

**OLD CATTON PARISH COUNCIL**  
**MINUTES OF THE ORDINARY COUNCIL MEETING**  
**HELD AT 7.00P.M. ON MONDAY 10<sup>th</sup> JULY 2017**  
**AT THE PAVILION, CHURCH STREET, OLD CATTON**

**PRESENT:** Mr J Arnott                      Mr P Crisp                      Mrs L Fawke  
Mr B Honess                      Mr B Sabberton-Coe        Mr R Tovell  
Mr M Vincent                      Mr B Palmer                      Mrs A Chandler  
Miss P Wilkin

Broadland District Councillor Mr K Leggett  
Norfolk County Councillor and Broadland District Councillor Mrs K Vincent  
3 Residents

**31. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Councillor B Leggett and Councillor J Leggett due to holiday and from Councillor D Elmer due to another engagement.

**32. DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS**

Councillor B Leggett, Councillor B Sabberton-Coe - Village Hall Management Committee

**33. MINUTES OF THE ORDINARY MEETING OF 12.06.2017**

33.1 It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Vice Chairman.

**34. MATTERS ARISING**

34.1 Councillor B Leggett's written comments regarding the insurance of the Village Hall were noted; it was AGREED that renewal of the Village Hall insurance be placed on Agenda for next meeting. An update was given regarding points 141, 149, 148 and 140 of the action plan.

**35. MINUTES OF THE EXTRAORDINARY MEETING OF 26.06.2017**

35.1 It was AGREED that the minutes, which had been circulated with the agenda, be confirmed as a true record and signed by the Chairman.

36. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. Councillors thanked Miss Morgan for the organisation of the second Village Tidy Up. Councillors commented that the litter returned quickly and wondered if there was a permanent volunteer scheme that could be introduced to clear litter regularly. Councillors were informed that the meeting regarding the boundary fence had been postponed pending further research.

**37. PUBLIC DISCUSSION**

The meeting was adjourned for public discussion and reports from the Police and District Councillors

The Police were not present and no written report was received for discussion.

Broadland District Councillor K Leggett stated that the next Broadland Council meeting was on 20.07.2017. Broadland District Council have been considering fire safety of all their properties following the Grenfell Tower disaster. Councillor K Leggett noted that grass cutting was referred to in the Annual Report and noted that the grass verge on Oak Lane had not been cut recently and requested this be actioned. Councillor K Leggett had discussed Plot 1 St Faiths Road planning application (item 9.1 of the Agenda) with Mr M Symonds at Broadland District Council who confirmed that an amendment to the plan considering the tree had been requested and arboricultural report still had not been received. With reference to the ongoing surface water consultation with Norfolk County Council / Environment Agency Councillor K Leggett noted that enquiries had been made to Broadland regarding TPOs at Catton Park. Councillor K Leggett requested that the Council consider taking part

in the Broadland Grow Your Community Scheme; this had been developed further and Broadland were keen for the Council to join the scheme. Income for recycling was May: £240 and June: £160 (approximately) – Councillor K Leggett urged Councillors to continue encouraging residents to recycle.

Lastly Councillor K Leggett stated that he was grateful and overwhelmed to receive the plaque commending his work with Catton Park and he thanked the Council and the Trustees.

Norfolk County Councillor K Vincent highlighted recent reports regarding Norfolk County Council's four-year vision to make savings of £125million. Councillor K Vincent explained that part of the vision was to look at better ways of delivering services including using smarter technology and using assets more effectively. Councillor K Vincent has been appointed to the new Business and Property Committee which is responsible for promoting economic development and management of the Council's assets.

Councillor K Vincent reported that the NDR programme was delayed due to adverse weather. The Buxton Road closure was now delayed by two weeks. The North Walsham Road roundabout was due to complete 31<sup>st</sup> July 2017 and Buxton Road would close following this.

Councillor K Vincent reported the NDR consent order, required by Norfolk County Council, to develop a programme for monitoring traffic after the NDR has opened. Last year NCC consulted Parish Councils on survey locations and additional locations requested would be included in the final monitoring programme. This will be issued to Parish Councils week beginning 17<sup>th</sup> July. She asked the Parish Council to check that any locations they had requested were listed in the programme and if not to let her know as soon as possible.

Billing Close: Councillor K Vincent has been informed that Highways hope to deliver footpath improvements in 2018/2019 Financial Year subject to available funding.

Spixworth Rd/ Moore Av: overgrown footpaths between Spixworth Rd and Moore Ave are to be cut back during July 2017.

Proctor Rd: As this is within a 20mph zone, signed at each end, it is not possible to introduce more signs part-way along Proctor Rd. Councillors suggested painting the road with 20mph and Councillor K Vincent said she would make enquiries and suggested positioning the SAM2 on Proctor Rd as evidence of speeding could not support case for further signage – Highways approval of positioning of SAM2 is necessary for this.

22 Spixworth Rd: The vegetation is very bad and blocking the path. Councillor K Vincent will report this for urgent action.

Lodge Lane/The Paddocks: Councillor K Vincent had received reports of a near miss accident on this junction due to parked cars around school drop off/pick up. Norfolk County Council is unable to take further action. Councillor K Vincent will report to the SNAP meeting next week.

Woodland Drive: The surface dressing has failed and is cracked. Councillor K Vincent has reported this for further action.

Weedkilling: Councillor K Vincent had received complaints regarding the weedkilling around Old Catton. Councillor K Vincent has been informed that the 1<sup>st</sup> application has recently been finished and the 2<sup>nd</sup> application will be applied in August. It can take 2/3 weeks to see results. Councillors confirmed that no staff had been seen in Old Catton carrying out the weedkilling; Councillor K Vincent will enquire as to dates weed killer was applied.

Lodge Lane: Councillor K Vincent has received a request for bus markings be placed on Lodge Lane road at the bus stop to prevent parking at the unmarked stop as this is preventing buses from dropping off passengers. She is making enquiries to see if this is possible.

NDR asphalt lorries: Councillor K Vincent had received complaints that these lorries were passing through the village. She had reported this and has been informed that the lorries should be routed via White Woman Lane and Spixworth Road and should not be using George Hill. This has not been the case. Councillors also stated that the lorries were not adhering to the speed limit of the roads. Councillor K Vincent has been informed that works involving these lorries had stopped as of 7<sup>th</sup> July – please inform Councillor K Vincent if these lorries are seen through the village.

Councillor K Vincent reminded Council that the Parish Partnership bids for 2018/2019 are now open. Councillor K Vincent also informed Council that the allocated Highways budget for members was £6,000. Councillor K Vincent will obtain more information to discuss with Council their requirements.

A local resident expressed is dismay at the condition of Billing Close and thanked Councillor K Vincent for her efforts regarding this. They also requested that the hedge along the allotments be cut back again including at the base and all debris be removed. Councillor Chandler confirmed that she

had requested this work to be carried out. The resident stated that he did not believe the hedge at Billing Close/Ecton Walk had been cut despite being informed by the Council Office that this had been done. A local resident requested that the hedge along Spixworth Road towards Morrisons be cut as they felt it was "getting out of hand". Council to check the ownership of the hedge. A local resident asked if there were results from the Oak Lane survey available. Councillor Crisp stated that the information was still being collated and a report would be available soon. A local resident thanked the Council as Trustees of Catton Park for a most enjoyable afternoon on 9<sup>th</sup> July at Swing in the Park.

The meeting resumed.

### **38. FINANCE**

#### **38.1. Payments and receipts**

It was AGREED that the list of payments and receipts, with vouchers 125 to 198 on the payment schedule up to 30.06.2017 with expenditure of £26,861.08 and income of £1,208.50 be approved. A comparison of income and expenditure was noted.

38.2 It was AGREED to invest £50,000 in the Nationwide 1Year Fixed Term 0.75% Deposit account .

### **39. PLANNING**

39.1 **20170916**-Two storey side extension and single side/rear extension – 7 Spixworth Road, Old Catton, NR6 7NE.

NO OBJECTION

**Y/5/2017/5012**-Removal of existing mobile, provision of a stand-alone permanent 4-bay modular nursery building with canopy. An extension to provide additional toilet accommodation. External works to include: soft play area, additional car parking spaces, paving and associated works – Lodge Lane Infant School, Lodge Lane, Old Catton, NR6 7HL.

NO OBJECTION

**20170979**-Detached dwelling Plot 1 Lane at St Faiths Road, Old Catton, NR6 7BL.

RECOMMENDED REFUSAL to the planning proposal on the grounds that property is extensively large for the plot and has overbearing on the street scene. The Council is also concerned that tree within the plot is proposed to be removed without arboricultural report justifying removal. The Council again expressed concern over the trees on St Faiths Road and request that Councillor K Leggett discuss with Broadland District Council why individual TPOs are not being issued to protect the trees.

39.2 With the permission of the Chairman, Councillor Arnott stated that Anglian Water had done an excellent job putting back the grass verges on St Faiths Road following the water pump installation but this had been destroyed by the developers on St Faiths Road. Councillors suggested that the developers should be made to maintain the road similarly to the stipulations for Dixons Fold.

39.3 Councillor Arnott highlighted that the Airport Draft Masterplan was now in the consultation stage. It outlines plans for runway extension and flight times. Consultation is open until 17<sup>th</sup> August.

Councillor Arnott left the meeting at 8.30pm

### **40. PROPERTY AND RESPONSIBILITIES**

40.1. Councillor Chandler stated that the War Memorial was in good order however it was noted that some sweeping was needed under the benches.

40.2. It was noted that the new bus shelter on White Woman Lane and the perch seats on the bus shelters on Lodge Lane and St Faiths Road had been installed. All shelters were in good order.

40.3. Councillor B Leggett's written comments regarding the Churchyard were noted. Councillor Honess noted that the memorial plaques did not look maintained and that this was due to the mower being under repair. It was AGREED that the delay in repairing the mower was unacceptable and should be investigated further. Regarding the proposed gate, Ms Vincent stated that the additional information had been passed to Rev Parsons for further discussion at the next PCC meeting. This would be brought to Council once a reply had been received.

40.4. It was noted that the Cemetery was in good order. The proposed meeting regarding bins had not yet taken place.

40.5. Councillor Wilkin stated that the Sports Group were meeting on Monday 17<sup>th</sup> July. Not all had confirmed attendance. A written report was requested from those not attending.

- 40.6. Councillor Sabberton-Coe asked why the memorial bench was still not in place at the Recreation Ground. A discussion followed regarding the possibility of moving the bench to stop children using it to climb over the fence into the school grounds. Councillors requested that the Council insurance policy be checked in the event of a child becoming injured. It was AGREED that the tape surrounding the reseeded area of the permanent goal-mouth be removed so that the children can use the goal. It was AGREED that the surface of the goal-mouth should be added to the Project List for further action after the summer holidays.
- 40.7 It was AGREED to proceed with of £6,834.00 (incl VAT) from Suffolk Tennis Courts for the repainting of the netball courts.
- 40.8 It was AGREED to proceed with quote of £5,536.68 (incl VAT) from HAGS-SMP for the replacement basket swing in the Over 9s play area.
- 40.9 A decision on the cricket club fencing foresight screen was deferred to the next meeting following location inspection by Councillors.

**41. POLICIES AND PROCEDURES**

- 41.1 Councillors AGREED the Council's Annual Report for 2016/2017.

**42. STREET LIGHTS, HEDGES, PATHS, VERGES AND HIGHWAYS**

- 42.1 Bus shelter on White Woman Lane: Hedge from No.12 White Woman Lane overgrown and resting on the roof of the new bus shelter. It was AGREED that the Council will write to the resident and request that they cut the hedge. Street light on Brayfield Way still had not been repaired. The Deputy Clerk to report the fault again and check if the Council had been billed for this repair. Councillor Honess commented and Councillors agreed that the Parish looked terrible at present; it was felt that Highways and the Rangers were not completing any works at present. It was AGREED that a Working Party to "Clean up the Village" would be agreed at the next meeting.
- 42.2 An update regarding SAM2 was given and the latest report is attached to the official minutes.
- 42.3 It was AGREED to defer considering renovation/replacement of the Cat on the Barrel in Church Street to next meeting when Councillor B Leggett will be present.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.10pm.

Chairman, 14<sup>th</sup> August 2017