

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7.00P.M. ON MONDAY 14TH JANUARY 2019
AT THE PAVILION, CHURCH STREET, OLD CATTON

PRESENT: Mrs J Leggett (Chairman) Mr B Sabberton-Coe (Vice-Chairman) Mr D Elmer
Mrs L Fawke Mr B Honess Mr D King
Mr B Palmer Mr R Tovell Mr M Vincent
Miss P Wilkin

Ms S Vincent (Clerk)
Norfolk County & Broadland District Councillor Mrs K Vincent
Broadland District Councillor Mr K Leggett
6 Residents

112. APOLOGIES FOR ABSENCE

Apologies were received from Cllr A Chandler due to holiday commitments, Cllr B Leggett due to personal reasons. Cllr B Honess apologies in advance of arrival 15 minutes late for the start of the meeting. No apologies for absence were received from Cllr A Jackson-Dennis.

113. DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

Dispensations were granted with regard to agreeing the Precept for Councillors L Fawke, B Honess, J Leggett, B Palmer, M Vincent who are residents of Old Catton.

114. MINUTES OF THE MEETING OF 10.12.2018

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

115. MATTERS ARISING

There were no matters arising.

116. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and Reports from the Police, County and District Councillors

Norfolk County and Broadland District Councillor Karen Vincent reported:

- Councillors K Vincent and J Leggett recently attended Planning Committee meeting regarding Land at St Faiths Road (Repton Avenue) planning application, to raise Parish Council and resident's concerns. Planning application was brought before Committee for 1) Open Water Condition; 2) Construction Traffic. Councillor K Vincent raised concerns regarding the traffic impact, an unfenced open water drainage basin adjacent to a children's play area and that the application was in conflict with Policy 1 of the Old Catton Neighbourhood Plan and would result in the loss of protected open space should a vehicle link into Meteor Close be decided. Committee concluded to APPROVE application.
- St Faiths Road/Fifers Lane junction improvements. These improvements are a Condition of the original planning consent for the Repton Avenue development. Two alternatives, previously agreed as part of the outline planning consent of 2014, are being considered at present. As these alternatives have already been agreed there will be no public consultation as part of the decision.
- A soak-away has been installed as a preventative measure for the flooding and a bollard installed to prevent vehicle access along the cycleway on St Faiths Road near the NDR.
- The Western Link Consultation ends 18th January 2019. Residents can comment via the website – www.norfolk.gov.uk/nwl. so there is still time to comment on the proposals.

Broadland District Councillor Ken Leggett reported:

- Trevor Holden has now taken up his position as Chief Executive of Broadland District Council.

- 2019/20 budget will be submitted to full Council for approval in February.
- The launch of the Blue Plaque Scheme was on Friday 11th January. Five women from Old Catton, Buxton and Aylsham are the first to be honoured. Two blue plaques will be installed in Old Catton in early 2019.
- The Chairman of Broadland District Council has organised a charity run in aid of Leeway. Called 'Lee'd The Way Charity Run' it will be held at Catton Park on Sunday 20th January from 12pm.
- November recycling raised funds of approximately £197.00. Councillor K Leggett stated that tonnage for December was lower than last year at 4 tons but this may be due to the collection time and may reflect in the January figures.

Councillor Judy Leggett stated that a Blue Plaque would shortly be positioned on the Vicarage Wall. Residents and Councillors are invited to propose locations to display further information of those individuals named on the plaques.

A resident requested confirmation that the St Faiths Road/Fifers Lane junction improvements were to be completed prior to the commencement of the Repton Avenue development. The resident has submitted a letter to Norfolk County Council, via Councillor Karen Vincent, giving his views on the junction improvements which he will forward to the Parish Council for information. Two residents were very concerned that there will be no public consultation on the proposals for the junction the impact of which may directly affect them as they reside in the properties nearest the junction.

A resident commented that there had been a number of occasions of police sirens being used between 1am and 3am whilst travelling past his house at the junction of St Faiths Road/Fifers Lane. The resident was advised to attend the Safer Neighbourhood Advisory Panel meeting on 5th February to register his concerns.

A resident reported that the rubbish bins at the bus stops on White Woman Lane were not being emptied regularly. The resident also reported a dayburner street light. Both items had previously been reported to the Clerk's office and had been actioned.

A resident stated that he had not been granted to speak to the Broadland Planning Committee regarding the Repton Avenue development. He was concerned that the proposed road through the new development would become a "rat run" and questioned why consideration to link with the NDR had not been given.

As the Police were not present at the meeting written report for December was circulated, copies of which are attached to the official minutes. Councillors were invited to send any comments/questions to the Clerk for forwarding to the Police. Councillor J Leggett informed attendees that the new Police Beat Manager was due to start Monday 21st January. Councillor J Leggett has extended an invitation for him to attend the February meeting.

The meeting resumed.

117. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. There were no matters arising.
118. **FINANCE**
- 118.1 Bank balance as at 31st December 2018 was noted. It was AGREED that the payments schedule with vouchers 374 to 420 up to 14th January 2019 be APPROVED.
- 118.2 Third quarter financial report up to 31st December 2018 was noted.
- 118.3 It was AGREED not to raise the Pavilion hire fees for FY 2019/20. Cemetery hire fees were AGREED for FY 2019/20 a copy of which is attached to the official minutes.
- 118.4 It was AGREED to reinvest the £50,000 funds from Nationwide savings account into a one year Business Savings Bond with either Cambridge & Counties Bank or Hampshire Trust Bank. It was AGREED that the Clerk would ascertain the best interest rate of these two accounts and invest the funds accordingly.

- 118.5 It was AGREED, subject to confirmation of VAT, to purchase John Dere X590 at a cost of £5,900.00. It was AGREED that trade-in of the lawnmower for £300.00 should be sought. It was also AGREED that Catton Park Trust Ltd be granted first refusal on the purchase of the current lawnmower at a cost of £500.00.
- 118.6 It was AGREED to purchase the replacement gym equipment plus the additional three items of equipment proposed. Grass matting would be fitted under all equipment. Clerk to clarify total cost and arrange site visit; estimate of £5,183.00 received from Sunshine Gym. Location of equipment was not considered at this time. It was AGREED that Clerk would obtain site plans for location of equipment for consideration at next meeting. All costs would be paid for using S106 funds.
- 118.7 Quotation from Garden Guardian for delegated functions was AGREED.
- 118.8 Budget for 2019/20 was AGREED. Earmarked Reserves were AGREED. Future Projects list for 2019 was AGREED 1) Path at Churchyard 2) Medium-term maintenance to Recreation Ground Car Park 3) Parish Council website upgrade. Precept figure for 2019/20 of £189,584.00 was AGREED.

119. PLANNING

- 119.1 20182027 – Single Storey Side Extension and Front Porch; 97 Lodge Lane, Old Catton, NR6 7HQ.
NO OBJECTION.
20181984 – Single Storey Front Extension & Two Storey Side & Front Extension; 67 Norman Drive, Old Catton, NR6 7HW.
NO OBJECTION.
20181965 – 1x Hanging Sing, 2x Nameboards, 2x Amenity Boards, 2x Chalkboards, 1x Amenity Board to Existing Posts; Maids Head PH, 85 Spixworth Road, Old Catton, NR6 7NH.
NO OBJECTION. Councillors highlighted that the property is located within the conservation area and that all changes should adhere to any planning restrictions this may entail.
- 119.2 Correspondence from Broadland District Council regarding Planning Application 20181762 was noted.
- 119.3 There were no other planning matters.

120. PROPERTY AND RESPONSIBILITIES

- 120.1 Correspondence from Broadland District Council regarding Proposed Public Spaces Protection Order for Broadland was noted.
- 120.2 Old Catton Junior Football Club's request to move the access gate was AGREED.
- 120.3 Correspondence from Norfolk County Council regarding improvements to St Faiths Road/Fifers Lane junction was noted.
- 120.4 Report from the Airport Consultative Committee Meeting held on 10th January was noted.
- 120.5 Councillor P Wilkin informed Members and the Old Catton Junior Football Club would be hosting a Race Meeting on 15th February.

121. POLICIES AND PROCEDURES

- 121.1 It was AGREED that posters advertising the May 2019 election would be placed on the noticeboards and social media. It was AGREED that a page be added to the website giving information about the May 2019 election. It was also AGREED that members would attend the Council meetings in February and March at 6.45pm to meet any residents who may be interested in discussing the work of the Council.

122. DATE OF NEXT MEETING

Date of next meeting was noted as Monday 11th February 2019 at 7pm.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 9.00pm.

Chairman, 11th February 2019