

OLD CATTON PARISH COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT 6.30PM ON MONDAY 11<sup>TH</sup> JULY 2022  
AT THE PAVILION, CHURCH STREET, OLD CATTON

**Present:** Mr B Sabberton-Coe (Chairman)      Mrs A Chandler      Mr T Cooke  
Mr G Crouch      Mr B Honess      Mr B Leggett  
Mr G Tingle      Mr M Vincent      Miss P Wilkin

Ms S Vincent (Clerk)  
Broadland District Councillor K Leggett  
Norfolk County and Broadland District Councillor K Vincent  
x6 Residents  
x1 Non-Resident

**24. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor R Potter due to District Council commitments and Councillors J Amis and Y Gowers due to holiday commitments. No apologies were received from Councillor D King.

**25. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

There were no declarations of interest.

**26. MINUTES OF THE ORDINARY MEETING OF 13.06.2022**

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman. Members requested an update on the criminal damage in the Parish; the Police (who were unable to attend the meeting) are putting a lot of time and effort in catching the suspects. There is a lead that they are following up at this time. Item 21.1: the Clerk confirmed that planning application 20201647 had been approved by District Council.

**27. MATTERS ARISING**

There were no matters arising.

**28. MINUTES OF THE EXTRA-ORDINARY MEETING OF 12.05.2022**

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Charman.

**29. MATTERS ARISING**

There were no matters arising.

### 30. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors.

Members were provided with a copy of the Safer Neighbourhood Action Panel (SNAP) "Community Snapshot" poster which gave priority details following the recent SNAP meeting in June 2022.

Norfolk County and Broadland District Councillor Karen Vincent reported:

- Deer Park Open Meeting – 9<sup>th</sup> July 2022. Event was well attended and well supported by residents. It was noted that there was an error on the Community Asset application form – the word "with" had been used rather than the word "without" in the paragraph referring to prior knowledge of sale of the land. Clerk confirmed that this was an error that needed amending.
- Planning Application 20201647: Catton House. Councillor K Vincent confirmed that the planning application had gone to Planning Committee. Planning consent had been granted but the Committee decision had not been unanimous and a number of Conditions had been placed on the approval.
- Parish Partnership Scheme (Item 12.1 of Agenda): previously proposed trod scheme on Taylors Lane to assist access to Lancaster Close was refused on basis of late submission, oversubscription and unsuitability as Taylors Lane is unadopted. This proposal should therefore not be considered as part of the PPS 2023/24 bids. Clerk confirmed that she had received confirmation from Highways Representative that a trod on an unadopted road would not be considered; Clerk had been misadvised by Representative's predecessor.
- Highways:
  - Billing Close: drainage. Highways continue to monitor.
  - Burma Road: pavement resurfacing near no.26 Burma Road. Weeds had been cleared and this area was scheduled to be re-tarmacked.
  - The Paddocks: drainage curb was installed facing the wrong direction. This is scheduled to be rectified.
- Energy Payment: Broadland District Council will be providing additional "top-up" to eligible households as part of the energy scheme. Those in hardship will be able to apply and possibly those household that did not previously qualify will be eligible. More details on: <https://www.southnorfolkandbroadland.gov.uk/>

Ken Leggett reported:

- Recycling: April/May tonnage was 7.785tons; Clerk had not yet confirmed receipt of funding of £513.00 from Norfolk County Council. Tonnage for June was 3.52tons. Collection areas were being kept clear and in good condition. Collection and emptying of the Woodman PH appeared to be slower than other sites, Councillor K Leggett continued to monitor this.
- Food Stall at Maids Head PH: Food stall had now repositioned in new location within carpark. Outcome of planning investigation was not yet known.

- Deer Park – Ragwort: Councillor K Leggett had been in discussion with Natural England (NE) regarding the ragwort. NE had confirmed that they would only take action if the growth affected neighbouring agricultural land. Councillor K Leggett is very concerned about the risk to the horses and the spread of seed to Catton Park and Buttercup Meadow. Councillor K Leggett had been given details of x3 authorities he could take the matter further with – animal protection, etc. Councillor K Leggett stated that as a private individual and as tenant of Buttercup Meadow he would be taking the matter further to have the ragwort removed urgently.

A non-resident requested to speak. He referred to the Deer Park Action Group open meeting held on 9<sup>th</sup> July and requested the Council respond to specific questions that had been raised to himself during that meeting. Council responded as follows: 1) the only meeting held with the developer had been held in private at the request of the developer and the confidential matters discussed would remain confidential; 2) all Parish Council Members are involved and aware of the situation; 3) Despite expressing an interest to the Agents to purchase the Deer Park should the Buxton family wish to sell this was ignored; 4) Parish Council were first aware of the sale at the same time as the public were aware – around March 2022. Parish Council stated that these questions had previously been answered during public meetings. A further discussion followed during which the Parish Council reiterated again to those members of the public present that they do not support any development of the Deer Park or any of the green spaces in Old Catton.

A resident raised concern regarding the condition of the high Victorian wall on Church Street. Wall is in bad condition and needed attention. Boundary wall is the responsibility of 4 Park Close. Resident highlighted overgrowth of vegetation from 218 St Faiths Road that is blocking street signage and making it difficult to use the pathway. Clerk's Office to report to Highways.

A resident raised the new junction of St Faiths Road/Fifers Lane and that there was a notable increase in pedestrian usage; this will mean that grass crossing points will become muddy and worn. Resident hopes that Highways will consider tarmacking these areas instead. Councillor K Vincent confirmed that during safety audit this issue was raised and tarmac or grasscrete will be considered; the audit team will consider the best option.

Resident stated that she had been told by a former Councillor that "the then Council had insisted on the line of trees being planted across the back of the Deer Park". Resident stated she assumed this meant that the Council had come to the conclusion that the Deer Park would be built on. Council stated that there was no evidence to suggest a previous Council had insisted on this course of action. The Parish Council reiterated that they do not support any development of the Deer Park. Further discussion to place regarding the Deer Park and public perception of Parish Council's lack of action. Parish Council reiterated that without a planning application there is currently no action that the Council can take. Once this was received the Parish Council would work together with the community and all relevant authorities to fight approval of a planning application.

The meeting resumed.

31. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. It was AGREED that Lavaré Park carpark should now be reopened.

### 32. FINANCE

- 32.1. Bank balances as at 30<sup>th</sup> June 2022 were noted. Monthly bank account reconciliations were noted. List of payments and receipts with vouchers 098 to 166 on payments schedule up to 11<sup>th</sup> July 2022 with expenditure of £29,172.89.01 and income of £3,689.06 were APPROVED.
- 32.2. Quotes for replacement of fencing to tennis/netball courts were considered. It was AGREED that Quote 1 from G&G Fencing at a cost of £20,370.30 (excluding VAT) be APPROVED. Replacement fencing would be funded through S106 funds.
- 32.3. Report outlining CIL expenditure for plant machinery was considered. It was AGREED that further quotes were required and that hiring of equipment should be considered.

### 33. PLANNING

- 33.1. **20220897** – 53 Catton Chase, Old Catton , NR6 7AS – Demolition of rear conservatory, erection of rear single storey extension, detached single garage & front porch.  
**NO OBJECTION.**  
**20221035** – 11 Lucerne Close, Old Catton, NR6 7DG – Single storey rear extension with a rendered finish.  
**NO OBJECTION. It was noted that no notification of planning application were posted near the property.**
- 33.2. There were no further planning matters.

### 34. PROPERTY AND RESPONSIBILITIES

- 34.1. Councillor B Leggett is to attend Annual General Meeting of the Airport Consultative Committee on 13<sup>th</sup> July 2022. Members highlighted the “disgraceful” condition of the Arrivals area.
- 34.2. Clerk reported she had attended Annual General Meeting of Old Catton Junior Football Club on Monday 27<sup>th</sup> June 2022. There were no matters to report.
- 34.3. There were no further written or verbal reports from Members with organisations or significant issues from their areas of responsibility.

### 35. STREET LIGHTING, HEDGES, PATHS, VERGES AND HIGHWAYS

- 35.1. Members were requested to consider proposals for Parish Partnership Scheme 2023/24. As previously highlighted by Councillor K Vincent during public speaking former proposal for trod on Taylors Lane was not suitable. Proposals to be considered at November meeting to meet 9<sup>th</sup> December 2022 submission deadline.

### 36. CORRESPONDENCE

- 36.1. Correspondence from Broadland District Council regarding installation of dog poo bin on St Faiths Road by was noted.

- 36.2.** Correspondence from Norfolk County Council regarding possible remedial work to x2 crossing points on George Hill/North Walsham Road/School Lane junction to allow greater space for pushchair and wheelchair users was noted.
- 36.3.** Correspondence from Broadland District Council regarding “new street cleaning service” was noted.

**37.** It was noted that there will be no Council meeting held during August 2022.

**38. NEXT MEETING**

Date of Parish Council Meeting was noted as Monday 12<sup>th</sup> September 2022 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.05pm.

Chairman, 12<sup>th</sup> September 2022