

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.00P.M. ON MONDAY 8TH OCTOBER 2018
AT THE PAVILION, CHURCH STREET, OLD CATTON

PRESENT: Mrs J Leggett (Chairman) Mr B Sabberton-Coe (Vice-Chairman) Mrs A Chandler
Mr D Elmer Mrs L Fawke Mr B Palmer
Mr R Tovell Mr M Vincent Miss P Wilkin

Ms S Vincent (Clerk)
Norfolk County & Broadland District Councillor Mrs K Vincent
Broadland District Councillor Mr K Leggett
15 Residents

71. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor B Honess, Councillor B Leggett, Councillor D King and Councillor A Jackson-Dennis.

72. TEMPORARILY SUSPEND STANDING ORDERS TO CHANGE THE ORDER OF BUSINESS

It was AGREED that order of business be changed to discuss planning matters following the public discussion. An allowance of additional time for public speaking was also AGREED.

73. DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

There were no declarations of interest or requests for dispensations.

74. MINUTES OF THE MEETING OF 10.09.2018

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

75. MATTERS ARISING

There were no matters arising.

76. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and Reports from the Police, County and District Councillors

Broadland District Councillor Ken Leggett reported:

- Broadland District Council were supporting a series of free community workshops for residents and local groups who are interested in starting up a Social or Community Enterprise which will have a positive impact on the Broadland area. Workshops are running from the end of October until 12th December. Workshops include: business and financial planning, bid writing and marketing.
- Confirmed figure for recycling collection in July – 7.687 tons – approximately £362.00 net, and August – 4.73tons – approximately £192.00 net. Councillor K Leggett thanked the public for continuing to use the recycling bins and supporting Catton Park.

Norfolk County and Broadland District Councillor Karen Vincent reported:

- Annual Parish/Town Council Meeting will be held on 29th November at Broadland District Council offices. Councillors were invited to attend.
- Norfolk County Council budget planning will commence this month with Committees meeting to prepare proposed budget requirements. Original funding gap of £94million has been reduced to £44million.
- Public Consultation on the Greater Norwich Development Policy will start on 29th October. There are no areas in Old Catton included in this consultation.
- Development of land at St Faith's Road/Repton Avenue. Councillor K Vincent held a Community Event on 6th October. Approximately 65 people attended. Areas of concern

were: access, drainage, play area, traffic through Old Catton; both construction and increased volume, proposed flats and acoustic noise from the airport.

Councillor J Leggett highlighted the next Safer Neighbourhood Action Panel meeting to be held at the Pavilion, Church Street, Old Catton on Monday 22nd October at 7pm. Councillor J Leggett will be meeting with the new Sergeant next week – one area of discussion was public space protection order; dog owners using any areas open to the public can be prosecuted for not clearing dog fouling. Councillor J Leggett highlighted that the Broadland Dementia Action Alliance (DAA) Survey was available on Broadland District Council's website. The closing date for replies is 28th October 2018.

A resident raised the issue of the allotment fence and the hedges along the Billing Close/Ecton Walk footpath. Meeting of allotment holders will take place on 6th November at 6.30pm at the Pavilion, Church Street, Old Catton. Resident was informed that it was not the responsibility of the Parish Council to maintain the hedge and action would be decided by Allotment Committee. Resident was informed that the Groundsman had been to weed kill the footpath linking Billing Close/Ecton Walk. Ongoing maintenance of shrubs at Ecton Walk remained the responsibility of Highways. A resident also asked about the status of the Community Speed Watch.

A resident raised concerns regarding speeding on St Faith's Road and questioned if speed bumps similar to those used on Waterloo Road could be considered. It was explained that the suggestion of speed bumps near Garrick Green as part of a Parish Partnership bid had been previously rejected by Highways and that they were expensive to install. The VAS should be replaced on St Faith's Road; Councillor K Vincent explained it was a question of insurance that was now delaying the reinstallation. The SAM2 would also be placed on St Faith's Road.

A resident expressed concerns regarding the proposed development near Repton Avenue and the increased traffic coming into Old Catton and onto the city. The resident highlighted the increased traffic fumes and the public health issues related with these particularly for children walking St Faith's Road to school. The resident proposed a suitable option would be to widen St Faith's Road beyond the Cemetery and link to the NDR. Councillor J Leggett advised the resident to view the proposed plans for the East-West Link Road.

A resident questioned whether St Faith's Road would be "stopped up" beyond the Cemetery to encourage usage of the proposed Link Road.

A resident stated that he felt the roundabout at Lodge Lane/St Faith's Road was not big enough at present and would not be sufficient to cope with the new proposed development. Similarly St Faith's Road was not wide enough – buses currently had to mount the kerb in places to pass each other.

A resident stated that a through-road would be beneficial and provide easier access for employees to the airport. The resident was aware that NCC had granted permission for a hotel to be built near the Aviation Academy – it was therefore most important that the Link Road be installed sooner rather than later. The resident questioned whether the Old Catton Neighbourhood Plan was being adhered to by the proposed Developers. The resident questioned whether CIL money could be used to improve infrastructure (ie the roads).

A resident questioned why access to the NDR was not provided from Old Catton; this would ensure development traffic exited the village away from St Faith's Road. The resident also questioned why Taylor Wimpey were not present at either the Council Meeting or the Public Meeting on 6th October. Councillor K Vincent highlighted that the 6th October event had been organised by herself as Taylor Wimpey had not held public consultation on the revised planning application.

A resident expressed concerns regarding the impact on medical services the new development will have. Councils should consider the wellbeing of the community and the increased strain the additional housing will have on Old Catton services. The resident felt that the provision of medical facilities should be stipulated on planning applications.

Councillor A Chandler advised the residents to individually write/email to Planning at Broadland District Council expressing their opposition to the proposed development. Councillor M Vincent reiterated this advice and encouraged residents to attend the Planning Committee Meeting to express their concerns. Residents were advised that the Parish Council would express opinions on the development however the views of individuals has a strong impact and residents should make their own opinions known to Broadland District Council. Residents were informed that the Planning Committee meeting will be held on 28th November at Broadland District Council offices.

Separately a resident asked for confirmation that arrangements for the Remembrance Sunday procession were underway. He highlighted that the drains outside his property were in need of clearing; surface water was running onto his and his neighbour's property. The Clerk will report this to Highways and add this to the Parish Ranger list. The resident highlighted Item 10.1 regarding BT and the grass verge and requested the Parish Council consider hard surfacing the area.

The meeting resumed.

77. PLANNING

77.1 20180920 – Residential Development for Erection of 328 Dwellings and Associated Infrastructure and Areas of Landscaped Public Open Space Pursuant to Outline Planning Permission 20141955 – Land at St Faiths Road.

RECOMMEND REFUSAL – a copy of the refusal is attached to the official minutes.

20181442 – Erection of New Dwelling and Garage & New Access – Catton Old Hall, 20 Lodge Lane, Old Catton, NR6 7NG.

NO OBJECTION however Councillors requested clarification on access and visibility splays.

77.2 There were no other planning matters.

78. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. Data from the latest SAM2 report was compared with previous report at same site. Clerk requested volunteers for Remembrance Sunday road closure and confirmation of Councillor attendance.

79. FINANCE

79.1 The bank balances as at 30th September 2018 were noted. It was AGREED that the payments schedule with vouchers 223 to 263 up to 1st October 2018 be APPROVED with the exception of voucher 263 which was NOT APPROVED.

79.2 External auditors report for accounts ending 31st March 2018 was received and noted.

79.3 Scrutineer's report for the second quarter was received and noted.

79.4 Second quarter financial report was received and noted.

79.5 It was AGREED that funds of £50,000 be re-invested in 13Month Fixed Rate Business Trust and Charity Bond with Cambridge and Counties Bank.

79.6 Quote for four-year tree survey report and management plan with Target Trees at initial cost of £550.00 (excluding VAT) was AGREED.

79.7 Councillors D Elmer, J Leggett and B Sabberton-Coe were appointed to the Budget Working Committee.

79.8 Introduction of bank charges to Barclays current account were noted.

79.9 Quote for twice yearly cleaning of Parish bus shelters by Reid Cleaning Services at a cost of £240.00 per year (increasing to £260.00 per year with the additional new bus shelter) was AGREED.

80. PROPERTY AND RESPONSIBILITIES

80.1 It was AGREED that the storage container would remain at the Recreation Ground and no fee for use of container would be charged to the Old Catton Football Club. Councillors AGREED to defer any decision until it was clear whether the football club would return to the Recreation Ground next season.

80.2 It was AGREED not to reduce the Tennis Club playing fees further.

- 80.3 It was AGREED that resident could place memorial bench next to existing family bench at the Cemetery. It was not AGREED that a memorial bench be placed around the tree on the roundabout. It was AGREED that a new row of benches would be permitted the other side of the roundabout and resident may place bench at this location. Councillor B Sabberton-Coe requested he and the Clerk view the site to establish to exact location of the benches.
- 80.4 There were no further reports.

81. STREET LIGHTS, HEDGES, PATHS, VERGES AND HIGHWAYS

81.1 Email correspondence regarding the BT parking on the verge at junction of St Faiths Lane/Fifers Road was considered. It was AGREED that Clerk would write to BT and Highways requesting area be hard-surfaced to prevent further damage to verge or grass cutting machinery.

82. It was RESOLVED that under the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

83. Staffing Committee recommendation for the appointment of Administration Officer was AGREED.

84. DATE OF NEXT MEETING

Date of next meeting was noted as Monday 12th November 2018 at 7pm.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.10pm.

Chairman, 12th November 2018