

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.30 P.M. ON MONDAY 8th DECEMBER 2014
AT THE PAVILION, CHURCH STREET RECREATION GROUND

PRESENT: Mr J Arnott Mrs A Chandler Mr B Honess
 Mr B Leggett Mr B Palmer Mr B Sabberton-Coe
 Mr D Thompson Mr G Tingle Miss P Wilkin
 Mrs J Williams

6 residents

328. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor Vincent due illness and Councillor Ms W Atkinson who hoped to arrive later in the meeting. Apologies were also received from Broadland District Councillor K Leggett and Norfolk County Councillor J Leggett. Mrs Leggett hoped to arrive later in the meeting.

329. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND OTHER SIGNIFICANT INTERESTS

Interests were declared as follows –
Mr B Leggett, Mr B Palmer and Mr B Sabberton-Coe - Village Hall Management Committee.
Mrs A Chandler – Agenda 15.

330. MINUTES OF THE MEETING OF 10.11.2014

It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman.

331. MATTERS ARISING

- 331.1. Councillor Tingle stated that he has been corresponding with the Clerk and that he would be building a collection of cones, road signs and barriers to store at the Recreation Ground for future Remembrance Sunday Parades.
- 331.2. Councillor Arnott asked if a letter to Sanders has been sent. The Clerk stated that it has been sent and she is awaiting a reply.
- 331.3. The Chairman asked if any action had been taken with regard to the bark chippings being laid at Lavaré Park. The Clerk stated that this is still in hand.
- 331.4. Councillor Honess stated that he had visited the site in question in West Acre Drive and feels that there is a need for a further street light. Councillor Palmer agreed with this. Therefore, it was AGREED that the Clerks seeks a quotation for the installation of a street light.

332. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors

As the Police were not present a written report was distributed and noted, a copy of which is attached to the official minutes. Comment was made with regard to the reduction in crime within the Parish.

As Norfolk County Councillor J Leggett was not present a written report was distributed and noted, a copy of which is attached to the official minutes. The Clerk stated County Councillor Leggett had stated that if anyone had any queries to contact her direct, details of which can be found on the report.

A local resident, who is also a Governor of Garrick Green School, expressed his concerns with regard to parking outside the school. He stated that Highways had been approached with the proposal of putting double yellow lines in, of which Highways stated there was no funds left. It was AGREED that the Parish Council looks into the cost of this scheme and considers funding it at a future meeting.

The meeting resumed.

333. FINANCE

333.1. Payments and receipts

It was AGREED that the list of payments and receipts, with vouchers 394 to 442 in the financial year ending 31.3.2015 with expenditure of £12,652.89 and income of £16,704.12, be approved. The comparison of income and expenditure with the budget was noted.

333.2. The interim Internal Auditors Report for 2014-15 was considered and noted. The Clerk was congratulated on all her efforts.

333.3. Renewal of membership to the Society of Local Council Clerks was considered. It was AGREED to renew membership at a cost of £210.00 per annum.

334. PLANNING

334.1. Planning Applications

20141809-First Floor Side Extension & Single Storey Rear Extension-76 Woodland Drive, Old Catton, NR6 7AZ.

RECOMMEND REFUSAL ON THE GROUNDS OF OVER DEVELOPMENT OF SITE

20141801-Single Storey Front Extension-17 West Acre Drive, Old Catton, NR6 7HY.

NO OBJECTION

20141877-Conversion of Building to Dwelling including Demolition of Outbuildings (Revised Proposal)-67 Spixworth Road, Old Catton, NR6 7NQ.

NO OBJECTION

20141725-Development of a Minimum of 225 New Homes with Associated Car Parking, Open Spaces and Landscaping (Outline)-Land East of Buxton Road, Spixworth.

RECOMMEND REFUSAL ON THE GROUNDS OF SEVERE HIGHWAY AND TRAFFIC ISSUES

(Councillor Ms W Atkinson entered the meeting at this point of the proceedings)

334.2. The proposal from AZBAG consultancy firm to produce a Neighbourhood Plan for Old Catton, with the Council acting as the lead organisation, at a cost of £22,500 was considered. It was AGREED to proceed with this as a matter of urgency. Councillor B Leggett requested that this vote against this decision be recorded.

334.3. There were no other planning matters.

335. CHURCH STREET RECREATION GROUND

335.1. The Clerk reported that as of week commencing 8th December Old Catton Junior Football Club would no longer be partaking in any evening training at Church Street recreation ground as the Club has purchased portable flood lights for use at Lavaré Park.

336. LAVARÉ PARK

336.1. Lavaré Park Project

Councillor Arnott stated that Wicksteed have started work on the play area and progressing well.

Changes have been made to the design on the path from the walkway to the play area to make it more user friendly. Wicksteed are now waiting for the ground to settle a bit more before the rubber matting and turf can be laid.

Greenway Ecological have installed the mesh reinforcement matting, which was agreed at the last meeting. Works for fencing the proposed wildflower area has also commenced with the area being seeded in the spring. Some additional knee rail fencing will also be installed.

Councillor Arnott will also be applying to Broadland District Council for the donation of some hedging plants.

The Clerk reported that some money had been received from the Football Foundation for the fencing but was £1,500 short. She will see if this can be reimbursed out of Section 106 money.

The Chairman stated that the guttering around the Pavilion was full of leaves. The Groundsman to deal with this

336.2. There were no other matters arising.

337. CEMETERY AND CHURCHYARD

337.1. It was reported that both the Cemetery and Churchyard were both in good order. The Clerk reported on the advice received from a stonemason with regard to the flagstones in the Cemetery where ashes are buried. It was AGREED to seek quotations for consideration at the next meeting.

338. WAR MEMORIAL

338.1. Councillor Mrs Williams stated that the War Memorial was in good order. Councillor Arnott stated that he would be removing the wreaths on 31st December. He also stated that some of the brickwork needs repointing and it was therefore AGREED to proceed with this as a matter of urgency.

339. BUS SHELTERS

339.1. It was noted that the Bus Shelters were all in good order.

340. VILLAGE HALL

340.1. Councillor B Palmer stated that the Village Hall was in an excellent condition and is kept very clean.

341. HIGHWAYS

341.1. The Chairman reported that the road name sign in Burma Road is broken. The Clerk stated that this has already been reported to Broadland District Council and is being dealt with. Councillor B Leggett stated that at the SNAP meeting in October one of the priorities was to deal with speeding in St. Faiths Road. He explained that County Councillor J Leggett has been asking Highways for a raised section in the road between Church Street and Garrick Green as a speed reducing measure. It was AGREED that a letter of support for this proposal be sent to County Councillor Leggett.

Councillor Arnott stated that he had attended a site meeting with the Chairman and the manufacturers of the vehicle activated sign which is positioned in Church Street. It was agreed by all those present that the current position is not worthwhile and therefore it was agreed to move the sign down by one lamp post.

342. CORRESPONDENCE

342.1. Broadland District Council re. North Sprowston & Old Catton Programme Board Meeting to be held on Wednesday 28th January 2015 at 4pm. AGREED that Councillor Vincent be asked if he would be willing to attend on the Council's behalf.

342.2. Norfolk County Council re. Old Catton Parish Ranger visit. If any councillor has any concerns they are to inform the Clerk before 17th December at the latest.

342.3. Broadland District Council re. Review of Private Hire Vehicle and Hackney Carriage Policy and Conditions. Noted.

342.4. Broadland District Council re. Broadland Neighbourhood Plans Workshop. AGREED that the Clerk attends. If any other Councillor wishes to attend to inform the Clerk as soon as possible. It to be noted that the Parish can only send two representatives.

343. MATTERS FOR FUTURE MEETINGS

Any matters for future meetings to be given to the Clerk.

Councillor Mrs Chandler left the meeting at this point of the proceedings

344. It was RESOLVED that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

(The Clerk advised that this resolution was not legal as only matters relating to staff and contracts could be discussed in private)

345. Councillors considered the four candidates for co-option on to the Council. A paper vote took place and Mrs Laura Fawke was voted as the candidate to be co-opted. It was AGREED that when replying to the three remaining candidates to inform them of the general elections in May 2015.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.40pm.

Chairman, 12th January 2015