OLD CATTON PARISH COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT 7PM ON MONDAY 12 OCTOBER 2026
AT THE PAVILION, RECREATION GROUND, OLD CATTON

Present: Mr T Cooke (Chairman), Mrs K Tanner (Vice-Chairman), Mr J Arnott, Mr M Callam, Mr G Crouch, Mr B Leggett, Mr B Sabberton-Coe, Mr G Tingle, Miss P Willkin, Mr M Winhall

Ms S Vincent (Clerk)
Broadland District Councillor Ken Leggett
Norfolk County Councillor Antony Little
x7 Residents

65. APOLOGIES FOR ABSENCE

Councillor G Crouch had advised that he would be arriving late.
Broadland District Councillor K Leggett gave apologies for Broadland District Councillor K Vincent.

66. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Item 11.6: Declaration of interest was given by Councillor M Winhall.
Item 11.5: Declaration of interest was given by Councillor M Callam.
There were no further declarations of interest.

67. TO RECEIVE APPLICATION FOR THE CO-OPTION OF COUNCILLOR FOR THE VACANCY ARISING FROM THE ELECTION PROCESS AND ELECT A MEMBER

Application for co-option was received and considered from Miss M George. Members unanimously voted in favour of Miss M George. Co-Option of Miss M George as Member of the Parish Council was AGREED. Declaration of Acceptance of Office and Registered of Members Pecuniary Interests were completed and signed.

Councillor G Crouch arrived at this time.

68. MINUTES OF THE ORDINARY MEETING OF 15.09.2026

It was AGREED that the Minutes, which had been circulated with the Agenda, be confirmed as a true record and signed by the Chairman.

69. MATTERS ARISING FROM THE MINUTES

There were no matters arising.

70. PUBLIC SPEAKING

The meeting was adjourned for public speaking.

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Broadland District Councillor Ken Leggett:

- Devolution/LGR: Local Government Reorganisation has been withdrawn for the time being. It has not been cancelled. Broadland District Council elections are expected to proceed in May 2027, subject to any further Government decision.
- 2025/8358 (2023/0610) Land adj 243 Spixworth Road: Application remains pending with outstanding matters to be addressed. Councillor K Leggett has been advised that enforcement action regarding the removal of the containers is expected following completion of the development.
- Broadland District Council – Food Waste Recycling Initiative: Councillor K Leggett highlighted the environmental benefits achieved through residents' participation.

Norfolk County Councillor Antony Little:

- External lighting on self-service laundrette at The Woodman PH had now been switched off at night. Highlighted further concerns whether planning consent was required. Councillor A Little acknowledged the Parish Council's correspondence to Broadland District Council. The matter will be discussed by Sprowston Town Council.
- Retrospective planning application for InPost parcel locker at The Woodman PH. Councillor A Little questioned inconsistencies in planning requirements for similar installations and is seeking clarification from District Council regarding planning requirements for these installations.
- Broadland School bus 853 – Old Catton to Broadland High School: matter affects approximately 49 families. Double-decker bus has been replaced with a single-decker resulting in insufficient seating for pupils. Councillor A Little has questioned the classification of the service as a school bus in relation to seating requirements and fare charges. Matter has been raised with Alice Mcdonald MP.
- Speeding and safety concerns: changes to Norfolk County Council's highways funding policy have restricted opportunities for improvements at certain locations. Referred to Parish Partnership Scheme as potential funding route for future highway safety measures. Highlighted speeding concerns on St Faiths Road, George Hill and surrounding roads. Referred to consultation regarding proposed traffic restrictions on Buxton Road, closing 5 November; residents are encouraged to provide their views.
- SAM3: speed signage to be located on Spixworth Road near George Hill, exact location to be confirmed. Councillor A Little thanked the Parish Council for agreeing to manage the SAM3.
- Finally, Councillor A Little emphasised need for a coordinated, parish-wide approach to speeding and highway safety to avoid traffic issues being pushed onto neighbouring roads.

Residents raised questions regarding child highway safety, Parish Partnership Scheme application, Recreation Ground opening hours, dog-free area for Catton Park and speeding and highway safety at the Lodge Lane mini-roundabout. The Q&As document will be published on the Parish Council website.

The meeting resumed.

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71. CLERK'S REPORT

The Clerk's report was received and noted.

72. FINANCE

72.1. Bank balances and reconciliations as at 30 September 2026 were noted. List of payments with vouchers 340 to 408 on payments schedule up to 12 October 2026 with expenditure of £36,910.87 and receipts with vouchers 064 to 073 with income of £2,743.37 were AGREED.

72.2. External Auditor's report for the accounts for year ending 31 March 2026 was received and AGREED. The Other Matters referred in the report were noted.

73. PLANNING

73.1. **2026/2635** – 137 West Acre Drive, Old Catton, NR6 7HX – Single storey kitchen/diner rear extension. To create a 3 bedroom property.

NO OBJECTION

2026/0987 – Land Between St Faiths Road and Buxton Road, Old Catton – Details of condition 25 of 20161058 – Ecological Management Plan.

RECOMMEND REFUSAL

2026/0988 – Land Between St Faiths Road and Buxton Road, Old Catton – Details for condition 10 of 2025/0416 – Foul drainage, section 104 agreement plan, S104 construction details.

RECOMMEND REFUSAL

2026/2042 – Land Between St Faiths Road and Buxton Road, Old Catton – Detail of condition 11 of 2025/0416 – Section 38 plan S38 construction details, section 104 agreement plan, s104 construction details.

RECOMMEND REFUSAL

2026/0993 – Land at St Faiths Road, Old Catton – Details of condition 33 of 2025/0416 – Hedgerows.

RECOMMEND REFUSAL

2026/1057 – Land Between St Faiths Road and Buxton Road, Old Catton – Details for condition 17 – Monitoring programme for level of traffic generation, of permission 2025/0416.

RECOMMEND REFUSAL

2026/2524 – 16 Garrick Green, Old Catton NR6 7AL – Single storey rear extension.

NO OBJECTION

2026/2717 – 48 Garrick Green, Old Catton NR6 7AN – Proposed single-storey lean-to front extension and single-storey flat roof rear extension.

NO OBJECTION

2026/2841 – The Woodman, 11 North Walsham Road, Old Catton NR6 7QA – Retrospective application for siting an InPost Parcel Locker.

RECOMMEND REFUSAL

73.2. **2026/2818** – 38A Burma Road, Old Catton NR6 7LH – Single storey duo-pitched sunroom extension and associated works.

NO OBJECTION

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2026/2920 – Land between St Faiths Road and Buxton Road, Old Catton – Details of reserved by condition 16 of 2025/1919 (Airport Safeguarding Assessment)
RECOMMEND REFUSAL

74. POLICY AND PROCEDURES

74.1. Staffing Committee Terms of Reference were AGREED. Councillor G Tingle requested his vote against the resolution be recorded.

74.2. Minutes of Staffing Committee Meeting held on 20 August 2026 were noted.

75. PROPERTY AND RESPONSIBILITY

75.1. Proposed street names for Beeston Park development were noted. All names from the War Memorial have now been used; there were insufficient names for the development. Two additional names have been proposed to and approved by Broadland District Council – Memorial Avenue and Poppy Court. A response from Royal Mail is awaited before Broadland District Council formally approve the proposed names.

75.2. Confirmation of Asset of Community Value status awarded to the Scout Hut, Lodge Lane was noted.

75.3. Changes of appointment of Councillor B Sabberton-Coe to Committees/Working Groups and outside bodies were AGREED.

75.4. Training available via Norfolk PTS was noted.

75.5. Report regarding Sprowston Youth Engagement Project (SYEP) was noted. It was AGREED that meeting with SYEP representatives and Council representatives be arranged. Councillors T Cooke, B Sabberton-Coe, K Tanner, B Leggett and M Winhall requested to be present.

75.6. Norfolk County Council letter proposing highway improvements on Buxton Road (PRZ315) in connection with Beeston Park development was noted and AGREED.

75.7. Councillor G Tingle raised concerns regarding the delay in receiving an invitation to the Norfolk AFC Breakfast on 16 September. The original email was sent on 21 July however Councillor G Tingle stated he did not receive the invitation from the Council Office until August. Councillor G Tingle confirmed that he had separately received the invitation to his private email address in July.

75.8. Following meeting with Old Catton Junior Football Club Events Committee where it was confirmed that all safety measures were in place for the upcoming event, it was proposed and AGREED that the event could take place. It was confirmed that the event would be funded by Old Catton Junior Football Club.

76. CORRESPONDENCE RECEIVED

76.1. Correspondence received from Broadland District Council regarding Development Management Peer Review was noted.

76.2. Correspondence received from Broadland District Council regarding PSPO to tackle vehicle-related anti-social behaviour was noted and AGREED.

77. CORRESPONDENCE SENT

77.1. Correspondence sent to Broadland District Council regarding installation of laundrette at The Woodman PH was noted.

78. Date of next meeting was noted as Monday 9 November 2026 at 6.30pm at the Pavilion, Recreation Ground, Church Street.

79. It is recommended that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

80. Staffing Committee report regarding complaint against the Clerk was noted and AGREED.

81. Staffing Committee written and verbal reports regarding staff grievance were received. Following lengthy discussion, no resolution was reached.

There being no further business the Chairman thanked everybody for attending and closed the meeting at 8.55pm.

Chairman, 9 November 2026

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