

**OLD CATTON PARISH COUNCIL,**  
**MINUTES OF THE MEETING OF THE FINANCE AND POLICY**  
**COMMITTEE HELD ON MONDAY 12<sup>TH</sup> JULY, 2010,**  
**AT 8.05 P.M., AT THE PAVILION, CHURCH STREET**

**PRESENT:** Chairman – Mrs G Masdin  
Mr B Sabberton-Coe      Mr D Thompson      Mr M Vincent  
Miss P Wilkin              Mrs J Williams

**APOLOGIES:** Mrs A Chandler      Mr B Palmer      Mrs A Riches

The Chairman welcomed everybody to the meeting.

**1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

It was unanimously AGREED to re-elect Mrs G Masdin as Chairman and Mrs A Chandler as Vice Chairman.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTES OF THE MEETING OF 13.5.2010**

The minutes, which had been confirmed and adopted by the Council, were signed by the Chairman.

**4. MATTERS ARISING FROM THE MINUTES**

Minute 82. It was noted that the booking for the netball camp had not been confirmed as the organiser had been unable to arrange it.

**5. FINANCE, FINAL ACCOUNTS, PAYMENTS AND RECEIPTS, COMPARISON WITH BUDGET**

5.1. The attached list of vouchers 118 to 174 with payments totalling £15,729.97 and receipts of £4,686.10 were approved. The bank reconciliation and comparison with the budget were noted.

**6. REQUESTS FOR DONATIONS**

6.1. It was AGREED to give £100.00 to Victim Support as it was known that residents of Old Catton had been affected by crime in the Village and may have been helped by Victim Support.

6.2. The St Margaret's Early Birds had failed to raise the hoped for profit at their recent fete at the Recreation Ground as it was held on the same day as an important football match; this could not have been foreseen. It was AGREED to give the Early Birds a grant of £100.00 towards the cost of the new toys they needed.

These donations would be made under Section 137 of the 1972 Local Government Act.

## **7. INTERNAL AUDIT REPORT**

The report had been circulated and read by members who were pleased that the report was complimentary and no matters had been raised for action. It was AGREED to accept the report.

## **8. REVIEW OF ALL RISKS INSURANCE COVER**

The assets covered were discussed and it was noted that the cost to insure play equipment was currently £1,714 and did not include all the newer equipment. As the risk of theft or fire was negligible and the budget included provision for routine repairs and maintenance it was AGREED that this expenditure did not give good value for money. It was AGREED to review all the insurance cover at the next meeting so that the cover could be changed when the policy was renewed in December.

## **9. HIGHWAYS MATTERS**

It was noted that the Planning and Property Committee had compiled a list of problems to be reported to Norfolk County Council.

## **10. CORRESPONDENCE**

The attached list of correspondence was noted.

Members would let the Clerk know if they wished to attend any training events.

The Chairman thanked everybody for attending and closed the meeting at 8.50 p.m.

Chairman 12.8.2010