

OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 6.30PM ON MONDAY 8TH SEPTEMBER 2025
AT THE PAVILION, CHURCH STREET, OLD CATTON

Present:	Mr B Sabberton-Coe (Chairman)	Mr T Cooke (Vice Chairman)	Mr J Arnott
	Mr B Leggett	Mrs K Tanner	Mr G Tingle
	Mr M Vincent	Mr M Winhall	

Ms S Vincent (Clerk)
x3 Residents

40. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors G Crouch and P Wilkin due to holiday commitments and Councillor M Callam due to prior commitments.

41. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

There were no declarations of interest.

42. MINUTES OF THE MEETING OF 14.07.2025

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

43. MATTERS ARISING

There were no matters arising.

44. PUBLIC DISCUSSION

The meeting was adjourned for public discussion. There were no County and District Councillors and no Police present (no reports had been received).

Resident raised concerns regarding parking in Oak Lane particularly during ParkRun on Saturday mornings. The matter had been raised previously. Parking congestion was making Oak Lane a "one-way road" in the resident's opinion with verge parking, obstruction of driveways, cars parked on both sides of the road making it difficult for vehicles to pass and near impossible for an emergency vehicle. Resident feels this is unacceptable, that the issue has become progressively worse, that it is an accident waiting to happen and asked what the Parish Council could do about the issue. Resident referred to cones and wooden fencing used near Lavaré Park and asked if these could be considered for Oak Lane. It was highlighted that the issue was a highways matter and that the Parish Council had no powers to enforce any measures. It was AGREED that the Council would contact Highways to request a traffic assessment be carried out. Resident agreed their email details could be passed to Highways to directly answer any questions.

Resident raised concerns about the appearance of the shop on the corner of George Hill/North Walsham Road. Resident considers it unsightly and wanted the Parish Council to do something about the problem. It was explained that the Parish Council do not have powers to approach individuals and request they “tidy up the frontage of their property”. Resident was not happy with this response. It was suggested that the resident (with fellow neighbours or business owners, ie not alone) may wish to approach the shop owners regarding the appearance of the outside.

The meeting resumed.

45. The Clerk’s monthly report was received and noted, a copy of which is attached to the official minutes. Councillor G Tingle will contact the Head Groundsman regarding Hall Drive, Clerk will contact Church Hall car park contractors regarding the full drain. Councillor M Winhall stated that weekend drug activity near Lavaré Park had been reported to the Police; Clerk to follow this up.

46. FINANCE

- 46.1. Bank balances as at 31st July 2025 were noted. List of payments with vouchers 252 to 292 on payments schedule up to 14th July 2025 with expenditure of £24,575.64 and receipts with vouchers 053 to 078 with income of £14,722.09 were APPROVED.
- 46.2. Bank balances as at 31st August 2025 were noted. List of payments with vouchers 293 to 380 on payments schedule up to 8th September 2025 with expenditure of £101,298.69 and receipts with vouchers 079 to 095 with income of £365.62 were APPROVED.
- 46.3. Expenditure for emergency measures to be installed at Recreation Ground, Lavaré Park, Deer Park and Catton Park, previously resolved by email, was AGREED.
- 46.4. Purchase of new defibrillators for Recreation Ground and Catton Park, previously resolved by email, was AGREED.
- 46.5. Replacement lychgate gate was AGREED. Quote from D Gooch Sheds & Fencing Ltd for straight top framed joinery gate at a cost of £1,310.00 (including VAT) was AGREED.
- 46.6. External Auditor’s report for the period ending 31st March 2025 had not been received. Matter to be deferred to next available meeting.

47. PLANNING

- 47.1. **2025/1432** – 43 Lodge Lane, Old Catton NR6 7HQ – Proposed flat roof rear extension
NO OBJECTION
2025/1432 – 86 Norman Drive, Old Catton NR6 7HW – AMENDMENT - Remove boundary wall and conifer hedge and erect replacement fence.
RECOMMEND REFUSAL. Parish Council still believe that proposal is not in keeping with the street scene and area.
2025/2375 – –Buxton Lodge, Catton Park, Old Catton NR6 7DB – 3x jersey barriers to be installed
NO OBJECTION
2025/1772 – 13 Carterford Drive, Old Catton NR3 4DW – Dormer window to the side elevation.

NO OBJECTION

2025/1919 – Land Between Saint Faiths Road and Buxton Road, Old Catton – Reserved Matters application for appearance, scale, landscaping and layout following Outline Planning Permission 20161058 (as varied by 2024/1794), for Phase 1(Parcel A) comprising 338 dwellings and associated works including open space, sustainable urban drainage systems, landscaping and associated infrastructure and agreement of details for conditions 4 (Surface Water Drainage Scheme), 5 (Groundwater Quantitative Risk Assessment), 10 (Foul Drainage Scheme), 22 (Water Features), 31 (Landscaping Scheme), 32 (Landscaping Scheme Specification) and 33 (Hedgerow Enhancement)

RECOMMEND REFUSAL – well attended public consultation (around x120 people over the x2 days); all attendees expressed concern over infrastructure, design – particularly overshadowing, impact on village, construction traffic, affordable housing, housing not meeting local need, loss of historic trees.

47.2. There were no further planning matters.

48. PROPERTY AND RESPONSIBILITIES

48.1. Minutes of Annual General Meeting of Norwich Airport Consultative Committee held on 23rd July 2025 were noted.

48.2. Minutes of General Meeting of Norwich Airport Consultative Committee held on 23rd July 2025 were noted.

48.3. Wicket Preparation & Liability Agreement agreed with Old Catton Cricket Club was noted.

48.4. Appointment of Parish Council Representative to Old Catton Cricket Club Committee was deferred to next meeting when Councillor P Wilkin is present (as Chairman of the Sports Committee).

48.5. It was AGREED to defer email from Councillor G Crouch to next meeting when he is present.

48.6. Councillor J Arnott confirmed all grit bins would be checked by the end of September.

48.7. Fireworks at Lavaré Park on 5th November. Councillor M Winhall confirmed that online tickets were selling at a fast rate; those unable to purchase online tickets could do so at the Council Office. Advance notice of event will be sent to all Austin Way/Evans Way residents.

48.8. There were no further written or verbal reports from Members with organisations or significant issues from their areas of responsibility.

49. It is recommended that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

50. Update regarding NJC pay award was noted.

51. NEXT MEETING

Date of Parish Council Meeting was noted as Monday 13th October 2025 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 7.45pm.

Chairman, 13th October 2025

DRAFT