Old Catton Parish Council

The Pavilion, Church Street, Old Catton, NR6 7DS
Clerk of the Council: Ms Sarah Vincent
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3 November 2026

NOTICE OF MEETING AND SUMMONS TO ATTEND

The **Ordinary** Meeting of Old Catton Parish Council will be held at the Pavilion, Recreation Ground, Old Catton on **Monday 9 November 2026 at 6.30pm**

Agenda

1. To receive and approve apologies for absence.
2. To receive any declarations of interest in items on the Agenda and to consider any requests for dispensation.
3. To approve the Minutes of the Ordinary Council Meeting, held on 12 October 2026.
4. To report on matters arising from the Minutes not covered by the Agenda.
5. To approve the Minutes of the Extra-Ordinary Council Meeting, held on 26 October 2026.
6. To report on matters arising from the Minutes not covered by the Agenda.
7. To adjourn the meeting to receive reports from the Police, District Councillors and for public speaking.
8. To receive Clerk's report.

9. **FINANCE**
   - **9.1.** To receive and agree bank balances and reconciliations as at 31 October 2026 and approve payment schedule up to 9 November 2026.
   - **9.2.** To consider and approve insurance quote for the allotments in the name of Parish Charity.
   - **9.3.** To note and approve insurance quote for Old Catton Parish Council facilities.
   - **9.4.** To consider proposal for submission, including financial contribution, under the Parish Partnership Scheme 2027/28,

10. **PLANNING**

Planning Applications (copy available on Broadland District Council website: https://info.southnorfolkandbroadland.gov.uk/online-applications/

10.1. **2026/3079** – 32 Catton Chase, Old Catton, NR6 7AS – Single storey rear extension.
2026/2515 – 23a Colkett Drive, Old Catton NR6 7ND – Erection of new garage building for storage of vans and cars

LOCAL COUNCIL AWARD SCHEME QUALITY

2026/3136 – 218 St Faiths Road, Old Catton NR6 7AG – Variation of condition 2 (approved plans) of original planning application 2024/2535 dated 29/11/24 to allow an air conditioning unit to be included

2026/2674 – Old Catton Recreation Ground, Church Street, Old Catton NR6 7DS – Installation of five security bollards (two fixed and three retractable) across existing vehicle access driveway serving Recreation Ground.

10.2. To note any other planning matters.

11. POLICY AND PROCEDURES

11.1. To approve Cemetery Working Group Terms of Reference.

11.2. To agree the appointment of Councillors to Committees/Working Groups and outside bodies.

12. PROPERTY AND RESPONSIBILITIES

12.1. To receive Chairman's verbal report following meeting with representative of Norfolk County Council Highways.

12.2. To receive any written or verbal reports from Members meeting with organisations or significant issues from their areas of responsibility.

13. CORRESPONDENCE RECEIVED

13.1. To note Broadland District Council email regarding Planning Scheme of Delegation.

13.2. To note letter received regarding Civil Aviation (Consumer Protection and Regulatory Reform) Bill.

13.3. To note Norfolk County Council's Budget Consultation 2027-28.

13.4. To note Norfolk County Council's List for Validation of Planning Applications Consultation.

14. CORRESPONDENCE SENT

14.1. To note emails to Broadland District Council Planning and Enforcement regarding HGV traffic and site mud clearance.

15. To note date of next Parish Council Meeting as **Monday 14 December** at 6.30pm at the Pavilion, Recreation Ground, Church Street.

Ms Sarah Vincent
Clerk of the Council