

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.30 P.M. ON MONDAY 8th SEPTEMBER 2014
AT THE PAVILION, CHURCH STREET RECREATION GROUND

PRESENT: Mr J Arnott Mrs A Chandler Mr B Honess
Mr B Leggett Mr B Palmer Mr B Sabberton-Coe
Mr D Thompson Mr G Tingle Mr M Vincent
Miss P Wilkin Mrs J Williams

Norfolk County Councillor Judy Leggett
Broadland District Councillor Ken Leggett
PCSO Sarah McCue
4 residents

A minute silence was held before the meeting in memory of the late Mr Colin Green

274. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor Ms W Atkinson due to work commitments.

275. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

Interests were declared as follows –

Mr B Leggett, Mr B Palmer and Mr B Sabberton-Coe - Village Hall Management Committee.

276. MINUTES OF THE MEETING OF 14.07.2014

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman.

277. MATTERS ARISING

277.1. The Clerk reported that she had contacted Highways with regard to the tree overhanging the street light in the footway between Woodland Drive and Woodham Leas. Highways stated that as the street light was owned by the Parish Council then it would be the Parish Council's responsibility and therefore would not attend to the tree. It was AGREED to seek advice and costings from tree surgeons.

277.2. Councillor Honess enquired about the portable goal posts. The Clerk stated that they were on order.

277.3. The Chairman enquired about the plaque for the War Memorial to commemorate WW1. The Clerk stated that she had placed an order and was waiting to hear back from the contractor. Councillor Arnott stated that a few people had attended the War Memorial on the evening of August 4th at 9pm to light a candle in memory of those fallen during WW1.

277.4. Councillor Leggett stated that he had inspected the Cat on the Barrel in Church Street and feels that it is in good order. It was AGREED to look at this again in the spring.

278. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors

PCSO McCue reported on the latest Police report, a copy of which is attached to the official minutes. She stated that although the crime figures look high this is in fact due to the Police report covering a longer period.

Norfolk County Councillor, Judy Leggett, gave a report, a copy of which is attached to the official minutes.

Broadland District Councillor, Ken Leggett, reported on various subjects which are covered by the agenda. He also stated that a decision has been made not to progress changing the Beeston St. Andrew/Sprowston boundary at the present time.

Councillor Arnott asked both the County Councillor and District Councillor what measures have been put in place for the glass recycling. Councillor K Leggett stated that he had asked the same question.

He did not know the technicalities of it but was assured that much thought and research had been undertaken.

A local resident stated that he had completed his walk about the Parish with Councillor Palmer with regard to compiling a list of public verges and hedges. The list has been handed to the Clerk who will establish who is responsible for each one and follow them up. The resident and Councillor Palmer were thanked for their input on the matter.

A lengthy discussion took place with regard to Catton Park which generated some good ideas regarding the long term sustainability of the Park.

The meeting resumed.

279. FINANCE

279.1. Payments and receipts

It was AGREED that the list of payments and receipts, with vouchers 212 to 287 in the financial year ending 31.3.2015 with expenditure of £30,773.52 and income of £2,140.52, be approved. The comparison of income and expenditure with the budget was noted.

279.2. The external auditor's report for accounts ending 31st March 2014 was noted.

279.3. The Old Catton Parish Council Risk Assessment was reviewed and AGREED for a further 12 months.

279.4. The proposal for the provision of a professional employment law and health and safety service was considered. It was AGREED to obtain two further quotations before a decision is made.

279.5. The renewal of membership to the Local Council Advisory Service was considered. It was AGREED not to renew membership on this occasion.

280. PLANNING

280.1. Planning Applications

20141352-Single Storey Side & rear Extensions-5 Priors Drive, Old Catton, NR6 7LJ.

NO OBJECTION

20141170-Single Storey Rear Extension-77 Lodge Farm Drive, Old Catton, NR6 7LP.

NO OBJECTION

20141208-Erection of Dwelling with Detached Garage & New Vehicular Access-20 Catton Old Hall, Lodge Lane, Old Catton, NR6 7HG.

NO OBJECTION IN PRINCIPLE ALTHOUGH THERE ARE SOME CONCERNS THAT THE PROPOSALS MAY BE OVER-DEVELOPMENT OF SITE.

280.2. It was noted that there were no objections to the revised proposal for planning application 20141065- Erection of Dwelling with Garage (Revised Proposal)-67 Spixworth Road, Old Catton, NR6 7NQ.

280.3. The proposed submission of the Growth Triangle Area Action Plan (AAP) was considered. Councillor Arnott stated that he had attended a briefing on 12th August on behalf of the Council. He felt that the main issue would be the increased traffic flow through the Parish. It was felt that a lot hinged on the NDR being built and how far it would go. The Clerk asked for all comments to be sent to her by 9am on Friday 12th September.

280.4. It was AGREED to defer commenting on the proposals for land at Repton Avenue and St. Faith Road until the Parish Council Meeting in October. In the meantime Councillors would meet on Monday 22nd September at 7pm to discuss the proposals in greater detail.

281. CHURCH STREET RECREATION GROUND

281.1. There were no problems requiring attention. It was AGREED that the remedial works to the car park were above satisfactory.

281.2. The Clerk gave an update on the problems surrounding the Titan. After much discussion it was AGREED that the Titan was to remain in place and that the Council were to continue to work hard with regard to resolving the anti-social behaviour. This is the **final** decision of the Council and as such should be respected. The Chairman to speak to the Police on the matter.

Councillor D Thompson left the meeting at this point of the proceedings.

282. LAVARÉ PARK

282.1. Progress Lavaré Park Project

Councillor Arnott and the Clerk gave an update on the progress of the Wildflower Meadow, Play Area,

Football Club fencing and lease. Greenway Ecological have been contracted to prepare the land and sow wildflowers and erect fencing around the meadow. This work will start taking place in the coming weeks.

The residents of Austin Way had voted for the design by Wicksteed to be installed. A meeting with Wicksteed was taking place the day after the meeting to re-design the shape of the proposal to elongate the design and move it further away from the houses.

The Football Club fencing is almost complete. It was AGREED that three Councillors will walk the site to ensure that we are happy for the outstanding invoice be paid. It was also AGREED that 6 dog waste bins be purchased and erected to the fencing. The possibility of some signs to also be looked into.

It was AGREED that a meeting between the Football Club and two Councillors will take place on Thursday 11th September to iron out some queries with regard to the lease.

282.2 Any other matters requiring attention

There were no other matters requiring attention.

283. CEMETERY AND CHURCHYARD

- 283.1 Councillor Miss Wilkin stated that the hedge on the roadside of the Cemetery needs cutting as it is difficult to see oncoming traffic when exiting the car park. She is also concerned about the cremation plot plaques as they are not level. The Chairman and Councillor B Leggett to look at this. Councillor B Leggett stated that the Churchyard was in good order. The grass was starting to take after the Groundsman had seeded a part of it. The gates have all been re-painted.

284. WAR MEMORIAL

- 284.1. Councillor Mrs Williams stated that the War Memorial was in good order.

285. BUS SHELTERS

- 285.1. It was noted that the Bus Shelters were all in good order. The installation of the two new bus shelters were in hand and would be dealt with as soon as possible.

286. VILLAGE HALL

- 286.1. Councillor B Palmer stated that the Village Hall was in an excellent condition and is well used.

287. HIGHWAYS

- 287.1. It was noted that the drain at the bottom of George Hill on the left hand side is blocked and therefore when there is a heavy downpour of rain the road becomes flooded. Any further items for the Parish Rangers to be passed to the Clerk as soon as possible.

288. Councillor J Arnott have a report of the Airport Consultative Committee, a copy of which is attached to the official minutes.

289. CORRESPONDENCE

- 289.1. Old Catton & Sprowston Sub Branch of the Royal British Legion re. Thank you. Noted.
289.2. Old Catton Twinning Association re. Thank you. Noted.
289.3. NPTP re. Introductory Training for Clerks and Councillors. Any member wishing to attend training to let the Clerk know.
289.4. Broadland District Council re. Community Workshop Invite on 14th October 2014. RESOLVED that Councillor G Tingle would attend on the Council's behalf.
289.5. Broadland District Council re. North Sprowston & Old Catton Programme Board Meeting on 15th October 2014. RESOLVED that Councillor M Vincent attends on the Council's behalf.
289.6. Norfolk RCC re. Thinking Fuel-Buy Early Campaign. RESOLVED to publicise this in the next newsletter to see if any parishioners would be interested in the scheme.
289.7. Local Works re. The Right for Parish Councils to sell electricity. Noted.

290. MATTERS FOR FUTURE MEETINGS

Any matters for future meetings to be given to the Clerk.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.00pm.

Chairman, 13th October 2014