

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.00P.M. ON MONDAY 8TH JANUARY 2018
AT THE PAVILION, CHURCH STREET, OLD CATTON

PRESENT: Mr D Elmer Mrs L Fawke Mr A Jackson-Dennis
Mr D King Mr B Leggett Mrs J Leggett
Mr B Palmer Mr B Sabberton-Coe Mr R Tovell
Mr M Vincent Miss P Wilkin

Norfolk County and Broadland District Councillor Mrs K Vincent
Broadland District Councillor Mr K Leggett

122. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor Mrs A Chandler due to being unwell and Mr B Honess due to holiday commitments.

123. DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

There were no declarations of interest.

124. MINUTES OF THE MEETING OF 11.12.2017

It was AGREED that the Minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman.

125. MATTERS ARISING

There were no matters arising.

126. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors

Written report from the Police for December was circulated. As the Police were not present no further updates were received.

Norfolk County and Broadland District Councillor Karen Vincent gave updates on Chartwell Road/Spixworth Road cycle lane installation, and St Faiths Road speeding issues and new development complaints. She stated that she has been informed that the Repton Avenue/Meteor Close public consultation has been put on hold until later in 2018 and that there would be a press release giving reasons for the decision shortly. She stated that the Local Plan Consultation started on 8th January 2018 and would remain open until 15th March 2018; the Plan can be viewed at www.gnlp.org.uk. Roadshows for the Plan were also planned to inform the public of proposals; local dates are Sprowston Diamond Centre on 19th February at 11.30am – 5.30pm and Spixworth Village Hall on 23rd February at 1pm – 7pm (full list of Roadshows is available on the Parish Council website). Norfolk County Council Budget Consultation closed on 2nd January and budget proposals will be put to full Norfolk County Council meeting in February.

Broadland District Councillor Ken Leggett confirmed that Broadland District Council budgetary discussions would be put to full Broadland District Council in February. Broadland District Council and South Norfolk Council are conducting a feasibility study on sharing services. He stated that recycling for November was £198.00 (net) and tonnage for December was 6.3tons (approx. £250.00); recycling net earnings for 2017 is approximately £2,500.00. He reported a current problem with excessive cardboard/paper left around the recycling bin at Morrisons and confirmed that he was in discussions with the collection company and removal of the rubbish would take place this week.

The meeting resumed.

127. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. Bus shelter on White Woman Lane needed further attention, sharing of SAM2 data with Mr Arnott for personal use was AGREED, Council AGREED to support the Great British Spring Clean. Council AGREED to support resident's letter to British Telecom suggesting hard surfacing area by cabinet no.69 on St Faiths Road.

128. FINANCE

128.1. Payments and receipts

It was AGREED that the list of payments and receipts, with vouchers 481 to 517 on the payment schedule up to 08.01.2018 with expenditure of £21,000.72 and income of £1,034.72 be approved. A comparison of income and expenditure with an up to date bank reconciliation were noted.

128.2. It was AGREED that the Parish Council would support Old Catton Cricket Club and purchase the new fencing at the Recreation Ground to securely store the new sight-screens. Funding would be made available from remaining CIL loan monies (£1,214.20) with the remaining funds from underspent budgets. Total cost of fencing is £1,845.00 +VAT.

128.3 Quotation from Garden Guardian for Delegate Functions of £3,617.00 +VAT was AGREED.

128.4 It was AGREED to defer Norfolk Playing Field Association membership to next Council meeting.

128.5 Following discussion it was AGREED to obtain quotation for 110L bin from Broadland District Council. Council AGREED waste removal contract to a maximum of £326.30. If quotation for 110L bin is less than £326.30, subject to Chairman and Vice Chairman approval, contact for larger bin would be agreed – Council will be informed at next meeting.

128.6 Following further discussion budget for 2018/19, together with Earmarked Reserves was AGREED. Future Projects list for 2018 was AGREED: 1) Notice Board at White Woman Lane/Spixworth Road; 2) TROD at Priors Drive; and 3) Speed Calming Measures for Old Catton. Precept figure of £184,960.00 was AGREED.

129. POLICIES AND PROCEDURES

129.1. Amendments to Strategic Plan 2017-2022 were AGREED.

129.2. Clerk's report on GDPR were noted. Council did not appoint a GDPR Committee. Clerk and Chairman to meet to discuss further action.

130. PLANNING

130.1 **20172180**-Detached Dwelling – Plot 8, St Faiths Road, Old Catton, NR6 7BW.

Council had NO OBJECTION to planning application with the proviso that TPOs were adhered to for the development.

20172200-Proposed Garden Room off Residential Property – 282 St Faiths Road, Old Catton, NR6 7BJ.

NO OBJECTION.

20172167-Demolition of Existing Brick "Potting Shed" Adjoining Church Lane Entrance (listed building) – Anna Sewell House, 125 Spixworth Road, Old Catton, NR6 7DU.

NO OBJECTION.

20172165-Two Storey Side Extension – 51 West Acre Drive, Old Catton, NR6 7HY.

NO OBJECTION.

20172182-Single Storey Front Extension – 64 Lodge Farm Drive, Old Catton, NR6 7LP.

NO OBJECTION.

130.2. Council were informed of meeting of Broadland District Council's Appeal Panel in respect of Tree Preservation Order 2017 (No. 18), St Faiths Road, Old Catton on Tuesday 16th February. It was AGREED that Councillors Mr M Vincent and Mrs J Leggett would attend on behalf of the Council.

140. PROPERTY AND RESPONSIBILITIES

140.1. Councillor P Wilkin and Councillor B Sabberton-Coe reported that Old Catton Junior Football Club are still concerned with cars exiting Lavare Park on Spixworth Road and the risk of hitting cyclists. Old Catton Football Club ask Council to consider reducing the height and width of the hedge on Spixworth Road in an attempt to ensure that exiting cars have a clearer view of the cycle path. It was AGREED that Councillor P Wilkin would speak again to the football club regarding temporary signs being placed outside the grounds of Lavare to alert cyclist to exiting traffic. Ms Vincent stated that Highways had reported that there should be lining on the cycle path and if it is not present Highways will reinstate this (Ms Vincent confirmed that it is not present and that Highways will be informed). It was AGREED

that Councillor B Sabberton-Coe would be responsible for overseeing Lavare Park, the wildflower meadow, U9s children's play area in conjunction with Councillor P Wilkin's responsibility for the Recreation Grounds Liaison Group.

141. STREET LIGHTS, HEDGES, PATHS, VERGES AND HIGHWAYS

141.1. Correspondence from Councillor K Vincent and Highways regarding new cycle path and changes to pedestrian crossing at Chartwell Road/Spixworth Road were noted.

142. It was RESOLVED that under the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

143. Recommendations from Staffing Committee Meeting of 8th January 2018 were AGREED.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.50pm.

Chairman, 8th January 2018