

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.00P.M. ON MONDAY 13TH AUGUST 2018
AT THE PAVILION, CHURCH STREET, OLD CATTON

PRESENT: Mrs J Leggett (Chairman) Mr B Sabberton-Coe (Vice-Chairman) Mrs A Chandler
Mr B Honess Mr D King Mr B Leggett
Mr B Palmer Mr R Tovell Mr M Vincent
Miss P Wilkin

Mrs A Palmer (Administration Officer)
Norfolk County & Broadland District Councillor Mrs K Vincent
2 Residents

48. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors D Elmer and L Fawke and Broadland District Councillor K Leggett.

49. DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

There were no declarations of interest or requests for dispensations.

50. MINUTES OF THE MEETING OF 9.07.2018

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

51. MATTERS ARISING

There were no matters arising.

52. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and Reports from the Police, County and District Councillors

As the Police were not present the minutes of the Safer Neighbourhood Action Panel meeting on 16th July 2018 were circulated and noted, a copy of which is attached to the official minutes.

Norfolk County and Broadland District Councillor Karen Vincent reported:

- At recent meetings of Broadland District Council and South Norfolk Council both Councils voted in favour of collaboration work. The two Councils will retain individual sovereignty. The process of appointing a joint Managing Director will commence shortly.
- The Community Information Event held on the 21st July was well supported with over 100 attendees. Several interesting questions had been raised on both the proposed Beeston Park and Repton Avenue developments and residents had been encouraged to write to Broadland District Council.
- A meeting with the Tree Warden had been arranged regarding Tree Preservation Orders on Spixworth Road and Repton Avenue.
- Confirmation had been received that the outstanding highway and footpath work on Lodge Lane and Billing Close would be completed by the end of September.
- The junction at Chartwell Road/Spixworth Road had been re-seeded but unfortunately it had again been driven over. Councillors were asked to provide photographic evidence if possible of HGV's continuing to use the junction. Councillor Wilkin reported that the road sign advising of traffic lights in the direction of the ring road is hidden by an overgrown tree. Councillor K Vincent confirmed this would be reported on to Highways.
- The results from the Public Consultation on the Norwich Western Link were now available on the Norfolk County Council website. The top three issues identified relating to transport problems were roads not suitable for the level of traffic, rat-running and slow journey times. The top three issues identified for County Council to consider when planning transport improvements were reducing congestion, reducing rat-running and shortening journey times.

- Cameras had been placed on three of the NDR roundabouts over the past couple of weeks to monitor driving behaviour in a step to address recent safety concerns. A further report will be made at a future meeting.

In the absence of Broadland District Councillor Ken Leggett, the Administration Officer gave an update on recycling – the total tonnage for July was 8.495 tons, the highest combined tonnage since the Trust started the scheme in April 2015.

A resident stated that no action appeared to have been taken following his comments at the June Parish Council meeting regarding a garden wall and overgrown plants at a private residence in Swansgate. It was agreed that the Clerk's Office would contact Broadland District Council for an update.

A resident reported that the former MP Ian Gibson had provided reassurances back in 2009/2010 that no housing would be built north of Repton Avenue/Lodge Farm Court due to the proximity of the airport. Councillor Karen Vincent advised that outline planning permission had already been granted and that the airport authority were not statutory consultees.

A resident reported on various street lighting issues on White Woman Lane and a step on the footpath linking Lovett Close and Brayfield Way which could be a potential trip hazard. The Administration Officer advised that several street light faults had already been reported to the contractors and that a further inspection of the area would be undertaken as winter approached. She also advised that the Council were waiting to hear back from Norfolk County Council regarding the footpath. Councillor Tovell offered to attend any site meeting in this respect.

The meeting resumed.

- 53.** The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. An outline of the First Aid Training Course was provided. Councillors were asked to contact the Administration Officer if they were able to attend the training. The Chairman advised that she was currently in discussion with Broadland District Council regarding the Repton Avenue play equipment and will report back at a future meeting. There were no questions raised.

54. FINANCE

- 54.1 The bank balances as at 31st July 2018 were noted. It was AGREED that the payments schedule with vouchers 138 to 188, up to 2nd August 2018 be APPROVED.
- 54.2 Cheque signatories were agreed as Councillors Mr B Sabberton-Coe, Mrs L Fawke and Mr B Honess with the Clerk, Ms S Vincent, being on the mandate to process payments by BACS using dual authorisation.
- 54.3 The quotation of £125 + VAT for the replacement Titan rope swing seat from Hags was AGREED.
- 54.4 Following a lengthy discussion it was AGREED not to proceed with the installation of a new bin on St Faiths Road at the present time. It was AGREED that an article would be written in the Autumn Newsletter requesting location suggestions from residents for the possible siting of new bins in the parish and to discuss the item further as part of the budget discussions for the 2019/2020 financial year.
- 54.5 It was agreed to proceed with the purchase of a grit bin to be located at the Warren up to a maximum expenditure of £150 excluding VAT on the proviso that there were sufficient funds being available to transfer from the Bus Shelter (Parish Partnership) budget heading to cover the cost of the grit bin.

55. POLICIES AND PROCEDURES

- 55.1 The Staffing Committee Terms of Reference previously circulated were discussed. It was agreed that further amendments were required and that revised Terms of Reference should be presented at the September meeting.

56. PLANNING

- 56.1 20181193 – First Floor Side Extension & Single Storey Rear Extension – 7 Lavare Court, Old Catton, NR6 7BS.

NO OBJECTION

20181118 – Detached Dwelling (reserved matters application following outline approval 20141955 Phase 4) – Plot 4, St Faiths Road, Old Catton

NO OBJECTION

20181215 – Single Storey Side Extension – 27 Colkett Drive, Old Catton NR6 7ND

NO OBJECTION

56.2 There were no other planning matters.

57. PROPERTY AND RESPONSIBILITIES

- 57.1 Councillor B Leggett presented his report on the Airport Consultative Committee Meeting held on 11th July 2018, a copy of which was circulated with the Agenda and attached to the official minutes.
- 57.2 Councillor P Wilkin advised that a Sports Group meeting would be arranged in September.
- 57.3 Councillor A Chandler advised that an allotment meeting with members of the Horticultural Society had been arranged for Tuesday 28th August 2018 in the Pavilion Meeting Room.
- 57.4 Councillor B Honess advised of a dip in the ground in the Churchyard next to Garrick Green which requires filling in before interments on the new row commence. It was agreed that further investigation would take place and it would be added as a future Agenda item if necessary.

58. DATE OF NEXT MEETING

This was noted as Monday 10th September at 7pm.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.05pm.

DRAFT
Chairman, 10th September 2018