

Old Catton Parish Council

The Pavilion, Church Street, Old Catton, NR6 7DS

Clerk of the Council: Ms Sarah Vincent

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15 April 2026

NOTICE OF MEETING AND SUMMONS TO ATTEND

The **Ordinary** Meeting of Old Catton Parish Council will be held at Buxton Lodge, Catton Park, Oak Lane, Old Catton on **Tuesday 21 April 2026 at 6.30pm**

Agenda

1. To receive and approve apologies for absence.
2. To receive any declarations of interest in items on the Agenda and to consider any requests for dispensation.
3. To approve the Minutes of the Ordinary Council Meeting, held on 10 March 2026 (copy herewith).
4. To report on matters arising from the Minutes not covered by the Agenda.
5. To adjourn the meeting for public participation and to receive the Police, County Councillor's and District Councillor's reports.
6. To receive Clerk's report (copy herewith).

7. **FINANCE**
 - 7.1. To receive and agree bank balances as at 31 March 2026 and approve payment schedule (copy herewith). Chairman to confirm bank statements.
 - 7.2. To consider and agree allotment holders request for £200.00 funding towards Allotment Holders' Summer Party (copy herewith).

8. **PLANNING**

Planning Applications (copy available on Broadland District Council website:
<https://info.southnorfolkandbroadland.gov.uk/online-applications/>

 - 8.1. **2026/0196** - 13 Carterford Drive Old Catton NR3 4DW - Variation of condition 2 to amend the design of the dormer of planning permission 2025/1772 (which consented to Dormer window to the side elevation) Date of decision 21/08/2025
2026/0839 – 198 Spixworth Road Old Catton NR6 7EQ – Single-storey rear extension to a dwelling including associated internal alterations
2026/0801 – 129 Moore Avenue Sprowston NR6 7LQ – Single storey front, rear and side extensions with changes to external finishes
 - 8.2. To note any other planning matters.

9. POLICIES AND PROCEDURES

- 9.1. To confirm revision of the following Council policies and procedures and approve amendments made (copies herewith):
- PIA addendum (March 2026) (copy herewith).
 - CCTV Policy (copy herewith).

10. PROPERTY AND RESPONSIBILITIES

- 10.1. To consider and agree Committee, Member and Representative responsibilities (copy herewith).
- 10.2. To consider and agree proposed wording for Deer Park noticeboard (copy herewith).
- 10.3. To receive any written or verbal reports from Members meeting with organisations or significant issues from their areas of responsibility.

11. CORRESPONDENCE

- 11.1. To note correspondence regarding Western Link update (copy herewith).
- 11.2. To note Secretary of State for Housing Devolution Statement (copy herewith).
- 11.3. To note correspondence regarding Parish Footpath Audit (copy herewith).

12. It is recommended that under the Public Bodies (Admission to Meeting) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

13. Phase 1: To note cost report no.1 (copy herewith – Members only).

14. Lavare Park Clubhouse: to receive verbal update.

15. To note date of next Parish Council meeting as **Tuesday 12 May 2026 at 6.30pm at Buxton Lodge, Catton Park, Old Catton, NR6 7DB.**

16. To note date of Annual Parish Meeting as Thursday 28th May 2026 at 7pm at **Church Hall, Blacksmiths Way, Old Catton, NR6 7DT**

Ms Sarah Vincent
Clerk of the Council