

OLD CATTON PARISH COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT 6.30PM ON MONDAY 14<sup>TH</sup> NOVEMBER 2022  
AT THE PAVILION, CHURCH STREET, OLD CATTON

**Present:** Mr B Sabberton-Coe (Chairman)      Mr J Amis      Mrs A Chandler  
Mr T Cooke      Mr G Crouch      Ms Y Gowers  
Mr B Honess      Mr B Leggett      Mr G Tingle  
Mr M Vincent      Miss P Wilkin

Ms S Vincent (Clerk)  
Broadland District Councillor K Leggett  
x1 Resident

**49. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors R Potter and D King due to personal commitments.  
Councillor K Leggett passed on Broadland District Councillor K Vincent apologies due to ill health.

**50. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

There were no declarations of interest.

**51. MINUTES OF THE ORDINARY MEETING OF 10.10.22**

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

**52. MATTERS ARISING**

Councillor M Vincent asked if response had been received regarding issues raised by resident with St Faiths Road new roundabout. Clerk reported that email had been sent to Councillor K Vincent on 12<sup>th</sup> October regarding this, and copied to Highways on 19<sup>th</sup> October but no responses had been received. Resident confirmed he had also received no response.

**53. PUBLIC DISCUSSION**

The meeting was adjourned for public discussion and reports from the District Councillor.

Ken Leggett reported:

- Recycling: Funds received from Norfolk County Council for September were approximately £192.00. Tonnage for October lower than September at 2.6tons. Councillor K Leggett thanked residents for continuing to support Catton Park by using the recycling bins rather than the grey bins.
- South Norfolk Team have now all moved to Thorpe Lodge in preparation for the final move to the new building "Horizon" sometime in the New Year. It was noted that the purchase price of the new building was recently published in the newspaper; Councillor K Leggett confirmed that purchase and planned refurbishment was within the Councils budget.

- Waste Food Collections: these continue to be rolled out across the whole district, adding an additional 30,000 households to the service. Positive feedback has been received from residents.
- Nitrate neutrality Legislation: With criteria system now agreed District Council are now moving forward to work through the backlog of planning applications.
- Food Innovation Centre: this is a Broadland and South Norfolk Scheme to help Norfolk businesses to pack and process their goods in this region rather than sending the food to be processed elsewhere in the UK. For more information see the website: <https://www.foodinnovationbroadland.com/>
- Next Town and Parish Council Forum is scheduled to be held remotely on Friday Monday 28<sup>th</sup> November at 1.30pm – 2.30pm if Members would like to attend.

Resident thanked the Parish Council staff and volunteers for co-ordinating the road closures for the Remembrance Parade on Sunday 13<sup>th</sup> November.

Police statistics for September 2022, taken from the website, were noted. Clerk outlined issues occurring recently at the Recreation Ground – Police are aware and Clerk continues discussions with Clare Lincoln (SYEP).

The meeting resumed.

54. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. It was noted that quote for essential maintenance work to tennis court surface still had not been received.

#### 55. FINANCE

- 55.1. Bank balances as at 30<sup>th</sup> October 2022, were noted. Monthly bank account reconciliations were noted. List of payments and receipts with vouchers 324 to 386 on payments schedule up to 14<sup>th</sup> November 2022 with expenditure of £40,771.97 and income of £14,165.53 were APPROVED.
- 55.2. Additional report and proposal regarding the installation of "smart gate" on the tennis courts was considered. Installation of "smart gate" was AGREED. It was AGREED that Clerk would establish licence fee and agreement with NTA for future management and promotion of tennis at Recreation Ground. Councillors B Leggett and B Sabberton-Coe requested that their vote against the proposal be recorded. Councillor M Vincent requested that his abstention from the vote also be recorded.

#### 56. PROPERTY AND RESPONSIBILITIES

- 56.1. Revision of Council meeting dates for May 2023 due to additional bank holiday were AGREED.
- 56.2. Councillor B Leggett reported that he had attended Meeting of the Airport Consultative Committee on 26<sup>th</sup> October 2022 and that there was nothing to report from the meeting.

- 56.3.** Councillor P Wilkin reported that Meeting of the Sports Clubs had been held on 31<sup>st</sup> October 2022. It was a positive meeting and the Clubs had expressed their thanks to the Parish Council staff for the quality of the grounds.
- 56.4.** There were no further written or verbal reports from Members with organisations or significant issues from their areas of responsibility.

**57. NEXT MEETING**

Date of Parish Council Meeting was noted as Monday 12<sup>th</sup> December 2022 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 7.20pm.

Chairman, 12<sup>th</sup> December 2022