

Old Catton Parish Council

The Pavilion, Church Street, Old Catton, NR6 7DS

Clerk of the Council: Ms Sarah Vincent

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4th April 2025

NOTICE OF MEETING AND SUMMONS TO ATTEND

The **Ordinary** Meeting of Old Catton Parish Council will be held at the Recreation Ground, Church Street, Old Catton on **Monday 9th April 2025 at 6.30pm**

Agenda

1. To receive and approve apologies for absence.
2. To receive any declarations of interest in items on the Agenda and to consider any requests for dispensation.
3. To approve the Minutes of the Ordinary Council Meeting, held on 10th March 2025 (copy herewith).
4. To report on matters arising from the Minutes not covered by the Agenda.
5. To adjourn the meeting for public discussion and to receive the Police, County Councillor's and District Councillor's reports.
6. To receive Clerk's report (copy herewith).
7. **FINANCE**
 - 7.1. To receive and agree bank balances as at 31st March 2025 and approve payment schedule (copy herewith).
 - 7.2. To consider report from Village Hall Management Committee requesting funding for Village Hall repainting and purchase of battery for solar panels (copy herewith).
 - 7.3. To consider report from Old Catton Junior Football Club regarding new fencing quotes for Lavaré Park (copy herewith).
 - 7.4. To consider report from Allotment Working Group regarding purchase of chain/posts for main pathway of allotments and regarding possible skip hire for clearance of allotment plot (copy herewith).
 - 7.5. To consider re-introducing non-resident burial fee for Old Catton Cemetery (copy herewith).
8. **PLANNING**

Planning Applications (copy available on Broadland District Council website:
<https://info.southnorfolkandbroadland.gov.uk/online-applications/>)

 - 8.1. **2025/0720** – 62 The Paddocks, Old Catton NR6 7HD – Single storey extension and conversion of garage
 - 8.2. To note any other planning matters.

9. PROPERTY AND RESPONSIBILITIES

- 9.1.** To consider and appoint representatives to the Village Hall Committee.
- 9.2.** To consider allotment holder's request for gate access to the Allotments (copy herewith).
- 9.3.** To consider Cemetery plot holder request for bench at the Cemetery (copy herewith).
- 9.4.** To receive update on proposed Old Catton Junior Football Club event at Lavaré Park (November 2025).
- 9.5.** To receive update on proposed Royal British Legion event at Recreation Ground (June 2025).
- 9.6.** To consider request from Old Catton Junior Football Club to consider "buy a brick" scheme as fundraiser for development of the Lavaré Park Clubhouse (copy herewith).
- 9.7.** To receive any written or verbal reports from Members meeting with organisations or significant issues from their areas of responsibility.

10. POLICIES AND PROCEDURES

- 10.1.** To confirm revision of the following Council policies and procedures and that no amendments have been made (copies available on website unless otherwise stated).
 - Standing Orders
- 10.2.** To adopt the following revised Council policies and procedures (copies herewith).
 - Financial Regulations.

11. CORRESPONDENCE

- 11.1.** To note response received from Chairman of Old Catton Bowls Club (copy herewith).
- 12.** To note date of Annual Parish Meeting as Thursday 22nd May 2025 at 7pm at the Church Hall, Blacksmiths Way.
- 13.** To note date of next Parish Council Meeting as Monday 12th May 2025 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

Ms Sarah Vincent
Clerk of the Council