

OLD CATTON PARISH COUNCIL,
MINUTES OF THE MEETING OF THE FINANCE AND POLICY
COMMITTEE HELD ON WEDNESDAY 14TH APRIL, 2011,
AT 7.30 P.M., AT THE PAVILION, CHURCH STREET

PRESENT: Chairman – Mrs G Masdin
Mrs A Chandler Mr B Palmer Mrs A Riches
Mr B Sabberton-Coe Mr D Thompson Miss P Wilkin
Mr M Vincent

APOLOGIES: Mrs J Williams

The Chairman welcomed everybody to the meeting

67. DECLARATIONS OF INTEREST

There were no declarations of interest

68. MINUTES OF THE MEETING OF 10.3.2011

The minutes, which had been confirmed and adopted by the Council, were signed by the Chairman.

69. MATTERS ARISING FROM THE MINUTES

Minute 59. Banking arrangements. It was noted that bank rate had not increased as anticipated but might change later in the year. It was AGREED to recommend that the Council invest in a new bank account for 6months rather than a year.

70. FINANCE, PAYMENTS AND RECEIPTS, COMPARISON WITH BUDGET

70.1. The attached list of vouchers 520 to 558 in the old financial year with payments totalling £16,766.03 and receipts of £1540.64 and vouchers 1 to 22 in the new financial year with payments totalling £21,612.56 and receipts of £79,00 (the first instalment of the precept) were approved. The bank reconciliation and comparison with the budget were not available.

71. UNSPENT AND EARMARKED BALANCES TO BE CARRIED FORWARD

It was AGREED that the balances should be carried forward into the financial year beginning 1st April 2011.

72. TRAINING PROGRAMME FOR 2011/12

The attached provisional programme was AGREED. It was particularly hoped that newly elected members would be able to take advantage of the training available.

73. FINANCIAL REGULATIONS

It was noted that certain payments needed to be made within a limited period of time which was difficult when paid by cheque and that it was likely that cheques would be phased out in the future.

It was AGREED to change financial regulation 6.1. Payment of Accounts to read – ‘With the exception of payments nominated by the Finance and Policy Committee to be paid by internet banking all other payments shall be effected by cheque or other order drawn on the Council’s bankers.’

It was AGREED that as well as the payments for wages and labour currently paid by internet that payments to Southern Electric and the Norfolk Pension Fund should be paid by internet.

It was also AGREED that such payments should be closely monitored and that two councillors would check invoices and payments prior to each committee meeting.

74. REVIEW OF FEES FOR FOOTBALL

It was noted that the Planning and Property Committee had decided that the new land at Lavare` Park was not yet fit for use and that, consequently, the existing arrangements for football would continue. This would mean that the two extra mini soccer pitches would not be provided. It was AGREED to reduce the fee charged to the Junior Football Club by £300.00, the charge for two mini soccer pitches, to £2,700.00.

75. HIGHWAYS MATTERS

It was hoped that Norfolk County Council would be able to resurface the area including and around the junction of White Woman Lane, Lodge Lane and Spixworth Road if funds allowed.

76. CORRESPONDENCE

The attached list of correspondence was noted.

It was AGREED to give £50.00 to East Anglia Children’s’ Hospices and Macmillan Cancer Support. It had been confirmed that this was allowed by Section 137 of the Local Government Act 1972.

77. MATTERS FOR FUTURE DISCUSSION

It was AGREED that the existing Parish Plan and its review be borne in mind in discussions about the Neighbourhood Planning Vanguard scheme and the government’s localism agenda.

The Chairman thanked everybody for attending and closed the meeting at 8.20 p.m.

Chairman, 9.6.2011