

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.00P.M. ON MONDAY 8th APRIL 2019
AT THE PAVILION, CHURCH STREET, OLD CATTON

PRESENT: Mrs J Leggett (Chairman) Mr B Sabberton-Coe (Vice-Chairman) Mrs A Chandler
Mr D Elmer Mrs L Fawke Mr B Honess
Mr B Leggett Mr B Palmer Mr R Tovell
Mr M Vincent Miss P Wilkin

Ms S Vincent (Clerk)
Norfolk County & Broadland District Councillor Mrs K Vincent
8 Residents

149. APOLOGIES FOR ABSENCE

Apologies were received from Councillor D King and Broadland District Councillor K Leggett due to prior commitments.

150. DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

There were no declarations of interest or requests for dispensations.

151. TO NOTE THE DISQUALIFICATION OF COUNCILLOR A JACKSON-DENNIS DUE TO NON-ATTENDANCE AT COUNCIL MEETINGS

It was noted that Councillor A Jackson-Dennis had been disqualified due to non-attendance at Council meetings for a period greater than 6 months.

152. MINUTES OF THE MEETING OF 11.03.2018

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

153. MATTERS ARISING

Councillor B Sabberton-Coe noted the resident's complaint regarding pavement parking on Spixworth Road opposite the War Memorial. The Clerk stated that a further complaint regarding vehicles not parking on the pavement had also been received. The matter was being monitored. There were no further matters arising.

154. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors

Councillor J Leggett read the March Police statistics for Old Catton and Sprowston West. The Police also highlighted that there were increased thefts from vehicles and encouraged residents not to leave valuables in their vehicles. The Police are planning to carry out vehicle speed checks in Old Catton soon. Next Safer Neighbourhood Action Panel meeting will take place on Tuesday 21st May 2019 at 7pm at Gage Road Chapel.

Norfolk County and Broadland District Councillor Karen Vincent reported:

- Broadland District Council full Council meeting will be held next week
- Repton Avenue (Agenda Item 9.1 and 11.1): Developers had submitted proposed construction route via Meteor Close and a further 2 alternative routes through the village. Councillor K Vincent had joined a Parish Council meeting to discuss the proposals. Councillor K Vincent had heard a number of residents' concerns regarding traffic through the village.

A resident stated concerns regarding the Repton Avenue development. He was concerned that all traffic was being pushed through St Faiths Lane; not just construction traffic but also all associated staff and workmen with cars and vans. St Faiths Road has a weight limit restriction – were the developers aware that this restriction was in place? The resident was also concerned that the road surface would be insufficient to take the increased traffic and weight. The resident stated that many Old Catton residents were unaware of the proposed plans and should be made aware. The resident stated that he was willing to help with a petition if he was available.

A resident expressed his concerns regarding the proposal for Repton Avenue construction traffic to use Meteor Close to access the development site. The resident stated that most businesses on Meteor Close used road parking for vehicles and, in the resident's opinion, there was not enough room for HGVs. The resident was of the opinion that the photographs used as part of the application were not up-to-date. The resident also expressed concern that once development works were completed the temporary opening between Meteor Close and Repton Avenue would not be closed up again.

Councillor J Leggett stated that she was coming to the end of her term as Chairman of Broadland District Council. During her term £1,500 had been raised for her chosen charity, Leeway. Councillor J Leggett thanked the public for their support of this charity.

The meeting resumed.

- 155.** The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. Matters highlighted were the SAM2 report prepared by Mr J Arnott, dates for whole Council training, timetable for Mobile Library, Community Speed Watch and the recent British Legion Event at the Recreation Ground.
- 156. FINANCE**
- 156.1 Bank balance as at 31st March 2019 was noted. It was AGREED that the payments schedule with vouchers 522 to 577 up to 31st March 2019 be APPROVED.
- 156.2 Scrutineer's Report for fourth quarter up to 31st March 2019 was noted.
- 156.3 Internal Control Checklist was noted and AGREED.
- 156.4 National Pay Scales for 2019/20 were noted and AGREED.
- 157. PLANNING**
- 157.1 20190330 – 1)Replacement of Garage Doors 2)Replace Window with French Doors on East Elevation 3)Insert Velux to Porch on South Elevation 4)Install Velux on North Roof Slope 5)Recast and Rehang Shattered Bell (Listed Building) – The Belfry, 6 Hall Drive, Old Catton, NR6 7DW.
NO OBJECTION.
- 20190452 – Front Porch, Single Storey Side and Rear Extensions – 7 Fifers Lane, Old Catton, NR6 7AE.
NO OBJECTION.
- 20190444 – Variation of Condition 2 of Planning Permission 20171434 – Revised Design & Layout of Dwellings – Plot 3, St Faiths Road, Old Catton.
NO OBJECTION.
- 20190450 – Front Extension – 35 Woodland Drive, Old Catton, NR6 7AZ.
NO OBJECTION.
- 20190460 – Proposed Single Storey Front and Rear Extensions, Loft & Garage Conversions – 71 Constitution Hill, Old Catton, NR6 7RW.
NO OBJECTION.
- 20190493 – Display of 1)5No. Externally Illuminated Fascia Signs 2)1No. Externally Illuminated Hanging Sign 3)3No. Non-Illuminated Amenity Boards 4)8No. Floodlights mounted to the building – The Woodman, 11 North Walsham Road, Old Catton, NR6 7QA.
NO OBJECTION.

20190506 – Two Storey Side and Rear Extension – 52 The Warren, Old Catton, NR6 7QA.

NO OBJECTION.

20190530 – Temporary Alterations to Landscape Area Between Repton Avenue and Meteor Close to Provide Construction Traffic Access – Land at Repton Avenue, Old Catton, NR6 7BH. NO OBJECTION. It was noted that hedging already removed near Old Catton Cemetery was not included in this planning application.

20190533 – Details for Condition 13 Following Grant of Planning Permission 20141955 – Construction Traffic Management Plan and Access Route – Land at St Faiths Road, Old Catton.

RECOMMEND REFUSAL. Council object to Option 2A and 2B of application. Council to host public consultation to raise resident awareness. An extension to the comments deadline to be requested until after the 2nd May elections to allow residents time to comment on the application.

157.2 There were no other planning matters.

158. POLICIES AND PROCEDURES

158.1 It was confirmed that the following Council Policies and Procedures had been revised and that no amendments had taken place:-

- Grant Awards Criteria.

158.2 It was confirmed that the following Council Policies and Procedures had been revised and the amendments were APPROVED: -

- Standing Orders

158.3 Calendar of Council Meetings for 2019/2020 were AGREED.

158.4 Email correspondence between Councillor J Leggett and Broadland District Council regarding Atlantic Way and street naming of the East-West Link Road was noted. It was AGREED that the Clerk would write to Broadland District Council strongly proposing the use of Repton Avenue as the name for the link road.

158.5 Proposals for street naming of roads and apartment blocks within the Repton Avenue development were noted. It was AGREED to propose using the names of those fallen during WW1 and WW2 listed on the War Memorial.

159. PROPERTY AND RESPONSIBILITIES

159.1 Email correspondence from Taylor Wimpey to Councillor K Vincent regarding Repton Avenue development was noted.

159.2 It was AGREED that Councillors B Sabberton-Coe and B Palmer be appointed as Representative to the Village Hall Management Committee.

159.3 It was noted that the Sports Group Meeting would take place on Wednesday 10th April 2019 at 7pm at the Pavilion, Recreation Ground.

159.4 It was noted that Councillor B Honess and Councillor K Leggett had cleared the fly-tipping at the glass recycling bins at Morrisons car park. Posters had been placed warning residents that it was an offence to fly-tip.

159.5 Councillor A Chandler stated that all allotments had now been allocated; there were 2 spare allotments and no residents waiting for an allotment.

160. DATE OF NEXT MEETING

Date of next meeting was noted as Monday 13th May 2019 at 7pm.

There being no further business the Chairman thanked Councillors L Fawke, D Elmer, B Leggett and R Tovell for their hard work and effort as Members of the Parish Council. Meeting closed at 7.50pm.

Chairman, 13th May 2019