

OLD CATTON PARISH COUNCIL
MINUTES OF THE MEETING
HELD AT 7.30 P.M. ON MONDAY 8TH OCTOBER 2012
AT THE PAVILION, CHURCH STREET RECREATION GROUND

PRESENT: Chairman – Mr B Sabberton-Coe
Mr J Arnott Mrs A Chandler Mr C Green
Mr B Leggett Mr B Palmer Mr G Tingle
Mr M Vincent Miss P Wilkin Mrs J Williams

Mrs J Leggett, Norfolk County Councillor
2 residents
PCSO L Calton-Porter

APOLOGIES for absence were accepted from Mr B Honess, Mrs A Riches and Mr D Thompson
Mr K Leggett (Broadland District Councillor)

The Chairman welcomed everybody to the meeting

39. DECLARATIONS OF INTEREST

Interests were declared as follows –
Mr B Sabberton-Coe as a Trustee of the Catton Park Trust and the Village Hall Management Committee.
Mr B Leggett as Secretary of the Village Hall Management Committee
Mr J Arnott, as parent of an applicant for a Jubilee grant

40. MINUTES OF THE MEETING OF 10.9.2012

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman.

41. MATTERS ARISING FROM THE MINUTES

41.1. Minute 29.2. new seats. It was noted that Broadland District Council had no objection to some of the section 106 funds being used to buy park benches.

41.2. Minute 30.3. Theft of swings. It was noted that the swings were not insured for theft and it was AGREED to review the insurance cover.

The meeting was adjourned for public discussion.

Mrs J Leggett reported on the work of Norfolk County Council. She also noted that a safety assessment was to be carried out at Repton Avenue following the parking problems caused by drivers going to the Airport Industrial Estate

PCSO Calton-Porter presented the crime statistics, answered questions and then left the meeting with the Chairman's thanks

The meeting resumed.

42. FINANCE

42.1. Payments and receipts

Mrs A Chandler PROPOSED and it was AGREED that the list of payments and receipts, with vouchers 292 to 339 with expenditure of £14,589.86 expenditure and income of £87,863.50 be approved. The bank reconciliation and comparison with the budget were noted

42.2. Grants from Jubilee Fun day's profits

The list of applications was considered and it was AGREED to award grants for their nominated projects to –

Brownies - £250, Scouts - £240, Old Catton Society - £250, Hall School - £250 and Garrick Green School - £250.

It was AGREED not to award a grant to another organisation which was not a 'Village' organisation.

42.3. Commemorative plaque

A design was AGREED subject to changing the word 'remembers' to 'celebrated'. A price to make the plaque in slate was considered to be expensive and it was AGREED to obtain prices for other materials for the next meeting.

42.4. Budget

It was AGREED that Mr B Sabberton-Coe, Mrs A Chandler, Mr B Palmer Mr M Vincent and Mrs J Williams would form a Budget Working Group and meet on Monday 22nd October at 5.00 pm to formulate a draft budget for consideration at the Council meeting on 12th November and then to be finalised at the meeting on 10th December 2012.,

43. PLANNING

43.1. Planning applications.

Two applications were approved as the attached list.

43.2. Other planning matters

Mr J Arnott and the Clerk reported on the briefing held by Beyond Green on 5.10.2012 when the details of the outline planning application had been presented. It was noted that Broadland District Council would not deal with the application until the Joint Core Strategy had been finalised. The proposals for Old Catton included a large area of amenity land that would include a cricket field as its focus. The housing proposed was of a low density with back gardens. A primary school was proposed for land adjacent to Lavare` Park and other new amenity land. The development in Old Catton was included in the later phases of the plan.

The only area of concern was the proposed East West link road but assurances had been given that this would not enable access to St Faiths by motorised vehicles.

44. CHURCH STREET RECREATION GROUND

44.1. Refitting the kitchen at The Pavilion.

Three quotations were considered and it was AGREED to place an order with Province Building Services Limited with a cost of £2,800.00

45. LAVARE`PARK

45.1. Condition of the new land.

The expert from the Football Foundation had agreed to carry out an independent check on the state of the land; his report was awaited

45.2. Progress with negotiations with the Junior Football Club.

It was intended to hold a separate discussion at the Recreation Ground Liaison Group meeting on 15th October

46. CEMETERY AND CHURCHYARD

It was noted that the consultation period for the faculty for the tree work at the Churchyard would expire on 31st October. Mr C Green reported that the Cemetery was all in order

47. BUSES

The problems with the changes to local bus services had been discussed earlier with members of the public and at the previous meeting. Numerous complaints had been received

A meeting had been arranged for 7.30 pm on Thursday 1st November 2012 at the Village Hall. Representatives of First, Sanders, Norfolk County Council and Norwich Door to Door had agreed to attend. A newsletter would be delivered before the meeting to invite residents. Mr B Leggett and Mr J Arnott offered to get the hall ready for the meeting. It was AGREED that the speakers would sit on the stage along with the Chairman.

48. HIGHWAYS

48.1. Members were not very satisfied with work carried out by Highways Rangers in the detached footways between St Faiths Road and Garrick Green and between Garrick Green and Players Way

48.2. It was noted that the grass verge at the corner of Catton Chase had been seriously damaged in the last two days by heavy vehicles driving over it to avoid hold ups caused by the gas works

49. CORRESPONDENCE

The attached list was noted; other e mail correspondence had been forwarded to members as it was received

50. VILLAGE HALL MANAGEMENT COMMITTEE

50.1. Mr C Green reported that the Hall was solvent after paying for the new heating system. There would be a fund raising quiz on 20th October 2012. The Committee would next meet on 28th February 2013.

50.2. It was noted that the leylandii hedge in the Hall Drive was dead and a potential fire hazard. The Management Committee had already obtained quotations to cut down and remove the trees, leaving the roots; the lowest was £290.00. It was AGREED that the Council would arrange and pay for the work.

51. CATTON PARK

Mrs J Leggett, Vice Chairman of the Catton Park Trust, gave a written report, attached.

52. RECRUITMENT

It was AGREED that the working group already appointed to discuss recruitment of a new Clerk (Mr B Sabberton-Coe, Mrs A Chandler, Mr B Leggett, Mr D Thompson, Mr M Vincent and Miss P Wilkin) would meet at 6.30 p.m. on Monday 12th November, before the Parish Council meeting

53. NEXT MEETING

It was AGREED to include the following items on the agenda for the next meeting –

- Changing standing orders to restrict the time for offices to be held
- Report of the Airport Consultative Committee
- Purchase of benches for the Recreation Ground

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.00 pm.

Chairman, 12th November 2012