

**OLD CATTON PARISH COUNCIL, MINUTES OF THE MEETING**  
**OF THE PLANNING AND PROPERTY COMMITTEE,**  
**HELD AT 7.00 PM ON MONDAY 14<sup>TH</sup> JUNE 2010,**  
**AT THE PAVILION, CHURCH STREET**

**PRESENT:** Mr B Sabberton-Coe – Chairman  
Mr J Arnott                      Mr C Green                      Mr B Leggett  
Mr A Lovett                      Mr D Thompson                  Miss P Wilkin

**APOLOGIES:** Mrs G Masdin

Mr B Sabberton-Coe welcomed everybody to the meeting.

**1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

It was unanimously AGREED to re-elect Mr B Sabberton-Coe as Chairman and Mr C Green as Vice Chairman.

**2. DECLARATIONS OF INTEREST**

Mr B Sabberton-Coe and Mr D Thompson declared their interest in planning application 20100474 as they were Trustees of Catton Park and Mr B Leggett declared his interest in application 20100751 as he was acquainted with the applicant. There were no other declarations of interest.

**3. MINUTES OF THE MEETING OF 10.5.2010**

The minutes of the meeting, which had been circulated, were confirmed, and signed by the Chairman.

**4. PLANNING**

4.1. Mr C Green chaired the discussion on application 20100474. Mr J Arnott was concerned about potential vandalism due to the site and nature of construction of the building but did not object to the application.

Recommendations were made on planning applications as the attached list.

4.2. The response to Broadland District Council's consultation on Developing a Community Protocol were AGREED, copy attached to these minutes

**5. CHURCH STREET RECREATION GROUND**

5.1. The Pavilion

It was noted that the porch at the front of the building appeared to be subsiding, it was AGREED to ask J Watts and Son to deal with it as soon as possible.

5.2. Wooded area.

It was AGREED to obtain quotations for a shredder to deal with hedge and other cuttings for consideration at the next meeting.

### 5.3. Junior Football Club Five a side weekend.

Members had been impressed by the organisation of the event and the way the Recreation Ground had been cleared afterwards. It was AGREED that the Chairman would write and congratulate the Junior Football Club's committee.

## **6. LAVARE PARK**

### 6.1. Progress with the new land and its future use and maintenance.

It was noted that the newly planted grass was growing well.

The way the land would be maintained when the contract with Norse expired at the end of the year was discussed. It was noted that it would not be possible for the Council's staff to maintain it, partly because of the time involved and because the tractor could not be spared for the time needed. Norse had been asked to give an estimate of what they would charge to cut the grass and mark the pitches.

The possibility of leasing the new land, and the existing pitches there, to the Junior Football Club was discussed and thought to be worthy of consideration. If this was agreed it would be essential to have a detailed legal agreement with the club and a guarantee of a continued high standard of maintenance. It was AGREED to arrange a meeting to discuss the matter with the club's officers; Mr B Sabberton-Coe, Mr D Thompson and the Clerk were delegated to meet the Club's officers.

## **7. CEMETERY**

It was agreed that the Cemetery looked well; it was noted that a couple of inappropriate items had recently been removed from a grave.

## **8. CHURCHYARD**

### 8.1. Lych gate.

It was noted that the repairs were virtually complete and the work had been carried out to a very high standard.

### 8.2. New area of Churchyard.

It was noted that the Parochial Church Council had asked the Catton Park Warden to remove the hedging away from the railings for use in the Park.

### 8.3. Defective memorials.

The defective 'chest tombs' had been fenced off. Fairhaven and Woods had inspected them and an indication of the cost of repairs was awaited. The Old Catton Society had yet to discuss the matter.

### 8.4. Other matters.

It was AGREED to consider the purchase of a self propelled mower at the next meeting.

## **9. WORK IN PROGRESS**

9.1. The list was reviewed.

9.2. It was AGREED to delay ordering a new notice board for the car park at The Paddocks until the new supermarket was established and the future shape of the car park was confirmed.

## **10. APPOINTMENT OF PARISH TREE WARDEN**

Only one application had been received. It was AGREED that Mr J Arnott and Mr D Thompson should talk to the applicant before appointing him.

## **11. AUTHORISATION OF CHEQUES AND PAYMENTS**

The attached list of vouchers numbered 68 to 117 with payments totalling £20,487.72 and receipts £1,824.82 was examined and the payments authorised.

## **12. HIGHWAY MATTERS**

12.1. Overgrown trees and hedges. It was noted that Norfolk County Council had been asked to side the bank at the path between the entrance to Age Concern and The Elms. It was AGREED to also ask the owner of 8 The Elms to cut his hedge back.

12.2. New Highway lighting. Members had been very impressed with the efficient and considerate way the new Norfolk County Council highway lighting had been installed and it was AGREED to write and compliment the contractors and to copy the letter to Norfolk County Council.

## **13. CORRESPONDENCE**

The attached list was noted.

Item 2.3. Norfolk Fire Authority Safety Plan, Mr J Arnott would study the plan and respond.

The Chairman thanked everybody for attending and closed the meeting at 8.30 pm.

Chairman, 12<sup>th</sup> July 2010