

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 6.30PM ON MONDAY 12TH DECEMBER 2022
AT THE PAVILION, CHURCH STREET, OLD CATTON

Present: Mr B Sabberton-Coe (Chairman) Mr J Amis Mrs A Chandler
Mr T Cooke Ms Y Gowers Mr B Honess
Mr B Leggett Mr M Vincent Miss P Wilkin

Ms S Vincent (Clerk)
PC Graham Gill
X3 Resident

58. APOLOGIES FOR ABSENCE

Apologies were received from Councillors G Crouch and G Tingle due to holiday commitments and Councillors R Potter and D King due to personal commitments. Apologies were also received from Broadland District Councillor K Leggett.

59. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

There were no declarations of interest.

60. MINUTES OF THE ORDINARY MEETING OF 14.11.22

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

61. MATTERS ARISING

Item 52: Councillor M Vincent asked if response had been received regarding issues raised by resident with St Faiths Road new roundabout. Clerk reported that Councillor K Vincent has responded to email stating she would contact the resident directly. Resident confirmed he had not received a response. No response had been received from Highways.

62. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from Norfolk Police.

PC Graham Gill gave a breakdown of the crime statistics for October 2022, a copy of which are attached to the official Minutes. PC Gill highlighted that due to GDPR some of the crime locations on the database were not accurately recorded. PC Gill outlined the priorities that had been set at the recent Safer Neighbourhood Advice Panel meeting (SNAP), held remotely on 7th December. Priorities for the next x3 months remained anti-social behaviour and speeding. PC Gill commented that statistics from the SAM2 for speeding on Spixworth Road near George Hill had been analysed; speeds of around 40mph had been noted between the hours of 7am-8am and 7pm-8pm. Ad-hoc speed checks had been carried out with warnings being issued but no excessive speeds had been recorded. PC Gill had shared the data with Councillor K Vincent for

discussions with Highways. PC Gill highlighted that the next SNAP meeting would be held face-to-face on Wednesday 29th March 2023 at 7pm at the Pavilion, Recreation Ground, Old Catton.

As there were no County or District Councillors present there were no updates received.

Resident referred to Item 52 of previous Minutes as stated that he had questioned Highways staff whilst they were replacing a damaged bollard about the outstanding works. He was informed that “they had run out of money” and given the cost of drainage works and road closures they were unable to comment if the additional works would be carried out. The resident expressed his concern that, due to the water run-off heading towards his property, the area outside his driveway was now very unsafe due to the icy weather.

The meeting resumed.

63. The Clerk’s monthly report was received and noted, a copy of which is attached to the official minutes. Councillor B Honess asked if it was possible to put a film cover over the shelter panels that could be removed if graffitied rather than having to clean/replace the panels – Clerk said she would investigate.

64. FINANCE

- 64.1. Bank balances as at 30th November 2022, were noted. Monthly bank account reconciliations were noted. List of payments and receipts with vouchers 387 to 425 on payments schedule up to 12th December 2022 with expenditure of £31,353.64 and income of £55,654.11 were APPROVED.
- 64.2. CIL Working Group report and recommendation for appointment of architectural services for community buildings redesign was considered and APPROVED. Redhead Architects were appointed at a fee of 6.5% of build cost estimated at £50,700 (+VAT and expenses).
- 64.3. Cemetery fees for 2023/24 were considered and APPROVED.
- 64.4. Recreation Ground fees for 2023/24 were considered and APPROVED.
- 64.5. Renewal of Clerk’s SLCC annual membership at a cost of £296.00 was AGREED.
- 64.6. Annual insurance renewal quotes for Council premises and assets was considered. Renewal from Zurich insurance as a x3 year LTA at an annual cost of £4,337.18 was AGREED.

65. PLANNING

- 65.1. **20221813** – 7 Catton Hall, Old Catton NR6 7NF – Proposal to replace window W01 in the Annex elevation due to damage, reinstatement of cloakroom fittings which will have minimal affect onto the internal walls due to previously installed plumbing and install an array of PV panels to the roof structure.

NO OBJECTION.

- 20221840** – 7 Catton Hall, Old Catton NR6 7NF – LISTED BUILDING APPLICATION. Proposal to replace window W01 in the Annex elevation due to damage, reinstatement of cloakroom fittings which will have minimal affect onto the internal walls due to previously installed plumbing and install an array of PV panels to the roof structure.

NO OBJECTION.

20221913 – 16 Fifers Lane, Old Catton NR6 7AF – Single storey extension& internal alterations.

NO OBJECTION. It was noted that there were no planning applications visible for this application and Council were concerned neighbours/residents have not had an opportunity to comment.

20221868 – 10 Fifers Lane, Old Catton NR6 7AF – Two storey rear extension and erection of balcony over existing extension. New front porch.

NO OBJECTION – However Council has concerns of overlooking onto property No.12 Fifers Lane and feel plans for balustrade should be amended. It was noted that there were no planning notices visible for this application and Council were concerned neighbours/residents had not had an opportunity to comment.

66. PROPERTY AND RESPONSIBILITIES

- 66.1.** Minutes of Sports Club Meeting held on 31st October 2022 were noted.
- 66.2.** Minutes of Meeting of the Airport Consultative Committee on 26th October 2022 were noted.
- 66.3.** Report regarding Old Catton Allotments and Parish Council becoming sole-trustee was considered and AGREED.
- 66.4.** There were no further written or verbal reports from Members with organisations or significant issues from their areas of responsibility.

67. NEXT MEETING

Date of Parish Council Meeting was noted as Monday 9th January 2023 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

There being no further business the Chairman thanked everybody for attending, wished everyone a Merry Christmas and closed the meeting at 7.40pm.

Chairman, 9th January 2023