

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.00PM ON MONDAY 9TH SEPTEMBER 2019
AT THE PAVILION, CHURCH STREET, OLD CATTON

PRESENT: Mr B Sabberton-Coe (Chairman) Mr J Amis Mr G Crouch
Ms Y Gowers Mr D King Mr B Palmer
Mr G Tingle Mr M Vincent Mr S Walker
Miss P Willkin

Ms S Vincent (Clerk)
Norfolk County & Broadland District Councillor Mrs K Vincent
Broadland District Councillor Mr K Leggett
6 Residents

46. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors A Chandler, B Honess and R Tovell due to holiday commitments.

47. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

There were no declarations of interest.

48. MINUTES OF THE MEETING OF 08.07.2019

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

49. MATTERS ARISING

Item 43.1: The Clerk confirmed that the matter was with the solicitors. There were no other matters arising.

50. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors

As the Police were not present at the meeting a report for June was circulated, a copy of which is attached to the official minutes. Councillor B Sabberton-Coe commented that it was disappointing that the Police were unable to attend Parish Council meetings. The Clerk highlighted that the next Safer Neighbourhood Action Panel meeting was on Tuesday 10th September at 7pm at the Pavilion.

Broadland District Councillor K Leggett reported:

- Nominations for the Community at Heart Awards were being accepted. Deadline for nominations is 29th September 2019. Councillors, and the public, were urged to consider local nominees.
- No fly-tipping had been seen at the recycle bins at Morrisons. Councillor K Leggett continues discussions with Broadland District Council regarding the installation of a camera near the recycle banks.

- Discussions with Broadland District Council Planning have taken place regarding the construction traffic for Sewell Meadow using St Faiths Road. 'No construction traffic' signage on St Faiths Road and Lodge Lane is currently being considered.

Norfolk County Councillor and Broadland District Councillor Karen Vincent reported:

- Councillor K Vincent continued the dialogue with Broadland District Council Planning regarding the Sewell Meadow development and construction traffic.
- A resident had complained about the two soil mounds created from the archaeological dig at Sewell Meadow; soil was being blown into the resident's home as it was too close to the boundary. Taylor Wimpey have moved one of the soil mounds and the second will be moved later this week.
- VAS at St Faiths Road: this has now been ordered and is awaiting Westcotec.
- Highways issues:
 - Chartwell Road/Spixworth Road junction: Councillor K Vincent is arranging a meeting to discuss safety issues. Councillors are welcome to attend. Date is not yet confirmed. Councillors requested if it was possible to obtain data of how many cycles were using the crossing.
 - The Warren: there are some flooding and resurfacing issues.
 - Church Street: the junction road lining is logged to be done, weight limit signs are not repeated through the area and so a sign will not be placed on the Church Street junction with St Faiths Road, the one sign obstructed by foliage is programmed to be cut back.
- Local Bus Service: Councillor K Vincent was meeting with the County Council to assess the current service in Old Catton.
- Member Ward Funding: each Broadland Councillor has a grant of £500 to spend within the community. Councillors were invited to propose projects for the grant fund. Grant must be spent by March 2020.
- This year is the 25th anniversary of Heritage Day. HOD starts on 13th September and runs for x10 days. For more information see www.heritageopendays.org.
- Hazardous Waste Days will be held on 20th-22nd September. Household hazardous waste can be disposed of, free of charge, during these days. Nearest recycling centre to Old Catton is Mayton Wood Buxton.
- Next Safer Neighbourhood Advice Panel will be held on Tuesday 10th September at 7pm at the Pavilion, Recreation Ground, Old Catton.
- Parish Partnership proposal: Councillor K Vincent asks Council to consider TROD from Priors Drive to link with existing TROD from Lodge Lane and Woodham Leas. Highways had provided new quote of £18,000. Councillor K Vincent proposes providing £4,500 from her Norfolk County Council Highways allowance towards the cost with Old Catton Parish Council also providing £4,500. This would total £9,000. If approved, funding from Norfolk County Council would also be £9,000. Councillor K Vincent will forward highways quote to the Clerk.

Residents stated that they were unhappy with the lack of bus service for Old Catton, in particular on Spixworth Road. Currently Sanders Coaches run an irregular service. There are no other buses servicing Spixworth Road since the discontinuation of the No.13 First Bus. Residents feel that it is unreasonable to be expected to walk from The Warren to either St Faiths Road or North Walsham Road to catch a bus. This is a long distance, particularly for elderly residents. Residents were requested to submit their concerns in writing to the Council. Following receipt of these it was AGREED that the Clerk would try to arrange a meeting with First Buses to express resident concerns regarding lack of service.

A resident raised the question of why there was no footpath from The Warren to North Walsham Road, through the Dixons Fold development (Lucerne Close) which would give residents quicker access to North Walsham Road and the buses that run there. A footpath was proposed on the original plans.

A resident highlighted curb parking on the pavement on Spixworth Road opposite the War Memorial. Regular curb parking, particularly on Saturday mornings, was causing an obstruction for pushchair and wheelchair users. It was AGREED that signs requesting drivers not to park on the pavement would be placed on the Catton Park fencing.

A resident requested if it is possible to place 'no smoking' signs at the bus stops, particularly on White Woman Lane. A brief discussion regarding whether smoking could be prevented at a bus stop following. The Clerk would investigate this further.

A resident highlighted that the deadline for the Radio Norfolk Volunteers of the Year Award was 30th September 2019 if Councillors would like to give consideration to this award also.

The meeting resumed.

51. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. Matters highlighted were SAM2 report No.26 at Fifers Lane and initial request for volunteers to help with Remembrance Sunday procession on 10th November. Old Catton WI had made a preliminary enquiry to purchase a memorial bench for the Recreation Ground for the 100th Anniversary of the WI – full details would be submitted to Council meeting at a later date. Provisional approval was AGREED.

52. FINANCE

- 52.1. Bank balances as at 31st July 2019 were noted. It was AGREED that the payments schedule with vouchers 163 to 221 up to 5th August be APPROVED.
- 52.2. Bank balances as at 31st August 2019 were noted. It was AGREED that the payments schedule with vouchers 222 to 271 be APPROVED.
- 52.3. Scrutineer's Report for the first quarter up to 30th June 2019 was noted.

53. PLANNING

- 53.1. **20191238** – Advertisement Board to Register your Interest for New Development – Land at St Faiths Road, Old Catton
NO OBJECTION
- 20191391** – Single Storey Rear Extension – 203 St Faiths Road, Old Catton, NR6 7AQ.
NO OBJECTION.
- 53.2. Planning application 20190966 – Erection of No.3 Detached Dwellings and No.1 Detached Garage – Hunters Lodge, 145 Spixworth Road, Old Catton had been WITHDRAWN.

54. PROPERTY AND RESPONSIBILITIES

- 54.1. It was AGREED that the proposal from Catton Park Trust Ltd for the Parish Council to purchase Catton Park be AGREED.
- 54.2. It was reported that the U9 playground at Lavare had been accessed after the gates had been locked (persons unknown climbing over the fencing). Rubbish and broken glass had been left inside and outside the play area. The Clerk had received no reports from residents. It was AGREED that the Clerk would speak to the Lavare

Supervisor to ensure her safety and report the incidences to the Police. Old Catton Junior Football Club would also be informed.

55. STREETLIGHTS, HEDGES, PATHS, VERGES AND HIGHWAYS

- 55.1.** A brief discussion regarding Parish Partnership bids took place. Aside from Councillor K Vincent's proposal for the TROD at Priors Drive there were no further suggestions. It was AGREED that this proposal be returned to Council meeting for discussion once quotes had been received.

56. CORRESPONDENCE

- 56.1.** Letter from Norfolk County Council regarding Norwich Western Link was noted.
- 56.2.** Email regarding Royal British Legion was noted. Councillors able to volunteer for the Poppy Appeal collection (held at Morrisons from 25th October until 9th November) were asked to inform the Clerk.
- 56.3.** Letter from resident regarding Church Street was noted. Members commented that all points had been sufficiently clarified by the Clerk in earlier correspondence. The additional information provided by Councillor K Vincent was noted and this will be reported to the resident.
- 57.** Verbal report following Airport Consultative Committee meeting on 10th July was received. It was AGREED that Councillor G Crouch could pursue further the issue of the ADF charge and what the fee is used for.
- 58.** It was RESOLVED that under the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.
- 59.** Staff report from the Clerk was noted.

60. DATE OF NEXT MEETING

Date of next Ordinary Meeting was noted as Monday 14th October 2019 at 7pm.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.25pm.

Chairman, 14th October 2019