

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 6.30PM ON MONDAY 11TH NOVEMBER 2023
AT THE PAVILION, CHURCH STREET, OLD CATTON

Present: Mr B Sabberton-Coe (Chairman) Mr J Arnott Mr M Callam
Mr T Cooke Mr G Crouch Mr B Leggett
Mr M Vincent Miss P Wilkin

Ms S Vincent (Clerk)
Norfolk County and Broadland District Councillor K Vincent
Broadland District Councillor K Leggett
x2 Residents
x1 Non-Resident

60. APOLOGIES FOR ABSENCE

Apologies were received from Councillor G Tingle due to prior commitment.

61. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Declaration of Interest was given by Councillor M Vincent for planning application 2023/3083.

Declaration of Interest was given by the Parish Council for planning application 2023/3088.

There were no declarations of interest.

62. MINUTES OF THE MEETING OF 09.10.2023

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

63. MATTERS ARISING

Public discussion: Works to St Faiths Road/Fifers Lane junction had now been completed.

Public discussion: It was asked if speed checks had been carried out on Spixworth Road by the Beat Manager, PC Gill. Ms S Vincent was not aware of any having been taken at this time due to other circumstances. PC Gill was not present at the meeting.

There were other no matters arising.

64. PUBLIC DISCUSSION

The meeting was adjourned for public discussion and reports from the Police, County and District Councillors. Councillor B Sabberton-Coe proposed that members of the public were given opportunity to speak first.

Norfolk County and Broadland Councillor Karen Vincent reported:

- Norwich Western Link: Funding has now been approved.
- Public Consultation for Norfolk County Council Budget 2024/25 is now open and will run until 01.12.2023. Consultation online but residents can request other formats by emailing: haveyoursay@norfolk.gov.uk.
- Flood Action Week runs from 20th-26th November. Norfolk County Council are urging residents to sign up for alerts – www.gov.uk/sign-up-for-flood-warnings
- Electric buses are now in service in Old Catton. These are the first of x70 buses funded through the Department of Transport grant funding (£14million grant for Norfolk).
- Grit bins: If residents are aware of any that need filling please email Councillor K Vincent - karen.vincent2.cllr@norfolk.gov.uk
- Your Norfolk Magazine: soon to be received through resident's doors. Gives useful information about Norfolk County Council and contact information.
- Highways: White lines are now in place on Church Street. Councillors highlighted that middle of the road marking near The Manor House had not been put in place.
- Parish Partnership Scheme: Councillor K Vincent has been in discussions with Highways; they are not keen to have a large installation of bollards but may agree if there is no alternative to the scheme. Councillor K Vincent confirmed that she would be happy to contribute from her Highways allowance to a joint Parish Partnership Scheme.
- Lavaré Park Planning Application (2023/2272): A number of residents had passed her comments on the planning application to forward to the Planning Officer. Councillor K Vincent again requested meeting between Parish Council, Austin Way residents, Old Catton Junior Football Club representative and herself; the aim to provide transparent discussion on current proposals and consider alternatives for Club fund raising.

Broadland District Councillor K Leggett reported:

- Planning application 2023/3083: Councillor K Leggett had been approached by number of residents expressing concern. Councillor K Leggett registered a Declaration of Interest against the planning application. Councillor K Leggett stated he was on the Planning Committee so would not be commenting personally on the application.
- Recycling: Councillor K Leggett confirmed that tonnage collection for September was 2.5tons and tonnage collection for October was 1.2tons.
- Town and Parish Council Summit: 9th November 2023. Good turnout from District Council. Areas discussed included the National and Local Context, Grant Funding, Recycling and Recruiting Volunteers and Councillors.
- Members Grant: Councillor K Leggett is supporting Girl Guiding and Old Catton Junior Football Club by donating £500 to both these organisations.

A resident stated that the Austin Way residents do want to see the new Clubhouse at Lavaré Park but want it “done in the right way”. Resident stated that residents would support a meeting with the Parish Council before the Broadland Planning Committee meeting takes place (6th December); there were questions raised at the last Parish Council meeting that remained unanswered. Resident stated that residents are not looking for an argument, they want to

support the project. It was AGREED that meeting of x3 Austin Way residents, x3 Parish Councillors, Old Catton Junior Football Club representative and Councillors Karen Vincent and Ken Leggett would attend a meeting.

Members of the public not wishing to remain for the remainder of the meeting were invited to leave.

The meeting resumed.

65. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. Councillor T Cooke gave appreciation to grounds staff for the current excellent condition of the Cemetery. Councillor T Cooke also commented that he was attending the Cemetery every x10 days, noting those with consent for additional items and those without which he was passing to the Clerk. Councillor T Cooke commented that he had spoken to a number of people at the Cemetery who support the current new system.

66. FINANCE

66.1. Bank balances as at 31st October 2023 were noted. Monthly bank account reconciliations were noted. List of payments and receipts with vouchers 242 to 293 on payments schedule up to 13th November 9th October 2023 with expenditure of £34,434.46 and income of £9,127.01.

66.2. Second Quarterly Report for the period 1st July 2023 – 30th September 2023 was noted.

67. PLANNING

67.1. 20233083 – 1 Colkett Drive, Old Catton, NR6 7ND – Single storey extension and carport to front.

NO OBJECTION.

20233054 – 233 Spixworth Road, Old Catton, NR6 7DZ – Erection of side extension.

NO OBJECTION.

20233088 – Old Catton Recreation Ground, Church Street, NR6 7DS – Erection of three single-storey local community buildings and associated works.

NO OBJECTION.

67.2. There were no other planning matters.

68. PROPERTY AND RESPONSIBILITIES

68.1. Councillor P Wilkin summarised meeting of Sports Liaison Working Group held on 23rd October 2023. The Minutes of the Meeting were noted.

68.2. Councillor B Leggett complained that the shingle on the pathway to the rear of the Church was too deep. Councillor B Leggett also highlighted the tree growing out of grave at the rear of the Church (possibly self-seeded) stating that it needed removing as, in Councillor B Leggett's opinion, it was disrespectful to the grave. Councillor B Leggett also stated that he would carry out repair of the broken bench that Clerk had reported to the Church Warden.

68.3. Councillor G Crouch requested a map giving bus shelter and grit bin locations.

68.4. Councillor J Arnott highlighted the brick weave on St Faiths Road near Lodge Lane junction. Councillor J Arnott stated that this had been dug up some time ago, possibly

by the gas board and had not been re-laid properly; subsequently it was starting to break up.

- 68.5.** There were no further written or verbal reports from Members with organisations or significant issues from their areas of responsibility.

69. POLICIES AND PROCEDURES

69.1. Minutes of Staffing Committee Meeting held on 6th October 2023 were AGREED.

69.2. Parish Partnership Proposal 2024/25 to place bollards at grass verge on junction of Spixworth Road/The Paddocks was AGREED in principle. Ms S Vincent explained that she had not received indication from Highways as to whether they would support the proposal and how much it would cost. As the deadline for proposal is 8th December Council AGREED the proposal being submitted subject to reasonable financial cost to the Council.

70. CORRESPONDENCE

70.1. Email from member of the public, and Clerk's response, regarding Old Catton Cemetery was noted.

Members of the public, County and District Councillors were asked to leave the meeting at this time.

71. It is recommended that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

72. Report regarding staff salaries was received and AGREED.

73. NEXT MEETING

Date of next meeting was noted as Monday 11th December 2023 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8pm.

Chairman, 11th December 2023