

CLERK'S REPORT FOR COUNCIL MEETING 11TH DECEMBER 2017

ITEM	DESCRIPTION	COMMENTS
Recreation Ground	The Pavilion	<p>Welcome to the new Administration Assistant, Annette Palmer.</p> <p>Clerk's Office opening hours are now Monday-Friday 09:00am to 4:00pm.</p> <p>Re-decoration of the Pavilion commenced on 20th November. All areas except the Clerk's and Groundsman's Office have been re-decorated.</p> <p>Asbestos survey will take place 5th December.</p> <p>Clerk attended GDPR course (Data Protection) on 20th November – report to follow at next council meeting</p>
	MUGA	
	Tennis Courts	
	Cricket Club	Clerk met with OCCC on 8 th December
	U9 Playground	Annual safety inspection carried out on 30 th November. No
	Over 9s Playground	
	Boundary	
	Grounds	
	Car Park	
Cemetery		
Churchyard		
Lavare Park	Grounds	OCJFC asked to place signs warning cyclists of traffic exiting Lavare during football matches. Highways would look to the club to manage this and ensure vehicles park safely and exit site with care. Highways to investigate if lining at access point is still visible; if not this will be reinstated
	Playground	Playground inspection carried out on 30 th November. Flag pole on pirate ship was classed as dangerous (broken bracket) and required immediate removal. Goundsman has done this
	Litter & Dog Bins	Council to consider replacement bin in playground (see attached report)
	Wildflower Garden	Wildflower garden has been cut by Groundsman and action has been taken over the excessive clover
War Memorial		
Street Lighting		TT Jones meeting to take place on 13 th December
Noticeboards		
Website		Clerk has received training on updating the website
Litter & Dog Bins		

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Bus Shelters		Planning application for new bus shelter on White Woman Lane has been submitted as part of the Parish Partnership Scheme
Community Speedwatch		Training of volunteers took place on 16 th November. Clerk's Office are attempting to co-ordinate volunteers to begin Speedwatch.
SAM2		SAM2 will be moved on 16 th November and data downloaded. New location will be discussed with Mr Honess following his return from leave
Grow Your Community	Survey	X14 responses received. Public interest is minimal
Parish Rangers	Feb 2018	Please let the Clerk's Office know of any issues to be addressed
Parish Partnership Scheme	VAS x2	Awaiting confirmation from Highways of proposed VAS' on Spixworth Road and Oak Lane prior to submission
Billing Close/Ecton Walk		Weedkiller has been applied by Groundsman
Oak Lane	Drainage Works	Draining works commenced w/b 20 th November. Works are estimated to take x7 weeks
	Double Yellow Lines	Highways will only consider implementing waiting restrictions to resolve a specific highway safety issued normally associated with unacceptable accident record. There are no such records for Oak Lane so priority would not be given at this stage from NCC funding.
Priors Drive	TROD	In principal BDC support the installation of a trod, depending on where it will meet Priors Drive and materials used. BDC do not, at present, have available funds to contribute towards the cost
Land at St Faiths Road	Plot 1	Planning permission has been granted with reserved matters approval – specifically development shall not proceed above slab level until details of all external materials (brick colour, render, cladding, roof tiles, windows and front boundary) have been submitted and approved by Local Planning Authority
Repton House, Parkside Drive	Street Numbering	Street numbering for new housing at Repton House has been allocated (see attached letter)
Bus Stop St Faiths Road/Church St		Member of public has requested Council consider placing a litter bin at this bus stop to encourage people to keep the village clean & tidy. For Council consideration

Ms Sarah Vincent
Clerk to the Council