

OLD CATTON PARISH COUNCIL
MINUTES OF THE MEETING
HELD AT 7.30 P.M. ON MONDAY 14TH JANUARY 2013
AT THE PAVILION, CHURCH STREET RECREATION GROUND

PRESENT: Chairman – Mr B Sabberton-Coe
Mr J Arnott Ms W Atkinson Mr C Green Mr B Honess
Mr B Leggett Mr B Palmer Mr G Tingle Mr M Vincent
Miss P Wilkin Mrs J Williams

Mrs J Leggett, Norfolk County Councillor
Mr K Leggett, Broadland District Councillor

7 residents

APOLOGIES for absence were accepted from Mrs A Chandler and Mr D Thompson

The Chairman welcomed everybody to the meeting, especially Ms W Atkinson who had just been declared elected to fill the casual vacancy.

82. DECLARATIONS OF INTEREST

Interests were declared as follows –
Mr B Sabberton-Coe as a Trustee of the Catton Park Trust and the Village Hall Management Committee.
Mr B Leggett as Secretary of the Village Hall Management Committee
Mr C Green as a resident of The Warren

83. MINUTES OF THE MEETING OF 10.12.2012

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman.

84. MATTERS ARISING

Minute 71.2. It was noted that demolition of the unauthorised garage at 27a Catton Chase had not yet taken place, Broadland District Council was aware.

The meeting was adjourned for public discussion and reports from the County and District Councillors

Mrs J Leggett reported on the work of Norfolk County Council. She reported that the next SNAP meeting would be held at 7.30 pm on 5th February 2013 at Lodge Lane School. Mrs Leggett also presented a written report on Catton Park and reassured people that its accounts could be viewed on the Charity Commission's website.

The meeting resumed.

85. FINANCE

85.1. Payments and receipts

It was AGREED that the list of payments and receipts, with vouchers 444 to 495 with expenditure of £18,962.16 and income of £1,520.00 be approved. The bank reconciliation and comparison with the budget were noted

85.2. Investment. It was AGREED to reinvest £50,000 in a twelve month Fixed Rate Deposit Account.

85.3. Budget

It was noted that Broadland District Council had resolved the matter of the potential shortfall in the Council Tax Base by offering to share its grant from the government to cover the shortfall on the condition that the Council keep its precept at the same amount as in 2012/13, £160,000. The budget had been trimmed by deleting the sum of £1,000 for a fete and £3,000 for replacement of obsolete lighting equipment in order to conform to Broadland District Council's condition. The creation of a fund to replace obsolete lighting stock using existing un-earmarked reserves would be discussed at a future meeting.

It was PROPOSED by Mr M Vincent and unanimously AGREED to adopt the revised budget and to levy a precept on Broadland District Council in the sum of £160,000.00 for the year 2013/14.

85.4. Interim Internal Audit Report

It was AGREED to discuss this at the February meeting.

85.5. Quotations for grass cutting

It was AGREED to accept the following quotations from the Garden Guardian –

- Highways verges - £2,649 for 11 cuts
- Gang mowing part of the Churchyard - £563 for 16 cuts
- Lavare` Park - £1,071 for 21 cuts

P C Lambert then arrived and it was AGREED to adjourn the meeting to hear his report.

He presented the crime figures and commented on them. Things were generally still quiet except for renewed annoyance caused to neighbours of the car park at The Paddocks. Broadland District Council had given the Safer Neighbourhoods Team £3,000 to spend in its three parishes and P C Lambert was hoping to use it to devise ways of discouraging inappropriate parking outside schools, including getting school children to create posters.

P C Lambert took questions and said that if car registration numbers of owners of dogs fouling Lavare` Park were obtained he would call on the owners if he had time.

The Chairman thanked the officer who then left the meeting.

The meeting resumed.

86. PLANNING

86.1. Pre planning consultation on potential development of part of the Deer Park
Mr Green did not take part in discussion of this item.

It was noted that, during public discussion, some residents had vehemently opposed any development at the Deer Park.

It was noted that the land owner had written to the Chairman asking for the Council's views on and the likelihood of support for some development at the Deer Park. It was AGREED to reply to Mr Buxton saying that this could not be discussed without first having further details of the development proposed and then giving residents the opportunity to also know and comment on the details at a public meeting.

87. CHURCH STREET RECREATION GROUND

87.1. New seats.

The new seats were on order

87.2. Jubilee plaque.

Members were not satisfied that the sample material was appropriate and it was AGREED to obtain alternative prices for slate or wood.

87.3. Defibrillator

It was noted that several people from the Junior Football Club and one from the Tennis Club had volunteered to be trained to use the defibrillator. If there were spare places on the course they would be offered to Councillors. The storage of the defibrillator would be discussed later.

87.4. Additional play equipment for older children at Church Street Recreation Ground.

It was AGREED to defer discussion on this until the available space had been surveyed.

88. LAVARE`PARK

88.1. Surface of the new car park.

Mr G Tingle had been in communication with Taylor Wimpey but had not had a reply.

88.2. Progress with negotiations with the Junior Football Club.

It was noted that the Chairman had arranged a meeting the chairman of the JFC

89. CEMETERY AND CHURCHYARD

Churchyard.

It was noted that the tree works had been carried out

90. HIGHWAYS

It was AGREED to let Norfolk County Council know that the new 'trod' in Oak Lane was being used for parking and to ask how this could be stopped

91. CORRESPONDENCE

The attached list was noted

It was AGREED to consider the requests for grants at the next meeting

91. VILLAGE HALL MANAGEMENT COMMITTEE

The Committee had not met but it was noted that organisations using the Hall were delighted with the new heating system.

92. NEXT MEETING

It was AGREED to include the following items on the agenda for the next meeting –

- The interim internal audit report
- Requests for grants
- Arrangements for the defibrillator training and its storage
- The problems with dog fouling at Lavare` Park and ways to combat it
- New play equipment for older children

93. EXCLUSION OF PUBLIC AND PRESS

It was AGREED to exclude the public and press (because of the confidential nature of the business to be discussed) who then left the meeting

94. STAFF MATTERS

94.1. Groundsman. It was AGREED to increase the Groundsman's salary by one spinal point on 1st April 2013 to point 23 and again in 2014 to point 24.

94.2. Clerk. Reports were given by those who had interviewed the candidates for the position as Clerk. It was AGREED to follow the interviewing panel's recommendation and to offer the position to Ms Melanie Kingshott on spinal point 31 as from 1st May 2013; the NJC standard contract would be used. Should Ms Kingshott decline the position a second applicant was identified.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.00 pm.

Chairman, 11th February 2013