old Catton Cricket Club (copy to follow).

## **12. Street Lights, Hedges, Paths, Verges and Highways**

- 12.1. To note any matters needing attention.
- 12.2. To receive update from councillors regarding SAM 2 (copy herewith).
- 12.3. To consider renovation/replacement of the Cat on the Barrel in Church Street.
- 12.4. To receive the Oak Lane Survey Report (copy herewith).
- 12.5. To received report from Deputy Clerk re. Transport for Norwich – Chartwell Road/St. Clements Hill/Spixworth Road – Proposed Junction and Crossing Improvements (copy herewith).
- 12.6. To consider correspondence from Broadland District Council re. Street Nameplates (copy herewith).
- 12.7. To consider response to the Draft Norfolk Strategic Framework (copy herewith).
- 12.8. To receive correspondence from Norfolk County Council re. NDR – Development Consent Order (DCO) – Requirement 30 – Traffic Monitoring (copy herewith).
- 12.9. To consider response to NCC’s consultation on the Repton Avenue/Meteor Close Link Road (copy herewith).
- 12.10. To consider a working party to Clean up the Village.

## **13. Policies and Procedures**

- 13.1. To receive report from the Clerk regarding her attendance at the Leadership in Action Conference (copy herewith).
  - 13.2. To consider draft response to the Draft Airport Masterplan (copy herewith).
- 14.** It is recommended that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.
- 15.** To consider report from the Clerk regarding boundary fence at Church Street Recreation Ground (copy herewith).

Mrs Melanie Eversfield  
Clerk of the Council