

Old Catton Parish Council

The Pavilion, Church Street, Old Catton, NR6 7DS

Clerk of the Council: Ms Sarah Vincent

www.oldcattonparishcouncil.co.uk

Tel: 01603 423880

E:mail: clerk@oldcattonparishcouncil.co.uk

4th December 2018

NOTICE OF MEETING AND SUMMONS TO ATTEND

The **Ordinary** Meeting of Old Catton Parish Council will be held at the Recreation Ground, Church Street, Old Catton on **Monday 10th December 2018 at 7.00pm**

Agenda

1. To receive and approve apologies for absence.
2. To receive any declarations of interest in items on the agenda and to consider any requests for dispensation.
3. To approve the Minutes of the Annual Council Meeting, held on 12th November 2018 (copy herewith).
4. To report on matters arising from the minutes not covered by the agenda.
5. To adjourn the meeting for public discussion and to receive the Police, County Councillor's and District Councillor's reports.
6. To receive Clerk's report (copy herewith).
7. **Finance**
 - 7.1 To note bank account balances as at 31st October 2018 (copy attached).
 - 7.2 To note bank account balances as at 30th November 2018 and approve payment schedule (copy herewith).
 - 7.3 To consider renewal quote from Zurich Insurance at a cost of £4,497.70 (copy herewith).
 - 7.4 To consider Pavilion and Recreation Ground hire fees and Cemetery charges for FY 2019/20 (copy herewith).
 - 7.5 To approve quote from M & J Gall for surfacing works to kissing gates at Lavare Park (copy herewith).
 - 7.6 To consider re-investment of funds from Nationwide savings account (copy herewith).
 - 7.7 To consider and approve termination of HR and H&S Contract with Peninsula to ensure no further tie in (copy herewith).
 - 7.8 To consider and approve renewal of Clerk's SLCC Membership at a cost of £220.00 (copy herewith).
 - 7.9 To consider 2019/20 budget and precept (copy herewith).
8. **Planning**
 - 8.1 Planning Applications (copy available on Broadland District Council website – <https://secure.broadland.gov.uk/Northgate/PlanningExplorer/GeneralSearch.aspx>)
 - 20181880** – Single Storey Front and Rear Extensions, 27 Kiln Close, Old Catton, NR6 7HZ.
 - 20181762** – Variation of condition 1, 2, 3, 4, 5, 6, 11, 13, 20 and 25 of planning permission 201691133 to allow up to 30,000sqm (GEA) of aviation related employment floorspace and 65,035sqm (GEA) of general employment floorspace in use classes B1(b), B1(c), B2, B* and changes to the development parameters, height parameters and phasing plans; Site 4, Norwich Airport, Amsterdam Way, NR6 6JA.
 - 20181929** – Detached Dwelling – Plot 4 (Phase 4), Plot 4 Land at St Faiths Road, Old Catton

- 8.2 To consider email from Cllr K Vincent with regard to email received from Norfolk County Council regarding improvements to St Faiths Road/Fifers Lane junction in connection with planning consent 20141955 – Land at St Faiths Road.
- 8.3 To note any other planning matters.

9. Property and Responsibilities

- 9.1 To receive any written or verbal reports from members meeting with organisations or significant issues from their areas of responsibility.

10. Policies and Procedures

- 10.1 To consider promotion of May 2019 election.

11. It is recommended that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

12. To receive verbal report from Staffing Committee.

13. To note date of next meeting as Monday 14th January 2019 at 7pm at the Pavilion, Recreation Ground, Church Street, Old Catton.

Ms Sarah Vincent
Clerk of the Council