

OLD CATTON PARISH COUNCIL  
MINUTES OF THE ORDINARY COUNCIL MEETING  
HELD AT 6.30PM ON MONDAY 10<sup>TH</sup> NOVEMBER 2025  
AT THE PAVILION, CHURCH STREET, OLD CATTON

**Present:** Mr B Sabberton-Coe (Chairman)      Mr T Cooke (Vice Chairman)      Mr J Arnott  
Mr M Callam      Mr G Crouch      Mr B Leggett  
Mr G Tingle      Mr M Vincent      Miss P Wilkin  
Mr M Winhall

Ms S Vincent (Clerk)  
Broadland District Councillor K Leggett  
X5 Residents

**64. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor K Tanner due to being unwell. Norfolk and Broadland District Councillor K Vincent gave apologies for absence via Broadland District Councillor K Leggett.

**65. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

There were no declarations of interest.

**66. MINUTES OF THE MEETING OF 13.10.2025**

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

**67. MATTERS ARISING**

Item 62.1: SAM2 had not yet been installed on St Faiths Road.  
There were no matters arising.

**68. PUBLIC DISCUSSION**

The meeting was adjourned for public discussion.

Clerk had not prepared Police statistics and no Police report was received.

No report had been received from Norfolk County and Broadland District Councillor K Vincent.

Broadland District Councillor Ken Leggett reported:

- Devolution/Local Government Reorganisation (LGR): Norfolk and Suffolk Mayoral candidate selection council have announced that Suffolk Police Crime Commissioner Tim Passmore has been announced as the Conservative party's candidate for Mayor. Councillor K Leggett had no further details of other candidates at this time. Further to County/District Councils submission of unitary proposals in September the Government continues to consider proposals with a decision announced by March 2026.

- Planning Applications: Councillor K Leggett had spoken further with Planning Department regarding x2 applications discussed at October meeting: 2025/2758 – The Manor House, Church Street: Councillor K Leggett had been informed amendments had been received to the application; and 2023/0610 – Land adj 243 Spixworth Road: Councillor K Leggett noted update had been received from both the Planning and Enforcement Officers, that a new application had been received for which decision deadline is 12<sup>th</sup> December 2025. Councillor K Leggett noted both these applications were on the agenda for discussion.
- Recycling: Councillor K Leggett had received comment from resident regarding the removal of the paper recycling bank at Morrisons. Bin was removed as MH White no longer provided an emptying service. Resident complained the bank had been removed without public notice and there was now nowhere to recycle paper. Councillor K Leggett commented that should the Council consider replacing the bank it would have to find a supplier and collector now that MH White no longer offered this service.
- Highways: Oak Lane – H-Bar installation: Councillor K Leggett commented that x3 residents of Oak Lane had complained about lack of notice of the installation of H-Bars with one resident unhappy these had been installed in front of their property. Clerk reminded Council that these were installed following discussions between the previous Beat Manager and Highways following resident complaints regarding ParkRun parking.

Mr K Brown, Chairman, Old Catton Junior Football Club spoke to Council regarding Fireworks @ Lavaré Park event jointly held on 5<sup>th</sup> November. Mr K Brown thanked the Council for consenting to the event and thanked everyone who helped during the event. The community event was, in his opinion, overwhelmingly successful. All comments received have been positive – everyone attending had enjoyed the event, thoroughly enjoying the funfair and the brilliant fireworks display. Mr K Brown presented Chairman with thank you cards to pass to Councillors/staff for their assistance during the event. Mr K Brown hoped that the Council were happy with the event and would consider co-hosting a fireworks event again in the future. Mr K Brown briefly mentioned an additional event to be held in May currently being considered by the Club; proposal will be submitted to Council for consideration shortly.

Gill, a representative of 2<sup>nd</sup> Old Catton Brownies highlighted that this group would be restarting on Thursday 13<sup>th</sup> November at the Church Hall. They had x5 confirmed attendees with an expected further x10 young people joining the group. Wanted to highlight the restart of this group and the positive impact for young people in the community. Group was being advertised on socials but asked if there were further means of advertising and grant funding. Clerk highlighted the village noticeboards and offered to place poster on Council website and connected socials. Clerk highlighted grant application form on the Council website for Council grant funding and suggested discussion with Councillor K Leggett who may still have funds available from his Members Grant.

The meeting resumed.

69. The Clerk's monthly report was received and noted, a copy of which is attached to the official minutes. Installation of the new noticeboard at the Cemetery was highlighted. No planning consent is required for information board at the Deer Park. The Remembrance Day Service and

Procession was highlighted – attendance at the War Memorial was estimated at over x400 people; the weather was beautiful and it wonderful to see the community together for this occasion.

Councillor M Winhall spoke about the fireworks event: there has been very positive feedback from attendees and on social media. Only one complaint (verbal) about the event had been received. Ticket sales were 3,000 which were believed to be over double attendance at the Tusting Close event the same evening. Police attended and were very happy with how the event was arranged and executed. Crowd and traffic management had been successful, although one bus had become stuck on The Paddocks due to inconsiderate parking. Councillor M Winhall gave a percentage breakdown of advertising statistics covering word of mouth, social media, posters, flyers, website and search engines which showed the event had successfully advertised over a wide area. Finally, Councillor M Winhall thanked all involved in the event. Councillor B Sabberton-Coe thanked Councillor M Winhall on behalf of the Council for his hard work organising the event.

Councillor B Leggett asked why the ground staff were cutting grass at the Churchyard and still had not cut the hedge along his property boundary. Clerk explained that works programme was in place for hedge cutting but due to mild weather staff were still cutting grass. Councillor B Leggett showed his displeasure that the work had not yet been completed and commented that the hedge was blocking the light to his property.

## **70. FINANCE**

- 70.1.** Bank balances as at 31<sup>st</sup> October 2025 were noted. List of payments with vouchers 451 to 517 on payments schedule up to 10<sup>th</sup> November 2025 with expenditure of £56,187.89 and receipts with vouchers 120 to 134 with income of £7,437.65 were APPROVED.
- 70.2.** Quote for Council insurance (excluding vehicles) from Zurich Insurance of £5,891.04 was AGREED. Parish Council have LTA with Zurich in place.
- 70.3.** Quote for replacement trailer was noted as high. It was AGREED that Councillor M Winhall would discuss requirements further with Catton Park Warden and investigate second-hand options.
- 70.4.** Phase 1 Financials report from CIL Working Group for professional and pre-commencement works at a total cost of £37,584.50 was AGREED. Contractor's fees have been AGREED as follows:
  - 70.4..1. REAL Consulting £16,750.00
  - 70.4..2. Rossi Long £3,400.00
  - 70.4..3. Dyno-Rod £950.00
  - 70.4..4. Vantage £750.00
  - 70.4..5. CCD £8,387.50
  - 70.4..6. AT Combes £300.00
  - 70.4..7. ACSSIS £5,997.00
  - 70.4..8. CDM £1,050.00

## **71. PLANNING**

- 71.1.** **2025/1892**– 3 Burma Road, Old Catton NR6 7AA – AMENDMENT – single storey side extension and first storey rear extension. Conversion of front garden to hard standing for parking and widening entrance to property. Removal of storage rooms on western side of property to convert into access to garden. Proposed render.  
**APPROVED BY LPA ON 30.10.2025**  
**2025/1785** – Gordon Signs and Interior Display Ltd, St Faiths Road, Old Catton NR6 7BW – external and internal alterations to existing commercial unit.  
**APPROVED BY LPA ON 30.10.2025**  
**2025/3348** – 162 Spixworth Road, Old Catton NR6 7DH – rear flat roof extension, external wall materials and all windows and door updated, 1 chimney removed.  
**NO OBJECTION**  
**2025/2758** – The Manor House, Church Street, Old Catton NR6 7DR– Erection of 12ft stud wall to bedroom.  
**RECOMMEND REFUSAL – application provides insufficient information such as plans, room location or impact on Grade 2 listed building.**  
**2025/3304** – 322 St Faiths Road, Old Catton NR6 7BL – Demolition of existing garage, single storey rear extension, new dormer and internal alterations to residential dwelling.  
**NO OBJECTION**  
**2023/0610** – Land adj property 243 Spixworth Road, Old Catton – RESERVED MATTERS – Reserved matters application for access, appearance, landscaping, layout and scale following outline permission 20210674 for erection of one dwelling on plot 1.  
**RECOMMEND REFUSAL – application provides insufficient information.**
- 71.2.** Report and response from Persimmon Homes following comments made on planning application 202/1919 was received. Members highlighted concern regarding proposed roundabout on Buxton Road, increase of traffic through Old Catton and particularly impact of vehicle traffic, speed and pedestrian safety at Lavaré Park and those attending Old Catton Junior Football Club. Concerns were raised regarding infrastructure, percentage of affordable housing, various traffic calming measures that should be considered (both in the new development and surrounding roads).
- 71.3.** It was noted that holly tree had been removed from the front of the Manor House (approved by LPA). There were no further planning matters.

## **72. PROPERTY AND RESPONSIBILITIES**

- 72.1.** Update on Phase 1 of the Pavilion improvements was received and noted. Members discussed opening of Recreation Ground during the works period (estimated x16 weeks). Report outlined that the following areas would be closed to the public: car park, U9s playground, table tennis, MUGA, tennis courts, Pavilion, public toilets. Contractor's compound fencing will run from tennis court fencing to east boundary. Council asked to consider full closure of Recreation Ground for the duration of works, additional vehicle traffic on Garrick Green being highlighted as a potential issue. It was AGREED (Councillor M Callam voting against) that pedestrian gate with access from Garrick Green would remain open for public access to the O9s playground, green space and woodland, allowing some sports access. Councillors asked for location of

compound fencing to be discussed with appointed contractor. Public toilets will not be open during this period.

**72.2.** Councillor M Callam has been unable to attend recent SYEP meetings but will update Council on the project shortly.

**72.3.** Councillor J Arnott reported that Parish grit bins are all supplied with the exception of one located Oak Lane/Chartwell Road junction which needs replacing and refilling. Clerk to report to Highways.

**72.4.** Councillor P Wilkin stated she would be carrying out inspection of Old Catton Cemetery on Tuesday 11<sup>th</sup> November.

### **73. NEXT MEETING**

Date of Parish Council Meeting was noted as Monday 8<sup>th</sup> December 2025 at 6.30pm at the Pavilion, Recreation Ground, Church Street. Refreshments and mince pies will be available.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8pm.

Chairman, 8<sup>th</sup> December 2025